

**MEETING MINUTES  
PUBLIC SAFETY COMMITTEE MEETING  
DECEMBER 2, 2013  
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:45 p.m. by Secretary Barth.

ROLL CALL: Trustees Daniels and Ewert were present. Chairperson Werderman arrived at 5:50 p.m. and Trustee Hughes arrived at 6:14 p.m.

A motion was made by Daniels, seconded by Ewert, to appoint Trustee Ewert as Chairman Pro Tem until the arrival of Chairperson Werderman. Motion carried unanimously.

Also present were Administrator Schornack, Chief Hoell, Deputy Fire Chief Maury, FF/EMT John Delain, Police & Fire Commissioner Myers. Deputy Fire Chief Stark arrived mid-meeting.

PUBLIC COMMENT: No discussion.

ANIMAL FANCIER LICENSE - PHIL SECKER, W167 N10532 BRIDLE PATH: Daniels advised there had been a citizen complaint received by the Clerk's office regarding renewal of the animal fancier license to Phil Secker. Daniels read the letter from John and Mary Grace Stauder of W166 N10563 Surrey Drive.

Werderman arrived at this time (5:50 p.m.) and assumed the position of Chairperson from Trustee Ewert.

The Stauders requested in their letter to go on record as being opposed to the Committee granting renewal of the animal fancier's license to Mr. Secker. The Stauders stated the barking is annoying and they felt there is no attempt from the owner to quiet the dogs.

Discussion followed with Hoell advising that the police department did not have any complaints on file for the past year regarding barking dogs on Mr. Secker's property. Mr. Secker informed the committee that the dogs on the license application were the same ones from the previous year.

A motion was made by Daniels to approve the Animal Fancier License to Phil Secker. Motion was seconded by Ewert who added that he does not approve of anyone having six dogs on their property. Werderman indicated that the license only covers the six dogs on the application. He went on to say that he would look into having GGF review this ordinance and modify the wording so it is clear that the license holder cannot include additional dogs without committee approval. Motion carried unanimously.

Mr. Secker advised the committee that this is his fourth year of holding the Animal Fancier's License and he does keep his dogs quiet and clean. He stated that out of approximately 20 neighbors, there is only one that brought forward a complaint.

APPROVAL OF MINUTES: A motion was made by Ewert, seconded by Daniels, to approve the minutes of the November 4, 2013 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell noted that a crime alert had been issued due to a number of theft from vehicle complaints the department had received. He added that drug arrests were up for the month and juvenile arrests were down. Hoell informed the committee that the police department had received a \$20,000 grant from the state for OWI enforcement and was effective immediately.

FIRE DEPARTMENT MONTHLY REPORT: Maury reported that the department responded to 222 fire alarm calls year to date which is down slightly from last year and EMS calls were at 942 for the year which is down 4% from the previous year. Maury advised that training activities include an introduction to Phoenix and added that the training captain was currently on a call and could not provide a training report.

Maury stated there are 2 recruits in firefighter 1 class and possibly 3-4 recruits for Spring 2014. He said staffing on weekends is working out well and they are able to get both units out for back-to-back calls when needed.

OVERTIME REPORTS FOR POLICE & FIRE DEPARTMENTS: Werderman stated the overtime report for police department appears to be on track and the fire department report is difficult to decipher now with the added weekend staffing, but it appears to be on track.

POLICY UPDATES: Maury advised the fire department put together the EMS Training Proficiencies Check-Off policy which is a guideline so everyone is evaluated using the same set of standards, and helps personnel to focus on where additional training is needed. He said the policy was created by EMS Department and follows national standards. Maury explained that previously evaluations were done by observation and this document would provide a checklist for those results. He added the evaluations are carried out by senior EMT's in the field and during training.

Trustee Hughes arrived at this time, 6:14 p.m.

Maury went on to say that this policy would be put in effect after the next Officer's Meeting to be held on the following Monday. He added they will also be doing a similar policy for firefighting 1 & 2.

DISCUSSION OF BURNING REGULATIONS: Ewert indicated that he would like to see the burning regulations remain as they currently are except to prohibit leaf burning. Delain stated the current burning regulations already address “nuisance” burning and the department has the authority to correct these situations immediately if there is a complaint. He went on to say that burning permits and burning in general seem to be on a decline and most problems seem to be in areas of increased population such as subdivisions. Delain also advised that the DNR website includes information which acknowledges that it is harmful to burn leaves, and the way the burning regulations for the village are worded, it may already be banned.

After further discussion, Werderman advised this item would be carried over to next month so Delain can further review this matter.

POSITION DESCRIPTION - FIRE CHIEF: Administrator Schornack indicated the packets contained a current job description for fire chief and the revised job description which is in a format currently used by the village. He explained that parts of the job description were presented to the Village labor attorney for accuracy and that parts of the description were taken from Mequon’s format. He added that the Police and Fire Commission had requested the wording for the desired experience section on page 4.

Discussion followed with Werderman noting that a job description this thorough is probably the norm for a position at this level and he did not see a problem with updating the old job description. A motion was made by Daniels, seconded by Ewert, to forward this job description for fire chief to the Village Board with a recommendation of approval. Motion carried unanimously.

DISPOSAL OF UNIT 1762 AND 1700 - FIRE DEPARTMENT: Maury advised that the agenda should show Unit 1770, not 1700. He stated ladder truck 1770 and engine 1762 are 40 years old and 28 years old. Both are currently at station 1 and not being utilized. Maury stated they are requesting to dispose of these two units through sales.

Delain stated they would like to sell them through the Wisconsin Surplus Auction website, it would cost the Village nothing. Stark added that the Village ISO rating would not be affected by the sale of these 2 units.

Hughes suggested the department strip both units of all accessory items which are still usable to the department and made a motion to approve the sale of Units 1762 and 1770. Motion was seconded by Daniels and carried unanimously.

Werderman requested that they receive an update at next month’s meeting regarding the status of the sales.

DANCE HALL LICENSE RENEWALS:

1. Bubs Irish Pub, N116 W16218 Main Street

2. Germantown American Legion Post 1, N120 W15932 Freistadt Rd.  
A motion was made by Ewert, seconded by Hughes to forward the Dance Hall License Renewals for Bubs and American Legion to Village Board with a positive recommendation. Police department and fire department had no objections. Motion carried unanimously.

SECONDHAND ARTICLE DEALER AND SECONDHAND JEWELRY DEALER LICENSE RENEWALS:

1. Kessler's Diamond Center, N96 W16920 County Line Road
2. Four Seasons Consignment, W164 N11269 Squire Drive (no application received)

It was noted that Four Seasons Consignment had turned in their application just prior to the meeting. A motion was made by Daniels, seconded by Ewert, to forward the Secondhand Article Dealer & Secondhand Jewelry Dealer license renewals for Kessler's and Four Seasons to Village Board with a recommendation of approval. Police department and fire department had no objections. Motion carried unanimously.

SECONDHAND ARTICLE DEALER LICENSE RENEWAL FOR WHITE HOUSE OF MUSIC, N112 W16290 MEQUON ROAD: a motion was made by Ewert, seconded by Daniels, to forward the Secondhand Article Dealer License renewal for White House of Music to Village Board with a positive recommendation. Police department and fire department had no objections. Motion carried unanimously.

NEXT MEETING: Werderman advised that the next meeting date would be on Monday, \*January 7, 2014 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:41 p.m.

\*After adjournment it was noted that the first Monday in January 2014 is the 6<sup>th</sup> instead of the 7<sup>th</sup>.

Recorded by,

Julie L. Barth  
Secretary