MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JUNE 3, 2013
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:31 p.m. by Secretary Barth.

ROLL CALL: Trustees Daniels and Hughes were present. Trustee Ewert was absent and excused. Chairperson Werderman would be coming in later. Trustee Zabel joined the committee to create a quorum.

A motion was made by Zabel, seconded by Daniels, to appoint Trustee Hughes as Chairman Pro Tem until the arrival of Werderman. Motion carried unanimously.

Also present were Chief Hoell, Chief Pollpeter, Deputy Chief Maury, Deputy Chief Stark, and Captain Karpinski.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: A motion was made by Daniels, seconded by Zabel, to approve the minutes of the May 6, 2013 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell updated the committee on the status of the hiring process for police officer and advised that interviews with the Police & Fire Commission were being scheduled. He said the department's Facebook page was becoming very popular and the media was also monitoring it to stay informed. Hoell advised that adult arrests were up 47% overall, adult drug arrests were up 41%, domestic abuse was up 56% and indicated that these increases were not unique to Germantown.

FIRE DEPARTMENT MONTHLY REPORT: Pollpeter noted that fire calls were down at 24 for the month, EMS calls were also down but they were anticipating an increase of calls as the weather warms up. He added that the department is beginning their preparations for the July 4th event and checking to make sure staffing will be adequate. Zabel questioned whether there would be a wet zone for the July 4th parade, Pollpeter advised they are consulting with the attorney on that matter.

OVERTIME REPORTS FOR POLICE AND FIRE DEPARTMENTS: Hoell advised the police department was on track with overtime and reminded the committee that the traffic grants were paying the overtime for those assignments. He added the department was operating with fewer personnel due to the officer vacancy and a couple medical leaves.

Pollpeter advised the fire department's overtime was normal.

POLICY UPDATES: No discussion.

UNFINISHED BUSINESS – FIRE DEPARTMENT ANNUAL REPORT: Pollpeter stated he was happy with the new format used for the annual report which included more information, was easier to follow, more descriptive, and more detailed graphs. He advised that John Delain had put a lot of work into the report. Pollpeter told the committee to call if they had any questions.

<u>OUTSIDE PREMISES EXTENSION AMENDMENT FOR THE CLASS B LICENSE FOR MAPLE ROAD LLC, D/B/A BUZDUM'S PUB, W188 N10515 MAPLE ROAD</u>: before discussion was started on this agenda item, Hoell told the committee that agenda items "A", "B" and "K" are related and since Michael Wolf is an applicant for Items A & B, they should discuss item K first. A motion was made by Daniels, seconded by Zabel, to move to Item K first, Recommendation for Denial of Operator License – Michael P. Wolf. Motion carried unanimously.

<u>RECOMMENDATION FOR DENIAL OF OPERATOR LICENSE – MICHAEL P. WOLF</u>: Hoell advised that Mr. Wolf's background check for his bartender's license showed three previous OWI arrests and he would not approve the application for that reason. He added the arrests were in 2006 and 2007 with convictions in 2007, 2008 and 2009. Hoell also advised that Mr. Wolf has held licenses in other municipalities since then and there was no additional evidence of abuse.

Discussion followed with Mr. Wolf present who advised he has held bartender licenses for the past 19 years and had no offenses that were linked to his work in bars. He stated he had made mistakes in the past but had taken responsibility for his actions and made lifestyle changes to avoid these types of mistakes.

A motion was made by Zabel, seconded by Daniels, to forward this application to Village Board with a recommendation of approval. Motion carried unanimously.

<u>OUTSIDE PREMISE EXTENSION AMENDMENT FOR THE CLASS B LICENSE FOR MAPLE ROAD LLC, D/B/A BUZDUM'S PUB, W188 N10515 MAPLE ROAD</u>: Hoell stated the police department had no objections, Pollpeter advised occupancy inspection is needed prior to approval being granted. He instructed Mr. Wolf to contact the fire department and arrange an inspection.

A motion was made by Daniels, seconded by Zabel to forward this item to Village Board with a recommendation of approval. Motion carried unanimously. Hoell noted that Maple Road would be posted with No Parking signage, Pollpeter reminded Mr. Wolf to make sure that there is no lane blockage for emergency vehicles if they need to respond to that location.

<u>DANCE LICENSE BUZDUM'S PUB & GRILL, W188 N10515 MAPLE ROAD, JUNE 22,23, 2013 11:00 A.M. – 12:00 A.M.</u>: a motion was made by Zabel, seconded by Daniels, to forward this dance license request to Village Board with a recommendation of approval. Motion carried unanimously.

<u>DANCE LICENSE, BUZDUM'S PUB & GRILL, W188 N10515 MAPLE ROAD, ALL YEAR, FRIDAYS AND SATURDAYS, 9:00 P.M. – 1:00 A.M.</u>: Mr. Wolf advised this dance license was for indoors.

Chairperson Werderman arrived at this time, 5:54 p.m.

Discussion followed with committee members questioning whether a license is needed for this type of function, Clerk Goeckner advised there had been discussions with the village attorney and village planner who agreed this type of function would require a license. A motion was made by Zabel, seconded by Daniels, to forward this license application to Village Board with a recommendation of approval. Motion carried unanimously.

At this time Trustee Zabel stepped down and Werderman assumed the duties of Chairperson from Hughes.

DANCE LICENSE, SHEER LOUNGE, N112 W16560 MEQUON ROAD, JULY 20, 2013 3:00 P.M. – 9:00 P.M.: Hoell advised there were no objections from the police department, Pollpeter advised there were no objections from the fire department.

A motion was made by Hughes, seconded by Daniels, to forward this license application to Village Board with a recommendation of approval. Motion carried unanimously.

OUTSIDE PREMISES EXTENSION AMENDMENT FOR THE CLASS B LICENSE FOR K&K ACQUISITIONS LLC D/B/A SHEER LOUNGE, N112 W16560 MEQUON ROAD, (ON LIQUOR LICENSE RENEWAL APPLICATION): Hoell stated he had no objections, Pollpeter stated he had no objections. A motion was made by Hughes, seconded by Daniels, to forward this item to Village Board with a recommendation of approval. Motion carried unanimously.

LIQUOR LICENSE RENEWALS:
F-a: CLASS B FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSES FOR SHEER LOUNGE; LA CHIMENEA; & THE QUILTED BEAR.
A motion was made by Hughes, seconded by Daniels to forward these liquor license renewals to Village Board with a recommendation of approval. Motion was amended by Daniels, seconded by Hughes, for F-a, Section 3, The Bear, striking approval for the parking area. Amended motion carried unanimously, original motion to approve carried unanimously.

F-b: CLASS A FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSES FOR WALGREENS #05427; & SPEEDWAY #4495 ON SQUIRE DRIVE.
A motion was made by Daniels, seconded by Hughes, to forward these liquor license renewals to Village Board with a recommendation of approval. Motion carried unanimously.

ANIMAL FANCIER'S LICENSE - JULIE PETERSEN, W204 N11367 HILLTOP DRIVE: Werderman noted this application is for 16 cats owned by Ms. Petersen. Hoell gave a brief background on this item and said the police department had previously issued 2 citations for not having the proper permits, which were not issued due to licensing and shots needed. Clerk Goeckner advised it was her understanding that the cats had been inoculated, spayed and neutered, and Attorney Nick DeStefanis said Ms. Petersen had complied with the requirements dictated by the court. Hoell advised the police department had no complaints on file. A motion was made by Hughes, seconded by Daniels, to approve the animal fancier's license application for Julie Petersen. Motion carried unanimously.

POLICE DEPARTMENT ANNUAL REPORT: Hoell stated this item could be carried over if committee members wanted to take additional time to look over the report. Werderman agreed and said it would be carried over to next month's meeting under Unfinished Business.

RECORD MANAGEMENT COMPUTER SOFTWARE – FIRE DEPARTMENT: Pollpeter referred this item to Karpinski who explained that they were requesting to revise their original request for mobile computers and software upgrades in the 2013 budget. He stated that ProPhoenix has a software program for record management that would fully integrate with the police department's record management software. Because the original plan was to update their current software, Karpinski stated the costs would be more if they were approved for the ProPhoenix software. Karpinski then explained how the new software would allow them to share information with the police department and allow direct communication with the dispatch center. It would also be able to track fleet maintenance and could be integrated with DPW to use. Karpinski stated that $31,100 had been budgeted for the upgrades and the total cost with ProPhoenix would be approximately $67,000. He said that if this is approved, Phoenix stated they would give a discount to the department as this is a new software development they are working on and this would be their pilot program. Karpinski also advised they could postpone until next year their budgeted purchase of heart monitors in 2013 and use those funds to help pay for this purchase.

Discussion followed with Hughes questioning whether this integration would harm the police department's server, Karpinski explained there would be separate databases due to legal reasons, and the application would be on the fire department's computers. He added there would likely be additional connections that would need to be installed between the fire department and police department, and there could be additional costs incurred when/if the upgrade is done. He stated they were hoping for a completion date by December or January if approved.

A motion was made by Daniels, seconded by Hughes, to forward this purchase request to Village Board with a positive recommendation for the purchase of the Record Management Computer Software for $67,340.70 using the $31,100 budgeted for software upgrades, with the remaining costs coming from funds budgeted for the purchase of heart monitors in 2013 which would then be placed in the 2014 budget. Werderman requested that the fire department check to see what the cost would be if the purchase was postponed until next year's budget, and what the cost would be if the purchase was made over a 2-year period. He asked Pollpeter to prepare a memo with this information for the Board meeting. Motion carried 2-1 with Hughes voting nay.

<u>SMART BOARD PURCHASE – FIRE DEPARTMENT</u>: Karpinski advised that the department was requesting to purchase a SMART Board to install in the Station 2 training room. He stated the item was not budgeted for this year and they were requesting to use the funds budgeted for the Forcible Entry Trainer training which was $8000.00. He added the cost of the SMART Board was $9052.50 and the additional $1052.50 could be covered by Act 102 funds. Karpinski informed the committee that their department felt the SMART Board would be utilized more than the Forcible Entry Trainer training.

A motion was made by Hughes, seconded by Daniels, to forward this purchase request to Village Board with a recommendation of approval. Motion carried unanimously.

<u>NEXT MEETING</u>: Werderman set next month's meeting date for Monday, July 1, 2013 at 5:30 p.m. at the Village Hall Boardroom.

<u>ADJOURNMENT</u>: There being no further business, the meeting was adjourned at 6:59 p.m.

Recorded by,

Julie L. Barth
Secretary