

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JANUARY 6, 2014
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:44 p.m. by Chairman Werderman.

ROLL CALL: Chairman Werderman, Trustees Daniels and Ewert were present. Trustee Hughes arrived at 6:00 p.m.

Also present were Chief Hoell, Captain Snow, Deputy Fire Chief Maury, FF/EMT John Delain, Captain Karpinski, Commissioner Myers.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Ewert, seconded by Daniels, to approve the minutes of the December 2, 2013 Public Safety Committee Meeting. Motion carried unanimously.

A motion was made by Daniels, seconded by Ewert, to move to item D under New Business, New Class B Intoxicating Liquor and Fermented Malt Beverage License - Florian Park Inc., d/b/a Florian Banquet Center, N111 W18611 Mequon Road, Ryan Rahl Agent, 311 Preserve Way, Colgate. Motion carried unanimously.

NEW CLASS B INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGE LICENSE - FLORIAN PARK, INC. D/B/A FLORIAN BANQUET CENTER, N111 W18611 MEQUON ROAD, RYAN RAHL AGENT, 311 PRESERVE WAY, COLGATE: a motion was made by Daniels, seconded by Ewert to forward the license application to Village Board with a recommendation of approval. Hoell stated the police department had no objections to this license application. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported the department had just completed its 15th Citizen Police Academy class. He also reported that adult arrests were up 39% and juvenile arrests were down 16%. Hoell briefed the committee on the multi-vehicle accidents on Hwy 41 on December 8th and explained that the police department covered the accidents in their jurisdiction with their own staff due to neighboring agencies busy with their own crashes. He stated staff came in to assist and the incidents were handled well. He also explained how the department used Homer's Towing for the accidents, and they did an outstanding job with setting up two staging areas and keeping track of vehicles and drivers.

FIRE DEPARTMENT MONTHLY REPORT: Maury reported that with the November report they were at 244 fire alarms for the year and 1061 for EMS calls. He went over

training activities and also commented on the December 8th accidents. Maury advised that he and Karpinski had attended the mass casualty review with Menomonee Falls.

Werderman asked how weekend staffing was working out, Maury responded that it is working out well and they have the necessary personnel and apparatus available for calls when there are back-to-back calls which are becoming more frequent.

Werderman also questioned the status of the 2 trucks going to auction, Maury advised the auction had closed that day and the ladder truck sold for \$7500 and the engine sold for \$4050 to A&W Scrap Iron and Metal of Kewaskum.

OVERTIME REPORTS FOR POLICE & FIRE DEPARTMENTS: Ewert questioned whether overtime is a problem on weekends with staffing at the fire department.

Hughes arrived at this time, 6:00 p.m.

Maury stated there were no problems that he was aware of.

POLICY UPDATES: Hoell stated the police department was evaluating the accreditation procedure to see if it was cost effective.

DISCUSSION OF BURNING REGULATIONS: Delain advised the village has adopted NFPA 1 which addresses hazardous burning in 10.11.9. He said the village has the authority to require any fire to be immediately discontinued if it is determined to be hazardous. Delain stated he would like to continue with the issuance of burning permits as it gives them the information on who is burning and the ability to notify permit holders when a burn ban is declared.

Discussion followed with Werderman referring to the original complaint when this matter was brought to the committee regarding leaf burning. Hughes suggested that the burning ordinance could remain as is, but the department could include additional information on their website so residents are aware they can call if there is a problem in their neighborhood with burning. Delain noted that there are some inconsistencies with the burning ordinance and the NFPA 1 conditions, Werderman stated he thought it would be easier to keep the village's current burning ordinance and modify it where needed. He advised the fire department that this item would be carried over so that a draft with updates could be prepared for the committee to review before forwarding to the Village Board.

SQUAD PURCHASE - POLICE DEPARTMENT: Snow advised that he had sent out 6 requests for bids for (2) Ford Utility Police Interceptors and only received a bid back from Ewald for \$26,167.00 per squad. He added that Ewald had received the state contract and it was unlikely that anyone would underbid them. Snow requested that the committee approve this purchase request and forward to the Board for their meeting on the 20th so the squads could be ordered before the end of the month.

A motion was made by Daniels, seconded by Ewert, to forward this purchase request to the Village Board with a recommendation of approval for the purchase of (2) Ford Utility Police Interceptors. Werderman added that if any additional bids are received prior to the Board meeting, that information should be brought to the meeting and the recommendation of Public Safety would be to go with the low bidder. Motion carried unanimously.

NFPA 1: LONG DRIVEWAYS REGULATED AS FIRE LANES AND MARKED AS SUCH: Maury stated there are a number of residences in the Village with long driveways that could use some clearing of brush so fire units are able to maneuver safely down the driveways. He added that NFPA 1 section 18 - which addresses this matter - has already been adopted by the Village but hasn't been enforced, and he wanted to notify the committee that the fire department would like to follow up on those driveways which do not comply with these regulations.

Discussion followed with Karpinski providing additional information on this item. He advised the purpose of this regulation is to prevent damage to fire units and allow them to safely access the residence if they are requested to respond, and this regulation applies to driveways in excess of 150' and allows a height of 13' and width of 20'. There would also be driveway markers installed which would indicate the length of the driveway. Karpinski stated their first step would be to approach the homeowners and look for compliance. Ewert questioned who would cover the costs of the signage, Karpinski stated those costs are typically assessed to the homeowner. Maury stated the department would like to create a letter to send to the homeowners as a first step in this process and would then meet with them. Werderman suggested that when the letter is sent out, that a copy of the NFPA 1 and village ordinance is included with the pertinent sections clearly marked. Maury indicated they would like to start on this project as soon as possible. Werderman advised this item would be brought back to the committee for an update in a few months, possibly in June.

DENIAL OF BARTENDER'S LICENSE - ALYSIA K. MAYFIELD: Hoell stated the police department was recommending denial of Alysia K. Mayfield's bartender application due to three outstanding warrants which had not been taken care of. He added the warrants were still valid as of today's date.

Ms. Mayfield was not present at this meeting. A motion was made by Hughes, seconded by Daniels, to forward this license application to Village Board with a recommendation of denial. Motion carried unanimously.

2014 CAPITAL PROJECT LIST - POLICE DEPARTMENT: Hoell advised the police department's 2014 capital project list was relatively modest this year with the only new item being the server. Other capital expenditures were for replacing old items.

20 YEAR CAPITAL PROJECT PLAN - POLICE DEPARTMENT: Hoell stated the 20 year plan included items such as a new fingerprint machine and varda alarms. He added that some of the items on the 20 year plan would not need replacing as early as originally thought, and that one of the vehicles that had been included in the plan for prisoner transport had been combined with the evidence collection van and could be deleted. There were no questions from the committee on this item.

2014 CAPITAL PROJECT LIST & 20 YEAR CAPITAL PROJECT PLAN - FIRE DEPARTMENT: Werderman noted some of the items on the list which included computer equipment, heart monitors, turnout gear, truck replacement for 1755. He asked if the department had reviewed the items for 2014 capital project list. Maury responded they had and the #1 priority item would be the heavy rescue pumper which needed bid requests sent out yet. He said the computer equipment and software are needed for them to use the ProPhoenix computer system, the heart monitors are needed to replace outdated units, the turnout gear is needed to cover new personnel and is required under their union contract, and the communication equipment is for 6 portable units and 1 mobile unit. Karpinski added that the 20 year plan was supposed to include an ambulance for 2015 to replace 1753 and the cost would be approximately \$300,000.

NEXT MEETING: Werderman advised next month's meeting would be held on Monday, February 3, 2014 at 5:30 p.m.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:47 p.m.

Recorded by,

Julie L. Barth
Secretary