

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

January 22, 2014

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:05 p.m. on Wednesday, January 22, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Brenda O'Brien (arrived at 6:10). **Members absent:** Ronald Seiser (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Brady): Approve the agenda as published. Motion carried (5-0). MOTION (Brady, Musbach): Approve the minutes of the December 18, 2013, meeting as printed. Motion carried (5-0). There was no public input. Germantown Village Board Trustee candidate Dennis Myers was present to observe.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of January 22, 2014: Hampel Memorial Account - \$2,078.47; Dhein Memorial Account - \$3,039.21; GCL/Rao Account - \$6,974.72; Board Savings Account - \$5,978.86; Board Checking Account - \$886.37; DML Building Fund - \$124,863.65. MOTION (Brady, Musbach): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: Both the Dhein and Hampel Memorial Account CDs were rolled over for another six months. Four of the five memorial brick winners have submitted their forms for engraving. Nelson will contact the fifth winner.

Vosen has researched interest rates at First and Guaranty Banks for possible redistribution of some of the GCL Building Account. Longer term CDs earn a higher interest at First Bank as of the last reports. Vosen pointed out that the rates change on a regular basis and any decision to move the funds should be based on the inconsistent rates. Estimates for upcoming purchases of shelving, window blinds and LED lighting were discussed to determine a minimum of the account funds that should remain liquid.

MOTION: (Musbach, Brady) Move the amount of \$15,000 from the Building Fund into a 36-month CD at the bank with the current highest rates. Motion carried (6-0). Nelson will be added as an account signature to all GCL accounts.

ACCOUNTS PAYABLE. MOTION (Vosen, Nelson): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, n/p; Trustee O'Brien, aye.

Discussion: Some invoices will be paid from the 2013 budget.

BUDGET PRINTOUT. The budget printout was reviewed. Utilities for 2013 were slightly over budget.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels reported that the Village Board voted to approve a 2% increase for non-union Village employees. This does not include the Library staff. GCL Board will determine action after the final County carryover dollars are posted. Olson is compiling data for consideration.

COUNTY. Vosen: the next meeting is January 23, 2014.

SYSTEM. Olson: the next meeting is January 23, 2014.

PRESIDENT'S REPORT. Nelson: no report.

DIRECTOR'S REPORT. Olson: GCL will be featured in an announcement on Hartford radio supporting literacy and reading for children. A GCL staff member will be experiencing a long-term medical leave.

UNFINISHED BUSINESS

SHARE. Olson: the next meeting is January 23, 2014. There will be a discussion of the governance agreement. MWFLS has hired a second IT staff member.

Continued discussion of goals. Sign: There will be another meeting with DPW regarding the sign.

NEW BUSINESS

Approval to reimburse for volunteer thank you gifts.

MOTION: (Nelson, Daniels) Approve reimbursement of \$103.26 to staff members Sara Hildebrand and Maxine Drinan for purchase of volunteer thank you gifts. Motion carried (6-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, Feb 26, 2014, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:37 p.m.

Janine L. Moffitt
Administrative Assistant