

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, May 27, 2026 5:30 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 05:31 PM.

II. **ROLL CALL:**

Present: Library Board President Joyce Nelson, Library Board Member Darlene Vosen, Library Board Member Charlene Brady, Member Joletta Kerpan, Library Board Member Sarah Larson, Trustee Patrick Kaiser

Absent:

Excused: School District Representative Katie Kohel

Also Present: Library Director Trisha Smith, Circulation Manager Catherine Lee

III. **APPROVAL OF AGENDA:**

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Charlene Brady

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

IV. **MEETING MINUTES:**

A. April 22, 2026, Meeting Minutes - DRAFT

Motion: Approve as presented

Motioned By: Darlene Vosen

Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report

Vosen presented the attached Treasurer's Report.

Motion: Approve as presented

Motioned By: Charlene Brady

Seconded By: Joletta Kerpan

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

B. Accounts Payable

Smith presented the attached Accounts Payable report.

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Patrick Kaiser

On roll call vote:

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

C. Budget Reports

Smith presented the attached Budget Reports.

VII. REPORTS (Discussion Unless Otherwise Noted):

A. Correspondence

Nelson sent out four thank you letters for the following donations:

1. Friends of the Germantown Community Library - \$34,000 (\$17,000 for Materials, \$17,000 for Programs)
2. Kettle Moraine Art Guild - \$29 - Materials
3. Kiwanis Germantown - \$2,000 (\$1,000 for Storytime, \$1,000 for Play Kitchen)
4. Steve Shanks & Kristie Porubsky in honor of Jocelyn's Forever Sparkling - \$100 - Materials

B. Village Reports

C. County Reports

D. System Reports

E. President's Report

F. Director's Report

Smith reviewed the submitted Director's Report and attachments.

VIII. UNFINISHED BUSINESS:

IX. NEW BUSINESS:

A. Elections of Library Board Officers (ACTION)

The following nominations were made:

- President - Joyce Nelson
- Vice President - Sarah Larson
- Treasurer - Darlene Vosen

Motion: Approve nominations for the Library Board officers

Motioned By: Joletta Kerpan

Seconded By: Patrick Kaiser

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

B. Donations and Gifts Policy (ACTION)

Smith reviewed the attached updated Donations and Gifts Policy.

Motion: Approve as presented

Motioned By: Darlene Vosen

Seconded By: Joletta Kerpan

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

C. 2026 Pay Rate Chart (ACTION)

Smith reviewed the attached 2026 Pay Rate Chart.

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Joletta Kerpan, Sarah Larson, Patrick Kaiser

No: Charlene Brady

Abstain: None

Motion Passed (Yes 5, No 1, Abstained 0)

X. ADJOURNMENT:

Nelson announced the next Library Board meeting will be held on Wednesday, June 24, 2026, at 5:30 PM.

Nelson adjourned the meeting at 06:09 PM.