

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, June 20, 2012**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. in the Conference Room A at the Germantown Village Hall. Chair Laszewski read the State Regulations regarding public meetings.

ROLL CALL: Present were Chair Laszewski, Commissioners Miller, Gray and Depies. Absent and excused are Commissioner Knop, Trustee Rep. Kaminski and School Board Rep. Barney. Also present were Director Altergott, Recreation Department Interns Gina Diliberti and Ethan Krasnow.

APPROVAL OF MINUTES: *Motion by Miller, seconded by Depies to accept the minutes with the following stated correct: under Archery Range at Dheinsville Park, the 4th bullet point should read; "Placement would be facing the East. Motion unanimously carried.*

PUBLIC INPUT: None

VILLAGE BOARD REPORT/ PLAN COMMISSION: Director Altergott stated that the Village Clerk is retiring in July; her last day of work is June 29th. Commissioner Gray stated that when landscape designs are brought to the village they are not officially signed or stamped by an architect. Landscape architects have a registered number and a stamp.

SCHOOL BOARD REPORT: Director Altergott stated that the Intergovernmental Agreement is going before the School Board on Monday, June 25th. Director Altergott stated that he has asked for a 1 year extension of the current agreement along with the variance request for usage of the Gold Gym and Cafeteria at Kennedy Middle School. Security issues are the school districts concerns. The Park & Recreation Department is looking at purchasing doors (crash bar style) for placement near the Gold office. This would keep people who are attending recreation programs from accessing locker areas or areas that they are not to be in.

DIRECTOR'S REPORT: Director Altergott gave the following update:

Kinderberg Park

- Pathway is complete.
- The concrete pad for the dumpster has been poured.
- The new entrance at the street has been completed.
- The sidewalk repairs have been completed.
- Plant restoration will start this fall.

The light pole warranty work has started at Spassland and Kinderberg Park.

Program registrations are on "pace" at this point.

DISCUSSION & ACTION - ARCHERY RANGE AT DHEINSVILLE PARK: Director Altergott stated that there is currently \$2000 available for the archery project. The DNR Grant is a matching grant. Director Altergott stated that the price list will be put together and forwarded to

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the commission. We are contacting a local hunting store to see if they would be interesting in donating for the range and then they would receive naming rights.

Motion by Gray, seconded by Depies to accept conceptual design #1 with the 4 targets being placed at 20, 30, 30 & 40 ft. Motion unanimously carried.

PRESENTATION – SUMMER INTERN PROJECTS (ROUGH DRAFTS)

Gina –

Working directly with the Germantown Park and Recreation Director, Brett Altergott, Gina will conduct a survey via Survey Monkey six similar sized communities (by population). This survey will cover topics such as administration staff numbers, budget (cost recovery from programs, and fee structure (is it different for youth, adult or senior programming? For example, “It is expected for youth sports to pay for themselves, but, is that expected from senior programs etc. and at what percentage?” facilities, programming (number of youth, adult, family and senior programs offered) Parks (how much land is maintained, number of facilities, amenities of the facilities and parks, usage numbers of parks and facilities), staffing (full and part time staff), and contracted services. The final project will be utilized mainly by management and the board of commissioners because they are responsible for strategic planning, but, it will have repercussions through each supervisor, park and eventually effect and improve the citizen’s experience of their parks and recreation services.

Ethan -

A video overview of the Germantown Park and Recreation Department. Ethan mentioned that after many talks with Director Altergott leading up to the start of the internship, they decided on a five minute video displaying the parks, the recreation programs in existence, and the way the video would be shot. There was also mention by one of the commission members that there should be some type of humor somewhere in the video. Ethan said that he would be going out to the parks and the recreation programs to film and take pictures based on the script of the video. The project would be done by the end of July. It will then be put on You Tube, e-mail blast, Constant Contact, used on local cable access, and at board meetings in the foreseeable future.

ANNOUNCEMENTS OF PUBLIC INTEREST:

ADJOURNMENT: As there was no further business the meeting adjourned at 6:55p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary

