

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, February 16, 2011**

CALL TO ORDER: The meeting was called to order at 5:30p.m. in Conference Room A in the Germantown Village Hall. Chair Laszewski read the State Regulations regarding public meetings.

ROLL CALL: Present were Chair Laszewski, Commissioners Knop, Barney, Trustee Rep. Vanderheiden, Miller, Gray and School Board Rep. Dr. Michael Erdmann (arrived at 5:55p.m.). Also present were Director Altergott and Secretary Lemke and department intern Samantha Yoder. Guests included Paul Feldhake from Miller & Associates.

APPROVAL OF MINUTES: *Motion by Barney, seconded by Miller to approve the minutes as presented. Motion unanimously carried.*

PUBLIC INPUT: None

VILLAGE BOARD REPORT: Trustee Vanderheiden stated that with not moving forward with the logging at Wilderness Park the village board will be making changes to the current budget as they had the \$30,000.00 in the budget.

SCHOOL BOARD REPORT: Nothing to update at this time.

DIRECTOR'S REPORT: Director Altergott gave the following updates:

- RecTrac was upgraded to version 10.3 and we are now working with Vermont Systems finalizing the set-up and correcting programming errors. We were the first department in the nation to receive this upgrade and overall it has gone well. Staff has done a great job in dealing with the stresses associated with an upgrade of this nature.
- Patti and Joe are gearing up for the production of the summer brochure. The brochure is scheduled to be go to print on Monday, April 4th and mailed the week of April 11th.
- Sam's major project will be to develop an overview of the department that can be shared with the residents and business of the Germantown. We will make hard copies available in the library and a digital copy will be available on the park and recreation homepage.
- On February 15, Patti and I met with representatives from the FC Milwaukee Soccer Club. They have expressed collaborating with us in a way similar to the Germantown Soccer Club. At this point we are exploring the possibilities; however I did state that we would not enter into any partnership that would affect our current relationship with the Germantown Soccer Club.

DISCUSSION – GERMANTOWN FRIENDS OF PARK & RECREATION: Director Altergott stated that Ray is looking at having 20 spots at \$50 a spot for a craft fair during the Fall Flag Football games. All money generated from the rental spots will go into the Friends of Park & Recreation general fund.

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DISCUSSION & PRESENTATION – SPASSLAND PARK SHELTER/RESTROOM – PAUL FELDHAKE, MILLER & ASSOCIATES: Paul gave an overview of each shelter and that when purchasing you receive the following:

- Drawings for the structure
- Footing & slab details (contracted out)
- Laminated cedar columns

Director Altergott stated that the foundation would have to be contracted out. If an electrical package is purchased predrilled conduit channels can be drilled inside the cedar timbers. The restrooms and chaise areas can be customized along with the length of the shelter. The proposals currently include 1 stall for each restroom. Director Altergott stated that his goal is to have a proposal done by May for the Engineering Department. The commission stated that they would like Director Altergott to move forward with this shelter concept for approval by the Village Board.

DISCUSSION & ACTION – SUMMER 2011 FEES & CHARGES: Director Altergott gave an overview of the increases for the summer fees. Baseball has been reduced due to participants not having a hat included in the fee.

Motion by Dr. Erdmann, seconded by Laszewski to accept the Summer 2011 Fees as presented. Motion unanimously carried.

DISCUSSION 2011 CLEAN-UP DAY (JUNE 4): Director Altergott stated that the date has been adjusted around Mai Fest and also around the schedule of the Fire Auxiliary. Director Altergott stated that weed pulling, mulching and painting of shelters is the focal point.

DISCUSSION 2011 ARBOR DAY: Director Altergott stated that Arbor Day is April 29th. Commissioner Gray stated that signage needs to be placed at the parks where the clean-up &/or Arbor Day are going to be held at least a month in advance.

DISCUSSION & ACTION – LIVE BAND FOR JUNE 18TH RENTAL AT DHEINSVILLE PARK: Director Altergott stated that due to this being a private party the commission has the decision of allowing the band. Director Altergott also stated that the commission can establish guidelines for the office to follow when others come forward with a band request. The commission directed Director Altergott to obtain a letter in writing from the renter for the band at Dheinsville Park and to also do a policy outline for live bands during facility usage.

DISCUSSION – MEETING LOCATION FOR JUNE, JULY & AUGUST: Director Altergott stated that he is open to having the meetings in the parks and inviting the neighbors surrounding the park for involvement. Chair Laszewski stated that he would like the months of July, August and September. Kinderberg, Firemen's and Spassland have shelter in case of inclement weather.

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ANNOUNCEMENTS OF PUBLIC INTEREST: Commissioner Gray stated that classes for “Woodland Owners” will be having 4 sessions in Mequon on identifying & management of your woodlands. Registration deadline if February 25th.

ADJOURNMENT: As there was no further business the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary