

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, November 20, 2013**

CALL TO ORDER: The meeting was called to order at 5:30p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Depies, Coulthurst, Knop, Leiffring, and School Board Rep. Medved. Absent and excused was Trustee Rep. Kaminski. Also present was Director Casperson, Joe Masiarchin and Patti Heinen.

APPROVAL OF MINUTES: *Motion by Laszewski, seconded by Coulthurst to approve the minutes as presented with the stated correction on page 3, under “Comprehensive Plan”, correct the spelling of “Casperson”.*
Ayes: 6

PUBLIC INPUT: Nothing

Motion by Laszewski, seconded by Coulthurst to move to item IX, “C” and “D”.
Ayes: 6

VILLAGE BOARD: Absent

SCHOOL BOARD REPORT: Medved stated that the district’s facility study is currently in process. The staff survey came back stating that the Germantown School District is seeking a performing arts center. Two (2) Germantown churches have offered their auditorium facilities to the school district at no cost for usage. The results of the study are available for viewing on the Germantown School District website. The district fire system is being brought up to date and code. There will be a permanent ticket booth installed at Datka Field. The school district has hired 4 part-time custodial staff employees, weekends only, at very little additional costs to the district. The “Riteway Stuff the Bus” program produce backpacks with school supplies for 500 Washington County students of which 150 were Germantown students.

DIRECTOR’S REPORT:

- A. **Park and Recreation Secretary** – The Department has hired Briana McNeal for the vacant Secretary position. Briana’s first date of employment is December 9. If you get a chance please stop by to welcome her.
- B. **Kiwanis Outdoor Performing Arts Pavilion** – There is no update since our last meeting.
- C. **Community Garden** – The Germantown Community Garden’s second season is in the books. The garden had 22 of the 24 available plots rented. The Master Gardeners donated 309.5 pounds of fresh fruits and vegetables to the Senior Center.
- D. **Blackstone Creek Golf Course** – The owners of Blackstone Creek Golf Course extended an offer of sale to the Village. The estimated acreage is 153 of the 180 available at an asking price of \$818,500 or \$5,350 per acre. The Department is currently working with Stantec Consulting Services for the design of a conceptual park master plan. The Village Board is scheduled to make a decision at the December 16th meeting.

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- E. **Weidenbach Park** – The Parks Department completed the fountain and new lighting system at the park. The fountain is scheduled to start operating next spring.

Recreation Report

1. **Fall/Winter Registration** – 22 programs are starting in November/December and include: digital photography classes, clutter courses, zumba, yoga core, taming the high cost of college, beginning guitar, Miss Julie's Music Fun, Paper Marbling, Facebook, Pinterest, LinkedIn, Wood carving, Fundamentals Basketball camp, Learn Magic, Scrapbooking crop, legos, Home Remedies for the Family class, Firefighters are your friends, Ipad/Tablet 101, Advanced Excel, Tae Kwon Do, Babysitter's Training and our Elk's Hoop Shoot and Youth Basketball Clinic on Dec. 7th.
2. **Bucketeers** – There are 250 kids playing on 23 teams in our youth bucketeer basketball league with 61 parent coaches. Practices started last week. League games will start January 4th. Our 5/6 grade girls league has 3 teams. We are collaborating with the Menomonee Falls Recreation Department to add more teams to the league.
3. **1st/2nd Grade Buckets** – We are still taking registrations and forming teams. To date we have 184 players and 44 coaches. We are hoping to have 18 teams in the league. Teams will play at Rockfield and MacArthur on Saturdays starting in January.
4. **Friday Family Flicks** – We held our Friday Family Flicks program at MacArthur School this past Friday (11/15) featuring the movie Monsters University. There were over 150 in attendance which was double what we normally have. We had some fun crafts for the kids to do before the movie. Thank you to PTA and First Bank for sponsoring the event and Germantown Youth Futures and Key Club member for volunteering.
5. **Winter/Spring Brochure** – The 2013/2014 Winter Spring Brochure will be mailed to residents the week of December 9th. This edition will include a large number of new programs, and was increased to 52 pages. Some of the new programs include an expanded selection of Teen Trips, Nutrition Programming, Softball Clinics, Jiu-Jitsu & Martial Arts, Computer Programming and many more. Many program registrations have already begun, the remainder will begin on December 2nd.
6. **Kids Klub** – The Kids Klub staff continues to work on a variety of community service projects. Each site has picked a project that they will focus on throughout the school year as a way for the participants to give back to the community. MacArthur - Thank you Cards for Police & Fire (done on 9-11), MacArthur – Book Fair Donation Drive, Rockfield – TBD, County Line – Toy Drive For Children's Hospital, Amy Belle – Cards for Veterans at Milwaukee VA, St. Boniface – Washington County Humane Society Donation Drive.
7. **Kids Klub Enrollment** – From September through November 21,777 Kids Klub registrations were processed for 440 individual participants. October was the highest enrolled month for Kids Klub ever, with over 8,000 registrations. To accommodate the increase in registrations, staff has been added at Rockfield and Amy Belle in the mornings. County Line has also been experiencing its highest enrollments to date. Nearly half of the program dates offered this school year at County Line have been at the published maximum.
8. **Facebook** – We have 1025 likes so far (up by 50 likes since last September).

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PARK EVALUATIONS - Discussion: Casperson stated that the lowest scoring parks are Alt Bauer and Dheinsville. Alt Bauer's parking lot is in poor condition and needs to be replaced. The village is receiving a grant from MMSD to use porous concrete. Casperson stated that he and staff have been visiting the parks and also evaluating them. This feedback is also being used for the Comprehensive Plan and the 5 year Capital Improvement Plan. Laszewski commented that he would like to see Alt Bauer improved before moving onto the other parks.

Further discussion continued.

SPASSLAND PARK SHELTER CONSTRUCTION - Update: Casperson stated the construction is complete. Restoration around the facility will take place in spring. Rentals will begin summer 2014.

WINTER/SPRING 2013-2014 FEES & CHARGES – Discussion & Action: Joe Masiarchin, Program Supervisor, gave an overview of the original agreement between the Germantown School District and the Germantown Recreation Department that was to set aside around \$10,000.00 annually for mutually beneficial projects. An additional \$3000.00 needs to be added to that account annually to offset the cost of utilities that was added to the current agreement.

Motion by Coulthurst, seconded by Depies to approve the Winter/Spring 2013-2014 fees as presented.

Ayes: 6

Motion by Laszewski, seconded by Depies to move to item VI.

Ayes: 6

5 YEAR CAPITAL IMPROVEMENT PLAN – Discussion:

Motion by Laszewski, seconded by Depies to table until December meeting.

Ayes: 6

ORDINANCE PROHIBITING FLYING OBJECTS IN PARKS – Discussion & Action:

Motion by Laszewski, seconded by Medved to approve the Village Ordinance Banning Flying Objects in Village Parks and forward onto the Village Board for final approval.

Ayes: 6

DONGES BAY ROAD PEDESTRAIN/BIKE PATHWAYS – Discussion & Action:

Casperson showed an Arial map of the current and proposed pedestrian/bike pathways that are along Donges Bay Road from Division Road to Magnolia Road. Currently there are areas that have an existing path then the path stops and then will start up again down the road again. Brionne Bischke, Village Engineer, spoke on behalf of the Public Works/Highway Department stating they are looking for input from the Park & Recreation Commission as to what they would like to see as far as sideways and/or trail system along Donges Bay Road. Bischke stated that the Village is being required to follow the standards set by the Department of Transportation.

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Further discussion continued.

Resident Comments:

- Residents would only like to see Donges Bay Road resurfaced
- The current 40mph speed limit on Donges Bay Road is a concern
- Trees would have to be removed
- Fire Hydrants would have to be relocated
- Utility poles would have to be moved
- Residents would like to only see the pedestrian/bike pathway on the North side of Donges Bay Road
- There is a historical property and cemetery located close to the road on the south side of Donges Bay Road that cannot be disturbed
- Residents personal property should be respected
- Costs need to be kept down and utilize what is already there
- Currently there are no bike lanes/trails anywhere in Germantown, so why are they necessary now
- Residents are worried on how the sidewalk/trail would impact the south side of Donges Bay Road
- This is a great opportunity for the community
- Creates safety for the Village
- Putting the sidewalk/trail on the south side of Donges Bay Road means that people must cross the road at some point to get to Kinderberg Park
- Paths on one side is sufficient enough, not both sides of Donges Bay
- Having a bike path and sidewalk is a waste of money

Further discussion continued.

Commission comments:

- Separate the 2 areas; Division to Pilgrim and Pilgrim to Magnolia
- Use the current 8 ft. shoulder on the north side (from Division to Pilgrim) as the bike path and then from Pilgrim to Magnolia dedicate a bike path separate from the road
- Pave only what is required
- Less traffic from Division to Pilgrim, very high traffic from Pilgrim to Fond du Lac
- There is no save way to get to Kinderberg Park via walking or biking at this time
- 8 ft. pathway is easier for the DPW to clear snow with a truck (done during normal business hours)

Motion by Laszewski, seconded by Coulthurst to recommend an 8 ft. wide grass terrace path, 2 ft. paved & 6 ft. unpaved, on the north side of Donges Bay Road from Division Road to Magnolia and to abandon the existing paths on the south side of Donges Bay Road.

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Further discussion continued.

Ayes: 6

Motion by Laszewski, seconded by Medved to move to item IX, A.
Ayes: 6

ANNOUNCEMENTS OF PUBLIC INTEREST: Trustee Zabel mentioned the potential of the village purchasing 150 acres (130 acres are flood plain) of Blackstone Creek. The village is looking for input if this area would be suitable for a park.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:02p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary