

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, July 20, 2011**

CALL TO ORDER: The meeting was called to order at 5:32p.m. at Spassland Park in the Shelter. Chair Laszewski read the State Regulations regarding public meetings.

ROLL CALL: Present were Chair Laszewski, Commissioners Knop, School Board Rep. Dr. Michael Erdmann Trustee Rep. Vanderheiden, Gray and Miller. Absent and excused was Commissioner Barney. Also present were Director Altergott and Secretary Lemke. Guests included Maggie Bultman, Recreation Department Intern, Joe Masiarchin, Recreation Supervisor, Village Trustees Werderman, Zabel, and Wing.

APPROVAL OF MINUTES: *Motion by Miller, seconded by Laszewski to approve the minutes as presented. Motion unanimously carried.*

PUBLIC INPUT: None

VILLAGE BOARD REPORT: Trustee Vanderheiden stated that the Village Board approved the creation of a public works foreman position.

SCHOOL BOARD REPORT: Nothing at this time.

DIRECTOR'S REPORT: Director Altergott gave the following updates:

- Director Altergott introduced Maggie Bultman, Recreation Department Intern. Maggie's intern project is to develop a comprehensive sponsorship plan. This plan will be used by staff to better coordinate program, brochure, and park amenity sponsorships.
- At the June 20 Village Board Meeting the board approved the reinstatement of a public works foreman position. The position will report to the Highway Superintendant and the Park & Recreation Director. We are currently in the process of interviewing internal candidates.
- The sprayground hours have been adjusted to 9:00 am – 9:00 pm during this hot spell.
- In the next week or two we will begin the 2012 budget process.
- The parks crews have been working on a list of improvement and safety projects
 - Haupt Strasse – Removed backstop located by Main and Western, also removed old and unsafe playground equipment.
 - Firemen's – Removed sand box that was destroyed by tree roots. The rundown tennis court is the process of being removed (has been vacant for over a decade)
 - Alt Bauer – the merry go round was removed because it was beyond the point of repair. Also removed was a bench that was no longer usable and the plan is to replace it with one we currently have in stock.

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DISCUSSION & ACTION HAUPT STRASSE REDEVELOPMENT – CONCEPT

PLAN: Director Altergott was approached by Germantown Little League regarding the possibility of redeveloping Haupt Strasse Park. The goal is to do a 3 to 4 diamond complex using the existing boundaries. (There is one area on the West side of the park that is actually owned by Blackstone Creek Golf Club) Troy Schmidt, owner of Blackstone Creek Golf Club, has one issue with the possibility of the skateboard park being placed near the golf course. Little League has paid the majority of the study.

The Commissioners raised the following concerns:

- What type of trees will be removed?
- What about water drainage?
- What kind of grading will be done?
- Where are the contributions going to come from?
- What are the exact costs that the Village will incur?
- What is Little League paying for?

This property is underutilized and adjustments need to be made; the playground is not in an ideal location from the shelter for viewing. Little League is currently using the field for their games. Having a baseball complex like what is proposed will bring revenue to the community. We would be able to hold multiple baseball tournaments throughout the year for revenue. Hotel/Motel stay would increase, restaurants would be frequented, local business would be visited etc. Director Altergott stated that he would work with local businesses for donations and/or naming rights. The consensus of the commissioners is that as long as the facility can still be used as a park during non operational baseball times it would be a great idea. Director Altergott stated that he will set up a meeting with Little League, Chair Laszewski and himself to go over what Little League is actually looking for on their end and our end as well. Director Altergott will contact Phil Johnson from Ayres Associates to go over our concerns as well as have him attend our September meeting @ Haupt Strasse Park.

DISCUSSION SPASSLAND PARK SHELTER/RESTROOM: Director Altergott went the kit options from Cedar Forest Products for a shelter restroom combo. (Miller & Associates supplied posters for viewing) The “Gothic Arch” shelter kit (material only) cost is \$81,250.00. Sanitary sewer would need to be run to the shelter. Additional costs would include plumbing, stainless or china fixtures, pre-drilled holes for electrical, metal roof vs. asphalt shingles and concrete pad. Director Altergott stated that we are losing out on multiple rentals throughout the year due to port-a-johns.

Further discussion included the location of the shelter, running water/sewer and the parking lot. Director Altergott stated that he would like to propose the shelter/restroom project for 2012.

Commissioner Gray excused at 7:04p.m.

DISCUSSION – REQUEST FOR PROGRAM VARIANCES: Director Altergott stated that a mother, who has a daughter with special needs, has contacted the office stating she would like the hours of our “Traditional Playgrounds” (you pay a flat rate of \$62 for the entire summer) hours extended until 2:30p.m. for her daughter to attend the program from 1:00 –

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2:30p.m. This program is advertised as a 9:00a.m. – 12:00p.m. program. (half day) We do offer an all day program, Summer Kids Klub, in which the hours of operation are 6:00a.m. – 6:00p.m. daily. (you register and pay for this program daily) You can drop off and pick up your child at anytime during these hours. The Village Attorney stated that we are not required to change our programs as we already offer a program with flexible hours for participants. It may be the fees for the all day Summer Kids Klub program that is the complaint. (daily rate of \$21) If fees are the concern we do offer a Financial Assistance Program for families that need help. All participants have to do is fill out an application and submit it to the office for processing.

DISCUSSION & ACTION – FALL/WINTER 2011 FEES & CHARGES: Motion by Erdmann, seconded by Laszewski to accept the Fall/Winter 2011 Fees & Charges as presented. Motion unanimously carried.

DISCUSSION & ACTION – FACILITY FUND PURCHASE REQUEST – PARK TREES: Tabled until August.

ANNOUNCEMENTS OF PUBLIC INTEREST: The Village of Germantown has been placed in the “Top 10 Towns to Live In” in the current issue of Family Circle Magazine. Trustee Rep. VanderHeiden stated the Village is also being reviewed by Money Magazine again.

ADJOURNMENT: As there was no further business the meeting adjourned at 7:21 p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary