

MEETING: REGULAR MEETING OF THE TREE ADVISORY BOARD

DATE & TIME: Thursday, August 13, 2026 at 1:30 PM

**LOCATION: Germantown Village Hall Conference Room A
N112 W17001 Mequon Road**

NOTICE: Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **ANNOUNCEMENTS:**
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*
- V. **MEETING MINUTES:**
 - A. July 9, 2026, Meeting Minutes (ACTION)
- VI. **UNFINISHED BUSINESS:**
 - A. Memorial Tree & Bench Program Revitalization (DISCUSSION AND ACTION)
 - B. Review of 2026 Budget for Tree Maintenance and Replacement (DISCUSSION AND ACTION)
 - C. Review of 2027 Proposed Budget for Tree Maintenance (DISCUSSION AND ACTION)
 - D. Review of 2027 Proposed Budget for Tree Replacement (DISCUSSION AND ACTION)
- VII. **NEW BUSINESS:**
 - A. Review of Forestry Page on Germantown Website (DISCUSSION)
 - B. Leadership Germantown Group Project Proposal (DISCUSSION AND ACTION)
 - C. Leadership Germantown Class of 2027 Staff Attendee (DISCUSSION AND ACTION)
- VIII. **NEXT MEETING DATE:**
- IX. **ADJOURNMENT:**

TREE ADVISORY BOARD AGENDA

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UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

Notice is hereby given that a possible quorum of other boards, committees, and/or commissions may attend this meeting to gather information about an item over which they have decision-making responsibility. This may constitute a meeting of these bodies per State ex rel. Badke v Greendale Village Board, even though these bodies will not take formal action at this meeting.

MEETING:	REGULAR MEETING OF THE TREE ADVISORY BOARD
DATE AND TIME:	Thursday, July 9, 2026 1:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Jan Miller called the Tree Advisory Board meeting to order at 1:30 PM.

II. **ROLL CALL:**

Present: Trustee Jan Miller, Member Elizabeth Tarantino, Village Forester Nathan Schuettpeiz

Also Present: Chief Deputy Clerk Kasie Miller, Superintendent of Highways, Parks, Buildings and Grounds Scott Anderson, Park and Recreation Director Guilford Standridge, Project Foreman Katie Rodger.

III. **ANNOUNCEMENTS:**

Park and Recreation Director Guilford Standridge announced Music at the Pavilion on July 16th and Taste of Germantown / Family Fun Carnival on July 23rd.

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

There was no citizen input.

V. **MEETING MINUTES:**

- A. March 5, 2026, Meeting Minutes (ACTION)

Motion: Approve as presented

Motioned By: Nathan Schuettpeiz

Seconded By: Elizabeth Tarantino

Yes: Jan Miller, Elizabeth Tarantino, Nathan Schuettpelz

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 3, No 0, Abstained 0)

VI. UNFINISHED BUSINESS:

- A. Section 1.331 Tree Advisory Board Municipal Code Review (DISCUSSION AND POSSIBLE ACTION)

Board members reviewed section 1.331 of the Germantown Municipal Code relating to the Tree Advisory Board. Trustee Miller made note of the other boards that the Tree Advisory Board could assist or advise. There were no additions/changes to section 1.331 of the Germantown Municipal Code.

- B. Germantown Approved Tree List Review (DISCUSSION AND POSSIBLE ACTION)

Forester Nathan Schuettpelz was available for questions regarding the Germantown Approved Tree List. He advised that the tree list normally has a 3–5 year review but is monitored annually by the Forestry Department due to changing markets or underperforming trees. Each tree has a GIS record detailing the life of each tree planted and work history. The GIS map assists in plotting tree diversity, which provides less residential pushback and more buy-in during landscape plan review. Members requested staff to ensure only the currently approved Tree List was available on the Village website.

VII. NEW BUSINESS:

- A. Memorial Tree & Bench Program Revitalization (DISCUSSION AND ACTION)

Park and Recreation Director Guilford Standridge and Forester Nathan Schuettpelz provided an update to the Memorial Tree and Bench Program including a new brochure outlining the memorial tree process. Notable changes are the discontinuance of the bench program due to high costs, the use of underrepresented trees found on the approved tree list, an updated fee structure, and the use of Wendland Nursery for tree planting instead of the Village's Department of Public Works.

Discussion of the updated brochure ensued, requesting the addition of a general donation line on form and the possibility of utilizing a 501c3 for the Memorial Tree program.

Motion: To place the revised brochure at the next Tree Advisory Board Meeting and discuss with the Finance Department the exploration of additional funding

opportunities (such as a 501c3).

Motioned By: Nathan Schuettpelz

Seconded By: Elizabeth Tarantino

Yes: Jan Miller, Elizabeth Tarantino, Nathan Schuettpelz

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 3, No 0, Abstained 0)

B. Review of 2026 and 2027 Budget for Tree Maintenance (DISCUSSION AND ACTION)

Superintendent of Highways, Parks, Buildings and Grounds Scott Anderson presented a review of the 2026 and 2027 Tree Maintenance Budgets. Members discussed potential 2027 budgetary cuts but made no definitive plans.

C. Review of 2026 and 2027 Budget for Tree Replacement (DISCUSSION AND ACTION)

Superintendent of Highways, Parks, Buildings and Grounds Scott Anderson presented a review of the 2026 and 2027 Tree Replacement Budgets. Anderson and Schuettpelz discussed not having a fall planting in recent years due to late Board/Committee/Commission approvals, fall digging hazards, or tree species variety limitations, but favored a small fall planting due to inclement spring weather or to work ahead. Members discussed potential 2027 budgetary cuts but made no definitive plans.

D. Leadership Germantown Group Project Proposal (DISCUSSION AND POSSIBLE ACTION)

This item will be discussed at the next meeting.

VIII. NEXT MEETING DATE:

August 13, 2026 at 1:30PM was tentatively reserved for the next Tree Advisory Board meeting.

IX. ADJOURNMENT:

Chairperson Trustee Jan Miller adjourned the Tree Advisory Board meeting at 3:00PM.

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Memorial Tree & Bench Program Revitalization (DISCUSSION
AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Celeration Tree Program_2026 Draft

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:



Steps for Planting a Tree:

01. Select a tree

Please view our selection of Village approved trees. Village personnel will have final approval.

02. Select location

Most of the Village parks have space for additional trees. Indicate which park you would like to plant the tree. We will try to honor your wishes: however the Village may offer additional recommendations.

03. Complete the application

Submit application with gift payable to the Germantown Park & Recreation Department. N112 W17001 Mequon Rd. Germantown WI. 53022. The gift reflects the tree, delivery, soil preparation, planting, mulch, and recognition plaque.

04. Plant the tree

Attendance during the planting is welcome but not required Let us know how you would like to be involved. Trees are planted in the spring or fall only.

Celebration Tree Program

This program provides the opportunity to donate a tree in celebration, honor, or memory of a person or event. Trees will be placed in the Germantown Park System. Your donation to this program will provide a lasting memory and beautify the community.

The Park and Recreation Department maintains a permanent record of Celebration Trees. The trees & recognition plaque will be warranted for five years

Contact Us



Phone
(262) 250- 4710



Email
parkrec@germantownwi.gov



Address
**N112 W17001 Mequon Road
Germantown, WI. 53022**



Website
germantownwi.gov/parkandrec

Order Form

Mail check and order form to:

Germantown Park & Recreation Department
N112 W17001 Mequon Road
Germantown, WI. 53022
(262) 250-4710
www.germantownwi.gov/parkandrec

Donor Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Email: _____

Preferred Tree: (check preferred tree)

1. Eastern Red Bud (\$400) ☐
2. Royal Raindrops Flowering Crab (\$400) ☐
3. Black Gum Tree (\$450) ☐
4. Tuliptree (\$450) ☐
5. Exclamation! London Planetree (\$450) ☐
6. Swamp White Oak (\$650) ☐
7. Dawn Redwood (\$400) ☐
8. Baldcypress (\$450) ☐

Preferred Village Park:

1. Alt Bauer Park ☐
2. Dheinsville Park ☐
3. Firemen's Park ☐
4. Friendenfeld Park ☐
5. Haupt Strasse Park ☐
6. Kinderberg Park ☐
7. Schoen Laufen Park ☐
8. Wiedenbach Park ☐



Eastern Red Bud

\$400



Royal Raindrops
Flowering Crab

\$400



Dawn Redwood

\$400



Baldcypress

\$450



Black Gum

\$450



Tulip Tree

\$450



Exclamation!
London Planetree

\$450



Swamp White Oak

\$650

All Trees Provided by:



About Wendland Nursery:

Landscaper since 1985, offering a full garden center, plus mulch, pavers, shrubs, trees, stone, perennials and more. Learn more at: wendlandnursery.com

Program Provided by:



The mission of the Germantown Park and Recreation Department is to enhance the quality of life for all residents in the community through the development and maintenance of park lands and facilities. We promote, preserve, and enhance park and recreation for Germantown. The gift for this program will be accepted as a donation to the Germantown Park and Recreation Department and is tax deductible. Thank you for supporting your local parks through this project.



Celebration Tree Program

Plant a tree to honor your special occasion or memory



BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Review of 2026 Budget for Tree Maintenance and Replacement
(DISCUSSION AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Tree Board Budget Worksheet

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

	2025 Budget	2025 Expense	2026 Budget	2026 Expense	2027 Proposed
Pruning	\$70,000.00	\$39,734.00	\$70,000.00	\$44,175.00	\$50,000.00
EAB Treatment	\$10,000.00	\$5,282.00	\$10,000.00	\$5,192.64	\$7,000.00
Planting	\$35,000.00	\$29,250.00	\$35,000.00	\$27,866.00	\$35,000.00
Consultant	\$20,000.00	\$18,000.00	\$20,000.00	\$15,456.00	\$20,000.00
Other needs	\$20,000.00	\$6,964.00	\$20,000.00	\$11,443.35	\$20,000.00
Total	\$155,000.00	\$99,230.00	\$155,000.00	\$104,132.99	\$132,000.00

2026 expenses are actual costs to date. Additional expenses are anticipated for consulting, another fall planting and additional removals within Firemen's Park.

2027 proposed budget was reduced and is currently reflected entirely in the general fund operating budget.

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Review of 2027 Proposed Budget for Tree Maintenance
(DISCUSSION AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Review of 2027 Proposed Budget for Tree Replacement
(DISCUSSION AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Review of Forestry Page on Germantown Website (DISCUSSION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Leadership Germantown Group Project Proposal (DISCUSSION
AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

BUSINESS OF THE TREE ADVISORY BOARD

MEETING DATE: August 13, 2026

PLACEMENT: Discussion

ITEM TITLE: Leadership Germantown Class of 2027 Staff Attendee
(DISCUSSION AND ACTION)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY COMMITTEE: