

MEETING:	REGULAR MEETING OF THE VILLAGE BOARD
DATE AND TIME:	Monday, May 18, 2026 7:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Village President Bob Soderberg called the Village Board meeting to order at 7:11 PM.

II. **ROLL CALL:**

Present: Trustee Robert Warren, Trustee Meg Cutts, Trustee Scott Hefle, Trustee Jan Miller, Trustee Patrick Kaiser, Trustee Jolene Pieper, Trustee Jim Stout, Trustee Terri Kaminski, Village President Bob Soderberg

Also Present: Interim Village Administrator Mitch Reynolds, Village Attorney Brian Sajdak, Village Clerk Donna Ott, Public Works Director Tim Zimmerman, Park and Recreation Director Gil Standridge

III. **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE:**

IV. **PRESIDENT'S REPORT:**

Village President Soderberg spoke regarding his attendance at a Chief Elected Officials meeting, the Washington County Law Enforcement Memorial Service, and Maifest; the community engagement survey for the Village Center District; 4th of July plans; and items on tonight's Village Board agenda.

V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST / COMMITTEE AND DEPARTMENT REPORTS:**

Trustee Kaminski announced the upcoming Public Works & Highways Committee meeting on June 3, 2026, at 5:30 PM.

Trustee Cutts announced the upcoming Public Safety Committee meeting on June 1, 2026, at 6:00 PM, and the upcoming General Government & Finance Committee meeting on June 15, 2026, at 5:30 PM.

Trustee Hefle announced the upcoming Economic Development Commission meeting on May 19, 2026, at 6:00 PM.

- VI. CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynn Schauer Bednarz (W156N10121 Pawnee Ct) spoke regarding TIDs and Village Board decisions.

Nancy Healy-Haney (W165N11084 Kings Ct) spoke regarding Consent Agenda Item M (2026 Road Program - Esquire Estates Reconstruction).

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding TID 8 and project delivery.

VII. CONSENT AGENDA:

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: Terri Kaminski

Consent Agenda Item M removed by Trustee Pieper; Consent Agenda Item G removed by Trustee Hefle.

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Roll Call Vote (Yes 9, No 0, Abstained 0)

On consideration of Consent Agenda Item G:

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Roll Call Vote (Yes 9, No 0, Abstained 0)

Motion: Postpone Item M to first Village Board meeting in June

Motioned By: Jolene Pieper

Seconded By: Jan Miller

Trustee Cutts called the question.

Yes: Scott Hefle, Jan Miller, Jolene Pieper, Jim Stout

No: Robert Warren, Meg Cutts, Patrick Kaiser, Terri Kaminski, Bob Soderberg

Abstain: None

Motion Failed by Voice Vote (Yes 4, No 5, Abstained 0)

Motion: Approve Item M as presented

Motioned By: Terri Kaminski

Seconded By: Meg Cutts

Yes: Robert Warren, Meg Cutts, Patrick Kaiser, Jim Stout, Terri Kaminski, Bob Soderberg

No: Scott Hefle, Jan Miller, Jolene Pieper

Abstain: None

Motion Carried by Roll Call Vote (Yes 6, No 3, Abstained 0)

- A. Meeting Minutes: May 4, 2026 (ACTION)
- B. One-Time/Special Event Outside Premise Extension Application for Metro Cigars, N102W19455 Willow Creek Way - June 7, 2026 12pm-5pm (ACTION)
- C. Temporary Class "B" Beer/"Class B" Wine Application for Post One Inc, 4th of July Celebration - July 4, 2026 (ACTION)
- D. Temporary Class "B" Beer/"Class B" Wine Application for Kiwanis of Germantown, Taste of Germantown - July 23, 2026 (ACTION)
- E. Application for Fireworks Permit for July 4, 2026, by Parks & Recreation Director Guilford Standridge (ACTION)
- F. Cardiac Monitor Repair Warranty / Service Contract (ACTION)
- G. Award of Contract for Construction Manager At-Risk services for the Fire Station Remodeling Project to CG Schmidt in an amount not to exceed \$817,037 plus a 10% contingency. (ACTION)
- H. Well 7 Liner Installation and Contract Extension #1 with CTW in the amount of \$136,555.00. (ACTION)
- I. Award of professional services agreement to Foth in the amount of \$34,000.00 for Well 7 liner installation and pump replacement professional services. (ACTION)
- J. A Resolution Approving a Relocation Order – Division Road Reconstruction Project (ACTION)

- K. A Resolution Approving a Relocation Order — Pleasant View Drive Reconstruction Project. (ACTION)
- L. Award Contract to Stark Pavement Corp. in the amount not to exceed \$595,719.50 plus a 10% contingency for the 2026 Road Program - Heritage Hills Reconstruction. (ACTION)
- M. Award Contract to Payne & Dolan, Inc. in the amount not to exceed \$1,105,237 plus a 10% contingency for the 2026 Road Program - Esquire Estates Reconstruction (ACTION)
- N. Award Contract to Harwood Engineering for Engineering Services - Site Plan Reviews on a time and materials basis in an amount not to exceed \$15,000 (ACTION)
- O. Award Contract to Point Land Surveying for Pioneer Road Survey (ACTION)
- P. Agreement with WisDOT for STH 145 Improvements (ACTION)
- Q. Authorization to Purchase a 6" emergency bypass pump from Thompson Pump for the amount not to exceed \$53,300. (ACTION)

VIII. UNFINISHED BUSINESS:

IX. PUBLIC HEARINGS:

X. NEW BUSINESS:

- A. Request to Amend Operating Budget to Fund Additional Turf Maintenance Costs. (ACTION)

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Robert Warren

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jim Stout, Terri Kaminski, Bob Soderberg

No: Jolene Pieper

Abstain: None

Motion Carried by Roll Call Vote (Yes 8, No 1, Abstained 0)

Motion: Act on Item F after Item A

Motioned By: Scott Hefle

Seconded By: Jolene Pieper

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

F. Appointment of Travis Broughton for Wastewater Superintendent / Recycling Coordinator for Department of Public Works

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Jolene Pieper

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

B. Request to Update the List of Authorized Signers for Bank Documentation (ACTION)

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: Terri Kaminski

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

C. Professional Services Agreement with Innovative Public Advisors LLC for the provision of interim Finance Director staffing. (ACTION)

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: Scott Hefle

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Roll Call Vote (Yes 9, No 0, Abstained 0)

- D. Request for Potential TID Incentive for a Prospective Tenant in the Gateway Corporate Park (TID 8) and Establishing a Policy for Handling Future Requests. The Village Board may convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and then may reconvene in open session to take such action as it deems appropriate. (ACTION)

Christian Tscheschlok, Executive Director of Economic Development Washington County (EDWC), spoke regarding this item.

Motion: Enter into Closed Session for Item D

Motioned By: Jan Miller

Seconded By: Scott Hefle

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

Motion: Enter into Closed Session for Item E

Motioned By: Jolene Pieper

Seconded By: Scott Hefle

Yes: Robert Warren, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: Meg Cutts

Abstain: None

Motion Carried by Roll Call Vote (Yes 8, No 1, Abstained 0)

The Village Board entered into Closed Session at 8:21 PM, and began discussing Item E at 8:46 PM.

- E. Village Administrator Vacancy. The Village Board may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene in open session to take such action as it deems appropriate. (ACTION)

Motion: Re-enter into Open Session at 9:02 PM

Motioned By: Jolene Pieper

Seconded By: Scott Hefle

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried (Yes 9, No 0, Abstained 0)

Motion: For Item D, Approve the proposed offer of incentive as presented

Motioned By: Terri Kaminski

Seconded By: Robert Warren

Yes: Robert Warren, Meg Cutts, Scott Hefle, Patrick Kaiser, Jim Stout, Terri Kaminski, Bob Soderberg

No: Jan Miller, Jolene Pieper

Abstain: None

Motion Carried by Roll Call Vote (Yes 7, No 2, Abstained 0)

Motion: Refer the potential creation of a TID policy to the Economic Development Commission

Motioned By: Terri Kaminski

Seconded By: Scott Hefle

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried (Yes 9, No 0, Abstained 0)

Motion: For Item E, Confirm the appointment of, and the employment agreement with, Matthew J. Trebatoski

Motioned By: Terri Kaminski

Seconded By: Jolene Pieper

Yes: Robert Warren, Meg Cutts, Scott Hefle, Jan Miller, Patrick Kaiser, Jolene Pieper, Jim Stout, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried (Yes 9, No 0, Abstained 0)

XI. ADJOURNMENT:

Village President Soderberg adjourned the Village Board meeting at 9:07 PM.