

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, August 20, 2011**

CALL TO ORDER: The meeting was called to order at 5:32p.m. at Alt Bauer Park. Chair Laszewski read the State Regulations regarding public meetings.

ROLL CALL: Present were Chair Laszewski, Commissioners Knop (arrived @ 5:34p.m.), Barney, Trustee Rep. Vanderheiden, Gray and Miller. Absent and excused was School Board Rep. Dr. Michael Erdmann. Also present were Director Altergott and Secretary Lemke. Guests included Maggie Bultman, Recreation Department Intern.

APPROVAL OF MINUTES: *Motion by Laszewski, seconded by Knop to approve the minutes as presented with the following stated correction: page 2 under "Discussion Spassland Park Shelter/Restroom", the first sentence should read: "Director Altergott went over the kit options from Cedar Forest Products for a shelter restroom combo." Motion unanimously carried.*

*Aye; Laszewski, Knop, Vanderheiden, Miller, Gray
Abstain; Barney (due to not being at last meeting)
Absent; Erdmann*

PUBLIC INPUT: Michael Hutchison addressed the commission with his concern with the water drainage. He would also like benches around the path. More "No Dog" signs need to be added throughout the park. Carol Miller stated her concern with the buckthorne that is overgrowing near the park entrance and would also like to see the path markers for fitness distance. Carol also suggested a fall park clean up. She also explained her concern with no ramps (curb ramps) along Donges Bay Road for biking. Allen Barth inquired about updating or replacing the existing play equipment.

VILLAGE BOARD REPORT: Trustee Vanderheiden stated that the Village Board is in the process of doing department budgets.

SCHOOL BOARD REPORT: Absent and excused.

DIRECTOR'S REPORT: Director Altergott gave the following updates:

- Scott Anderson was appointed the Parks, Buildings & Grounds & Highway Foreman at the village board meeting on Monday, August 15. Scott will begin those duties on Monday, August 22.
- We have been having issues with teens and young adults at Haupt Strasse Park and have been working with the Police Department to address the issues (drugs, tobacco, disorderly conduct towards park patrons, etc.). In the past couple of weeks two teens have been arrested for possession of marijuana and cigarettes. This group has been using the arborvitaes as a way to hide from the view of the neighbors and the PD. The PD has recommended the removal of the arborvitaes along Main St. and the playground for both policing and safety issues. The arborvitaes will be removed during fall brush pick-up and we will plant ground cover perennials in the spring. A landscape plan will be brought before the commission no later than March 2012 for approval.

PARK & RECREATION COMMISSION MINUTES OF August 17, 2011
PAGE 2

- The Antique Automobile Club of Wisconsin will be holding their annual car show at Firemen's Park on Sunday, September 18 from 10:00 am – 2:00 pm. This is the second year that this event has been held in Germantown.
- The 2012 budget was submitted to the finance department on Thursday, August 11. The budgets will be reviewed by the Committee of the Whole on the following dates.
 - Parks – September 22
 - Recreation – October 6
 - Public Hearing – November 21

DISCUSSION HAUPT STRASSE REDEVELOPMENT CONCEPT PLAN: Director Altergott met with Little League President Jerry Loberger regarding the commission's concerns with the redevelopment of Haupt Strasse Park. Director Altergott stated that he would like a framework of memorandum of understanding in place by December of 2011. We need to look at fundraising and sponsorship for this property.

DISCUSSION SPASSLAND PARK SHELTER/RESTROOM: Director Altergott stated that he left the budgeted line item at \$210,000.00 for the 2012 budget. The Engineering Department gave us two options; 1 is with a grinder pump, sanitary sewer, water etc. \$49,270.00 and option 2 is with a gravity sanitary sewer is \$67,350.00. Engineering recommends going with the grinder pump. Director Altergott stated that he is waiting for cost estimates for the cement work from other communities that have recently installed new facilities with the concrete pad. (complete shelter kit from Cedar Forest is \$81,250.00, stainless steel plumbing kit \$8,400.00, pre-drilled electrical holes in posts \$6,400.00, metal roof \$3,600.00)

DISCUSSION & ACTION – FACILITY FUND PURCHASE REQUEST – PARK TREES: Director Altergott stated that he put a dollar amount in the budget for 2012 to be determined. (\$7,500 for 2012) Commissioner Gray stated that she would like to see trees purchased and placed in the parks where they are needed.

Motion by Gray, seconded by Barney to spend \$1500 from the current 2011 Village Facility Fund for tree planting in 2011, facility location TBD. Motion unanimously carried.

PRESENTATION – SPONSORSHIP PROGRAM: Maggie handed out her project "Sponsorship Program" packets that she has put together for the department. The department currently does not have a sponsorship program for donations. This packet is a visual tool that will be available 24/7 for individuals and/or businesses looking at sponsoring in the village. The fees listed are not "set in stone" these are amounts that we found from other area communities. Commissioner Barney suggested that the levels of sponsorship start with the higher levels first. Barney also suggested using "title names" instead of "Levels".

DISCUSSION – ALT BAUER PARK: The following discussion took place regarding Alt Bauer Park: the current landscape, park maintenance, basketball court improvements (meet the needs of the community), parking lot improvements. Residents would like to see distance signage around the walking path, more "no dog" signage in park. Is the parking lot by the tennis courts actually necessary?

PARK & RECREATION COMMISSION MINUTES OF August 17, 2011
PAGE 3

DISCUSSION – 2012 FACILITY FUND BUDGET: Director Altergott stated that he has marked \$7,500.00 from the facility fund for 2012 for park updates.

ANNOUNCEMENTS OF PUBLIC INTEREST:

ADJOURNMENT: As there was no further business the meeting adjourned at 7:21 p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary