

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

February 7, 2012

Village Hall Board Room

**CALL:** Chm. Ewert called the meeting to order at 5:30 p.m.

**ROLL CALL:** Chm. Ewert, Trustee Members Zabel, Vanderheiden, and Kaminski. Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

**PREVIOUS MINUTES:**

**MOTION made by Kaminski, seconded by Vanderheiden to approve the minutes of January 3, 2012.**

**Motion carried unanimously.**

**CONSIDERATION OF WATER UTILITY CREDIT – PRISCILLA SHAM:**

Priscilla Sham had requested consideration for an adjustment to her sewer and water bill due to an unusually high fourth quarter usage of unknown reasons. The Water Utility performed an inspection of the meter, replaced the meter, and had the original meter tested in which no faults were found. Supt. Driver added that at the time of the investigation, a leak detector found no movement through the lines. There was no unusual usage through the meter.

Committee discussion suggested charging Ms. Sham operating and maintenance charges only on the sewer portion of her bill and credit the capital charges based on unknown reasons. Based on calculations provided by Dir. Ludwig, the capital charge credit amounted to \$297.38 for the 4<sup>th</sup> quarter, 2011 and a capital charge credit of \$192.23 for the 1<sup>st</sup> quarter, 2012.

**MOTION made by Zabel, seconded by Kaminski to follow past practice and reduce the sewer charges on the 4<sup>th</sup> quarter of 2011 and the 1<sup>st</sup> quarter of 2012 to reflect actual Operational & Maintenance charges and not capital charges for the property at W143 N9950 Ridgewood Lane.**

Discussion followed on PSC 185.35-Adjustment of Bills. It was suggested the PSC Rule be studied and a policy created to be consistent with all who request a utility bill adjustment.

**Motion carried unanimously.**

**AUTHORIZATION TO PURCHASE – PICK UP TRUCK:** Four quotes were presented ranging from \$24,658.00 to \$25,411.00 for the purchase of a ¼ ton pick up truck for the Highway Department. Three quotes were also presented ranging from \$6,213 to \$6,498 for the purchase of a plow attachment.

**MOTION made by Vanderheiden, seconded by Kaminski to forward to the Village Board with a positive recommendation to purchase a ¼ Ton Pickup Truck from Holtz Chevrolet for the amount of \$24,658, and the Plow from Stern Enterprises for the amount of \$6,213. Total purchase cost with accessories not to exceed \$33,623.00. Funds to be allocated from Acct. #40-553-570-8520.**

**Motion carried unanimously.**

**AUTHORIZATION TO PURCHASE – ONE TON TRUCK:** Four quotes were presented ranging from \$24,986.61 to \$25,824.00 for the purchase of a one ton dump truck for the Highway Department. Two quotes were also received ranging from \$11,667 to \$13,390 for the dump body.

**MOTION made by Kaminski, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to purchase a One Ton Cab & Chassis from Bob Fish for \$24,986.61 and the Dump Body from Casper's Truck Equipment for \$11,667. Total purchase cost with accessories not to exceed \$39,938.61. Funds to be allocated from Acct. #40-542-570-8520.**

**Motion carried unanimously.**

**MAINTENANCE AGREEMENT – GENERAL COMMUNICATIONS:** Supt. Olszewski presented for review the maintenance agreement between General Communications and the Village. Under the Agreement, GENCOM would check mobiles, battery backup, power supplies, and encoders three times a year. The Agreement insures that the radio system that carries the Village's tornado sirens and building alarms is functioning properly.

**MOTION made by Zabel, seconded by Vanderheiden authorizing the approval of a maintenance contract with General Communications in the amount of \$1,040 to check radio alarms for year 2012. Funds to be allocated from Acct. #10-519-530-4400.**

**Motion carried unanimously.**

**MAINTENANCE AGREEMENT – JOHNSON CONTROLS:** Supt. Olszewski presented for review the heating and cooling system maintenance agreement between Johnson Controls and the Village for the Library. Supt. Olszewski further stated Johnson Controls maintains the software that controls the heating and cooling system as well as the alarms that monitor the boiler system. The contract covers quarterly inspections and approximately 16 hours of work annually. The work covered is at the discretion of the Village and is included in the annual contract price of \$2,497.00.

Trustee Kaminski believed there were other firms to provide maintenance and questioned whether costs would be comparable. Supt. Olszewski stated the software currently used

at the Library was created by Johnson Controls and felt they were the most familiar with the system therefore saving on material and labor.

**MOTION made by Zabel, seconded by Kaminski authorizing a three year contract with Johnson Controls as part of a Planned Service Agreement to cover the heating and cooling system for the Library. Funds to be allocated from Acct. #10-519-530-5251.**

**Motion carried unanimously.**

**AUTHORIZATION TO PURCHASE – CRACK FILLING MATERIAL:**

**MOTION made by Kaminski, seconded by Zabel to forward to the Village Board with a positive recommendation to purchase crack filling material for road maintenance from Sherwin Industries at a cost of \$.5775 per pound up to 30,000 lbs. not to exceed \$17,325.00. Funds to be allocated from Acct. #10-542-530-3505.**

**Motion carried unanimously.**

**SEALCOATING PRESENTATION:** Supt. Olszewski opened the presentation stating this year staff will be recommending sealcoating for Village roads. Due to past success and failure issues with road applications, Supt. Olszewski felt it would be beneficial to obtain a better understanding of what role sealcoats play in pavement management. Bill Glatz of Fahrner Asphalt gave a brief presentation on the types of surface treatments, why you use certain types of treatments, and the product's life expectancy. Presentation materials were given to all. Questions, answers, and comments followed.

**AWARD OF CONTRACT – JEFFERSON DITCH DREDGING & DEEPENING:**

Engr. Bischke presented for review, the tabulation on the 10 bids received for the Jefferson Ditch Dredging and Deepening project. The forebay is in need of dredging accumulated sediments and deepening to increase life span (ie. decrease maintenance frequency). Engr. Bischke stated he has had a favorable response since posting the Village projects online through A&E Graphics. This process has provided efficiency within the Engineering Department.

**MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to award a contract to C.W. Purpero for the Jefferson Ditch Dredging & Deepening at a cost not to exceed \$134,136.25. Funds to be allocated from Acct. #40-541-570-8894.**

**Motion carried unanimously.**

**RELEASE OF RETAINER – CARRINGTON CIRCLE:**

**MOTION made by Vanderheiden, seconded by Kaminski authorizing the release of the retainer in the amount of \$10,478.72 to Payne and Dolan for work associated with Carrington Circle as part of the 2010 Road Improvement Program.**

**Motion carried unanimously.**

**INTERMUNICIPAL WATER AGREEMENT AT BANCROFT DRIVE – UPDATE:**

Per the request of the Committee at its' November, 2011 meeting, Dir. Ludwig provided the Intermunicipal Water Agreement at Bancroft Drive to the Committee for review. Upon staff and attorney review of the Agreement, there was no language binding Menomonee Falls to terminate the agreement when services were available. Communication between Germantown and Menomonee Falls Director of Utilities explained the Menomonee Falls agreement with Milwaukee Water Works would not allow Milwaukee water to be supplied to the Crossroads Shopping Center. The hard pipe connection along Bancroft Drive received DNR approval and upon favorable weather the connection will be made. It was noted the connection could only provide emergency water and not service water. Dir. Ludwig reported the next phase for Grace Church would require at least 5,300 gallons of water per day which could be difficult to provide as there is only one single source of water coming from the Germantown Water Utility. Dir. Ludwig suggested the Committee consider a water study of the County Line corridor west of Hwy 41/45 and have a consultant look at the current situation and how much more growth would be allowed without putting in another connection, a new well, or, if Menomonee Falls could re-tool their agreement they have with Milwaukee Water Works? Committee comments included;

- *T. Zabel* asked if it was the responsibility of Germantown or Menomonee Falls to provide the water study. *Dir. Ludwig believed it was the responsibility of Menomonee Falls to show the Village how much water they needed. Germantown also had potential for growth in the area and therefore Germantown should provide the study.*
- The Committee can decide whether to put the responsibility on the next developer or be proactive and understand what the Village's water system provides today and whether the Village has ample fire protection for the future;
- *T. Zabel* understood the intermunicipal contract between the Village and Grace Church to cover only property owned by Grace Church. All other properties outside of that area were not included; If Menomonee Falls brings water into the area for what ever reason, Grace Church would have the right to disconnect from Germantown; Dir. Ludwig pointed out a preliminary document provided by Grace Church showed a service "area". The service area has now increased to included a senior living facility, school, and a two hundred bed apartment facility. When fire flow tests were completed at the church, staff did not want to use Germantown water for fear it would upset the system. Fire flow testing only used Menomonee Falls water and passed the test with a meager flow.

- Questions to be answered in a study would include: if the 16" watermain is broke under Hwy 41/45 would the Village have enough water for emergency use? How much more growth could the Village provide for with a single source of water?

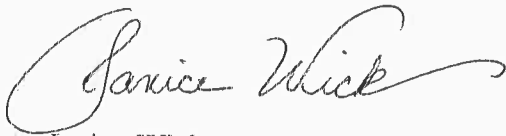
**MOTION made by Kaminski, seconded by Zabel authorizing staff to proceed with RFP's (Request for Proposals) to complete a water study of the County Line Road corridor west of Hwy 41/45.**

**Motion carried unanimously.**

**ANNOUNCEMENTS:**

The next regular Public Works Committee Meeting will be held Tuesday, March 6, 2012, at 5:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:27 p.m.



Janice Wick  
Recording Secretary