

MEETING:	REGULAR MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION
DATE AND TIME:	Tuesday, June 9, 2026 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Scott Hefle called the Economic Development Commission meeting to order at 6:00 PM.

II. **ROLL CALL:**

Present: Trustee Scott Hefle, Trustee Patrick Kaiser, Member Jim Sedgwick, Member Joletta Kerpan, Member Jeffrey Voyer, Member Derek Arnold

Excused: Member Melanie Smythe, Member Joey Carini

Also Present: Deputy Clerk Maddy Laufenberg

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

No citizen input was given.

IV. **MEETING MINUTES:**

- A. May 19, 2026 Meeting Minutes (ACTION)

Motion: Approve as presented

Motioned By: Joletta Kerpan

Seconded By: Patrick Kaiser

Yes: Scott Hefle, Patrick Kaiser, Joletta Kerpan, Jeffrey Voyer, Derek Arnold

No: None

Abstain: Jim Sedgwick

Motion Carried by Voice Vote (Yes 5, No 0, Abstained 1)

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

A. Foundational Document #1: Municipal Code 1.379 (DISCUSSION)

Commission members examined Germantown Municipal Code Chapter 1.379 (5) "Economic Development Commission Powers and Duties," and discussed which duties should be prioritized.

B. City of Eagan, MN, Business Survey Review (DISCUSSION)

Commissioners discussed the Business Survey from Eagan, MN, and began formulating a similar business outreach survey for the Village of Germantown.

C. Business Survey Development (DISCUSSION)

Commission members discussed the creation of surveys for Germantown business owners to gather data on specific business needs as well as satisfaction with current Germantown offerings (employee housing, schools, municipal services, etc.). A timeline, follow-up mechanisms, distribution tactics, and implementation were also discussed.

Member Voyer and Trustee Kaiser volunteered their time to start the survey process and report back to the Commission at the next meeting.

D. Prioritization of 2026 Goals and Initiatives (DISCUSSION AND ACTION)

Commissioners discussed the Strategic Platform provided by Economic Development Washington County (EDWC) in March 2023. It was decided that the forthcoming Business Survey falls into Pillar 4 — "Transparent Partnerships."

E. Development Process Guidelines (DISCUSSION)

At the request of Commissioner Smythe, Commissioners discussed the Village's current development process and the Economic Development Commission's place within that process.

VII. NEXT MEETING:

A. July 14, 2026

B. August 18, 2026

VIII. ADJOURNMENT:

Chairperson Trustee Hefle adjourned the Economic Development Commission at 6:58 PM.