

<b>MEETING:</b>	<b><i>AMENDED</i> REGULAR MEETING OF THE PUBLIC WORKS &amp; HIGHWAYS COMMITTEE</b>
<b>DATE AND TIME:</b>	<b>Wednesday, May 13, 2026 5:30 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

**I. CALL TO ORDER:**

Chairperson Trustee Terri Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

**II. ROLL CALL:**

**Present:** Trustee Terri Kaminski, Trustee Robert Warren, Trustee Jan Miller, Trustee Jim Stout

**Also Present:** DPW Director Tim Zimmerman, Water Superintendent Paul Haugen, Village Engineer Kevin Driscoll, Deputy Clerk Maddy Laufenberg

**III. MEETING MINUTES:**

A. April 1, 2026 (ACTION)

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

**IV. PUBLIC COMMENT:**

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding presentation procedures and yard waste permits.

**V. UNFINISHED BUSINESS:**

**VI. NEW BUSINESS:**

A. Consideration of Well 7 liner installation and contract extension #1 with CTW in the amount of \$136,555.00. (ACTION)

Water Superintendent Haugen provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

- B. Award of professional services agreement to Foth in the amount of \$34,000.00 for Well 7 liner installation and pump replacement professional services.  
(ACTION)

Water Superintendent Haugen and a representative from Foth provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Jan Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

- C. April Storm Update (DISCUSSION)

DPW Director Zimmerman and Village Engineer Driscoll gave an update on the April storm.

Public comments were made by the following individuals:

- Steven Mohar (N106W17050 Juniper Dr) spoke regarding drainage easements.
- Amy Willard (N106W17355 Wildflower Ln) spoke regarding flooding on Wildflower Lane.
- B. N. Ranganathan (N106W17159 Juniper Dr) spoke regarding flooding on Juniper Drive.
- Tom Willard (N106W17355 Wildflower Ln) spoke regarding flooding on Wildflower Lane.
- Paul Spitz (N106W17085 Juniper Drive) spoke regarding sewer backups.
- Randy Ryskoski (N106W17113 Juniper Dr) spoke regarding sewer backups.
- Jeff Perschke (W173N10727 Willow Wood Dr) spoke regarding the Old Farm Rd pump station.

- Melanie Smythe (N140W17938 Cedar Ln) spoke regarding a hydraulic/storm study and communications.

**Motion:** Examine Cedar Hills and Willow Wood subdivision drainage ditches and determine which ones are private and public

**Motioned By:** Terri Kaminski

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

D. Acceptance of Well #7 Rehab (ACTION)

**Motion:** Combine Items D-J for consideration as presented

**Motioned By:** Robert Warren

**Seconded By:** Terri Kaminski

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

**Motion:** Approve Items D-J as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

E. Acceptance of Well 7 Generator Replacement (ACTION)

F. Acceptance of Well #12 (ACTION)

G. Acceptance of Goldendale Booster Station (ACTION)

H. Acceptance of Tower #3 Painting and Rehab (ACTION)

I. Acceptance of Tower #1 Emergency Replacement of Water Fill Pipe (ACTION)

J. Acceptance of Tower #4 (ACTION)

K. Consideration of a credit policy for utility billing. (ACTION)

Water Superintendent Haugen provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Terri Kaminski

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

L. Appraisal Payments for Division Road Phase I Road Reconstruction Project (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

M. *Division Road Relocation Order Resolution (ACTION) (Amended to include Exhibit C: Resolution)*

Village Engineer Driscoll provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

N. Pleasant View Drive Relocation Order Resolution (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Jan Miller

**Seconded By:** Jim Stout

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

O. Award Contract for Road Program - Heritage Hills Reconstruction (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Recommend approval of the contract to Stark Pavement Corp. as presented

**Motioned By:** Jan Miller

**Seconded By:** Jim Stout

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

P. Award Road Program Contract - Esquire Estates Reconstruction (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Recommend approval of the contract to Payne & Dolan with a 10% contingency as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

Q. Award Contract for Engineering Services - Site Plan Reviews (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Award contract to Harwood Engineering Consultants, not to exceed \$15,000 as presented

**Motioned By:** Jan Miller

**Seconded By:** Terri Kaminski

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

R. Maple Road Bridge Repair (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Approve Option A as presented

**Motioned By:** Jan Miller

**Seconded By:** Terri Kaminski

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

S. Acceptance of Improvements - Water Main Extension for Green Bay Packaging at Holy Hill Road (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jim Stout

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

T. Award Contract for Pioneer Road Survey (ACTION)

Village Engineer Driscoll passed around an updated contract for review.

**Motion:** Approve updated contract in the amount of \$677.50 as presented

**Motioned By:** Jan Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

U. Agreement with WisDOT for STH 145 Improvements (ACTION)

Village Engineer Driscoll provided information on this item.

**Motion:** Enter into an agreement with WisDOT for STH 145 improvements as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

V. Discussion on Main Street and Old Farm Lift Station Facilities Plan Amendment. (DISCUSSION)

DPW Director Zimmerman led discussion on this item.

W. Authorization to Purchase - Emergency Bypass Pump (ACTION)

DPW Director Zimmerman provided information on this item.

**Motion:** Approve purchase of an emergency bypass pump from Thompson {ump, not to exceed \$58,300 as presented

**Motioned By:** Jan Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Robert Warren, Jan Miller, Jim Stout

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

X. Consideration of Cost Recovery – Yard Waste Permit (ACTION)

DPW Director Zimmerman provided information on this item.

**Motion:** Limit the number of permits issued to two per household as presented

**Motioned By:** Robert Warren

**Seconded By:** Terri Kaminski

**Yes:** Terri Kaminski, Robert Warren, Jim Stout

**No:** Jan Miller

**Abstain:** None

**Motion Carried by Voice Vote (Yes 3, No 1, Abstained 0)**

**VII. DIRECTOR'S REPORT:**

A. May Directors Report

DPW Director Zimmerman spoke regarding Village Engineer Driscoll's last day and upcoming culvert replacements.

**VIII. NEXT MEETING DATE:**

The next Public Works and Highways Committee Meeting will be held on June 3, 2026 at 5:30PM.

**IX. ANNOUNCEMENTS:**

Trustee Miller announced the upcoming Maifest event on May 15th - 17th.

**X. ADJOURNMENT:**

Chairperson Trustee Kaminski adjourned the Public Works & Highways Committee meeting at 8:36 PM.