PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES
June 5, 2012
Village Hall Board Room

CALL: Secretary Wick called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Ewert (absent and excused), Trustee Members Zabel, Vanderheiden, and Kaminski. Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

MOTION made by Kaminski, seconded by Zabel to appoint Trustee Vanderheiden as Chairperson Pro-Tem.

Motion carried unanimously.

PREVIOUS MINUTES:

MOTION made by Zabel, seconded by Kaminski to approve the minutes of June 1, 2012.

Motion carried unanimously.

DRAINAGE ISSUE – W140 N11066 COUNTRY AIRE DRIVE: Engr. Bischke explained resident Joe Rakow claimed a culvert installed by the WDOT as part of a road project has now created a drainage channel bisecting his property and significantly reducing farmable land area. Mr. Rakow asked to use excavated soils from the 2012 Road Projects to fill the drainage area and therefore would require an erosion control permit. Staff would not authorize the permit as the filling of the channel could aggrieve tributary properties. The Committee was asked to consider whether the Village should encourage the DOT to remedy the problem or, commit staff time and Village funds to remedy the problem.

Mr. Rakow, W140 N11066 Country Aire Drive, addressed the Committee regarding his situation. Mr. Rakow claimed the cross culvert pipe creating the drainage problem did not exist prior to the WDOT project approximately 15 years ago. Conversation with the WDOT told Mr. Rakow it was his problem and the DOT would have to re-study the area. Mr. Rakow suggested the pipe on the north side of Mequon Road could have been lowered and used to get rid of the water coming down the hill. This could be a less expensive alternative for solving the problem.

Committee discussion concluded the WDOT should be approached by Mr. Rakow. The Village would be willing to assist Mr. Rakow by developing a letter to the WDOT indicating this topic was evaluated by the Committee.

MOTION made by Zabel, seconded by Kaminski to direct staff to contact the WDOT on behalf of Mr. Rakow at W140 N11066 Country Aire Drive, to work out a solution regarding the drainage problems on his property.

Motion carried unanimously.

DRAINAGE ISSUE – W174 N9901 MEADOW CREEK COURT: Engr. Bischke reported resident Jennifer Kerr, W174 N9901 Meadow Creek Court has petitioned the Village via email to remedy drainage issues in her back yard. Engr. Bischke suggested two solutions; 1) Extend the storm sewer into the drain swale around the house which would only address drainage in the swale. 2) Extend the storm sewer to the lots off of Division Road and intercept the water before it enters the neighbor's property. Both alternatives were expensive.

Jennifer Kerr, W174 N9901 Meadow Creek Court, addressed the Committee and provided pictures noting she had checked with Village officials prior to purchasing the property and was assured the swale in her back yard was working. She felt it was an unsafe environment for her children and her rear yard was unusable due to standing water after a rain event.

Committee discussion included;

- Contact Harmony Homes to see if they could reduce the drainage from the two lots bordering Division Road;
- Trustee Kaminski felt Village was responsible for rectifying the situation;
- Look at properties on Wendy Lane whose rear yards may attribute to ponding and gain permission for a possible solution.

MOTION made by Zabel, seconded by Kaminski to direct staff to prepare a storm water analysis in the area of W174 N9901 Meadow Creek Court and work with residents for a solution.

Motion carried unanimously.

RESOLUTION TO ADOPT THE 2011 CMAR: Supt. Zimmerman presented for review the 2011 Compliance Maintenance Annual Report.

MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the 2011 Compliance Maintenance Annual Report (CMAR) and adopt its results by Resolution.

Motion carried unanimously.

AWARD OF CONTRACT – 2012 SEAL COATING: Staff presented for Committee review, costs submitted for the 2012 Seal Coating projects. The Project was advertised and sent to three contractors to obtain the best pricing for chip sealing, slurry seal, and flex patching. Fharner Asphalt Sealers provided the best price on chip sealing for an amount greater than 62,000 square yards and was the only bidder on Flex Patching. Struck & Irwin had the best price for slurry seal for an amount greater than 24,000 square yards.

Budgets would determine how many roads surfaces could be repaired from the road list presented to the Committee.

MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to contract Fharner Asphalt Sealers to complete chip sealing, flex patching, and full depth patching on various roads within Village limits. Funds to be allocated from Acct. #10-542-530-3505.

Motion carried unanimously.

AWARD OF CONTRACT – GEOTECHNICAL SERVICES – 2013 ROADS:
Engr. Bischke presented the results for geotechnical services to investigate pavement structures for the potential road projects for year 2013. Of the four firms solicited, two responded.

MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to award a contract to GZA Geoenvironmental for the geotechnical engineering services related to the Village's 2013 Road projects at a cost not to exceed $18, 500. Funds to be allocated from Account #40-542-570-8810.

Motion carried unanimously.

ANNOUNCEMENTS:

The next regular Public Works Committee Meeting will be held Tuesday, July 3, 2012, at **5:00 p.m.**

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 p.m.

Janice Wick
Recording Secretary