

MEETING:	SPECIAL MEETING OF THE PUBLIC SAFETY COMMITTEE
DATE AND TIME:	Wednesday, May 6, 2026 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Cutts called the meeting to order at 6:00pm.

II. **ROLL CALL:**

Present: Trustee Meg Cutts, Trustee Scott Hefle, Trustee Patrick Kaiser

Absent: Trustee Jolene Pieper

Also Present: Police Chief Pat Merten, Fire Chief John Delain, Battalion Chief Ryker Holms, Administrative Manager Amy Lerch

III. **PRESENTATION OF LIFE-SAVING AWARDS:**

This item was postponed to a future meeting.

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Melanie Smythe (Cedar La) delivered comments with a handout regarding Police and Fire building needs and project management suggestions.

V. **MEETING MINUTES:**

- A. April 9, 2026 (ACTION)

Motion: Approve as presented
Motioned By: Scott Hefle
Seconded By: Patrick Kaiser
Yes: Meg Cutts, Patrick Kaiser
No: None
Abstain: Scott Hefle
Motion Carried by Voice Vote (Yes 2, No 0, Abstained 1)

VI. REPORTS (DISCUSSION AND POSSIBLE ACTION UNLESS OTHERWISE NOTED):

A. Police Monthly Report

Chief Merten presented the monthly report and additional information. Call volume is up over last month. Informed Committee of the Law Enforcement Memorial event at Noon on 5/15/26 at the Jackson Police Dept.

B. Fire Department Monthly Report

Chief Delain presented the call volume numbers from Q1 2026, and reported Building Inspections are ahead of schedule. A cease & desist order was placed on a building in the Village, is operating and advertising as a music venue. Proper zoning and licensing must be obtained by the owner(s). Committee discussion ensued.

C. Fire Department Building Project

Chief Delain discussed the GFD building project handout, and presented building drawings on-screen to support the conversation that ensued.

D. Overtime Report

Chief Merten gave the Police OT report, noting it was trending downwards from prior months. Five new Officers have completed their training and are now on patrol.

Chief Delain gave the Fire OT report, noting it is still trending low even with the recent New Hire Academy of 2 hires now on-shift.

E. Policy Updates

There were no policy updates for Police or Fire.

VII. UNFINISHED BUSINESS:

VIII. NEW BUSINESS:

- A. One-Time/Special Event Outside Premise Extension Application for Metro Cigars, N102W19455 Willow Creek Way - June 7, 2026 12pm-5pm (ACTION)

Motion: Approve as presented

Motioned By: Scott Hefle

Seconded By: Patrick Kaiser

Yes: Meg Cutts, Scott Hefle, Patrick Kaiser

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

- B. Temporary Class "B" Beer/"Class B" Wine Application for Kiwanis of Germantown, Taste of Germantown - July 23, 2026 (ACTION)

Motion: Approve as presented

Motioned By: Scott Hefle

Seconded By: Patrick Kaiser

Yes: Meg Cutts, Scott Hefle, Patrick Kaiser

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

- C. Temporary Class "B" Beer/"Class B" Wine Application for Post One Inc, 4th of July Celebration - July 4, 2026 (ACTION)

Motion: Approve as presented

Motioned By: Scott Hefle

Seconded By: Patrick Kaiser

Yes: Meg Cutts, Scott Hefle, Patrick Kaiser

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

- D. Application for Fireworks Permit for July 4, 2026, by Parks & Recreation Director Guilford Standridge (ACTION)

Motion: Approve as presented

Motioned By: Scott Hefle
Seconded By: Patrick Kaiser
Yes: Meg Cutts, Scott Hefle, Patrick Kaiser
No: None
Abstain: None
Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

E. Cardiac Monitor Repair Warranty / Service Contract (ACTION)
BC Holms came forward to provide additional information regarding the ACT102 monies that will fund this extended warranty for 2026, 2027, tbd 2028.

Motion: Approve as presented
Motioned By: Scott Hefle
Seconded By: Patrick Kaiser
Yes: Meg Cutts, Scott Hefle, Patrick Kaiser
No: None
Abstain: None
Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

F. Selection of CMAR for Station 2 Project (ACTION)

Zach Singer and Angela Resnick of CG Schmidt gave their presentation 'Proposal for CMAR for GFD Station 2 Expansion & Remodel'.

There was lengthy discussion and Q&A with the Committee and those in attendance from CG Schmidt.

Motion: Forward to the Village Board with a positive recommendation as presented.
Motioned By: Scott Hefle
Seconded By: Patrick Kaiser
Yes: Meg Cutts, Scott Hefle, Patrick Kaiser
No: None
Abstain: None
Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

G. Construction Manager at Risk RFP for New Police Department (DISCUSSION)

Chief Merten gave an overview of the CMAR selection timeline for the new GPD Building.
Committee discussion, Q&A ensued. Chief Merten also suggested the Village Construction Oversight Committee be involved weekly/monthly as the project progresses.

IX. ADJOURNMENT:

The next Public Safety Committee meeting will be 6/1/26 at 6:00pm.

Chairperson Trustee Cutts adjourned the meeting at 7:30pm.