

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
MARCH 4, 2013
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:36 p.m. by Chairman Werderman.

ROLL CALL: Chairman Werderman, Trustee Ewert and Trustee Hughes were present. Trustee Daniels was absent and excused. Also present were Chief Hoell, Captain Snow, Fire Chief Pollpeter, and Deputy Fire Chief Maury.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: A motion was made by Hughes, seconded by Ewert, to approve the minutes of the February 4, 2013 Public Safety Committee meeting. Motion carried unanimously.

A motion was made by Hughes, seconded by Ewert, to move to the New Business items prior to Reports. Motion carried unanimously.

DANCE LICENSE - DEUTSCHSTADT HERITAGE FOUNDATION FOR MAI FEST, MAY 17-19, 2013: a motion was made by Ewert, seconded by Hughes, to forward this license application to Village Board with a recommendation of approval. Werderman noted this is an annual event and the police and fire departments did not have any concerns with the application. Motion carried unanimously.

OUTSIDE PREMISE EXTENSION - BIER STUBE: Charles Hastings was present and explained to the committee the changes he was proposing for the beer garden area, which include extending it to the end of the garage and putting up new and higher fencing to decrease noise concerns. Mr. & Mrs. Schuster of N116 W15881 Main Street were present and discussed their concerns with the proposed changes. They were primarily concerned with noise and acknowledged that the new, higher fence would help with that. Mr. Schuster also requested that if live music is brought in for a performance, they should set up facing the restaurant and not their house. Mr. Hastings assured him that if live music is arranged, they would likely be positioned at the southernmost part of the lot and would not face the Schuster's house. There was also discussion regarding where tables would be placed, having a secondary serving area, security and the timeframe for the outdoor premise extension.

A motion was made by Hughes, seconded by Ewert, to forward this item to Village Board with a positive recommendation, provided the fencing is completed as indicated by Mr. Hastings to encapsulate the staircase/garden area, with the height of the fencing as high as allowed by village code. Motion was amended by Werderman to include that the hours for the outside premise extension would remain the same as

allowed for the previous owner, until 11:00 p.m. Amended motion seconded by Hughes and carried unanimously. Original motion carried unanimously. Werderman also requested that Mr. Hastings provide a revised drawing of the proposed changes before the Village Board meeting on the 18th. Mr. Hastings stated he would have a new drawing completed within a couple days.

DANCE LICENSE - KIWANIS CLUB OF GERMANTOWN, JULY 4, 2013: a motion was made by Ewert, seconded by Hughes, to forward the dance license application for Kiwanis to Village Board with a recommendation of approval. Motion carried unanimously.

PURCHASE REQUEST - MESSAGE/SPEED TRAILER - POLICE DEPARTMENT: Hoell advised the police department was requesting to purchase a new speed trailer and received three price quotes. He added the department was recommending the model from Stalker Radar for \$17,780.00 which has message capabilities and can run traffic studies. Hoell stated the amount budgeted for this item was \$17,000.00 and the additional cost of \$780 could come out of the grant money the department would be getting.

A motion was made by Ewert, seconded by Hughes, to forward this purchase request to Village Board with a recommendation of approval for the purchase of a new speed trailer through Stalker Radar for \$17,780.00 with the overage of \$780 coming from grant money. Motion carried unanimously.

PROPOSAL TO PURCHASE SQUAD CAMERAS - POLICE DEPARTMENT: Snow advised that bids were requested from Baycom and TKK Electronics who are the only two area dealers that offer the state contract for the Panasonic Arbitrator cameras which are compatible with the Panasonic Toughbooks currently used in the squads. Snow stated that the department was recommending TKK who submitted a better price which includes installation for all squads and radio shutoff for 12 squads, for a total price of \$70,580.00.

A motion was made by Hughes, seconded by Ewert, to forward this purchase request to Village Board with a positive recommendation for the purchase of 12 squad cameras from TKK Electronics for \$70,580.00 which includes installation and the shut-off option. Motion carried unanimously.

PROPOSAL TO PURCHASE SCHEDULING SOFTWARE - POLICE DEPARTMENT: Snow advised the department is requesting to replace the current InTime scheduling software which is no longer supported due to its age and the company changing to a web-based format. Snow stated there were 3 bids received for scheduling software and the options were to buy and install a program or pay an annual maintenance/ subscription fee. Snow recommended the software program offered by InTime Solutions which gave the option of an annual subscription utilizing a remote, secured server, which would not require the police department to use any of their server

space. The cost would be \$2800 for training and \$3420 for the first year subscription, thereafter \$4320 annually.

A motion was made by Hughes, seconded by Ewert, to forward this purchase request to Village Board with a positive recommendation for the purchase of scheduling software with remote hosting capabilities from InTime Solutions. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell noted that the end-of-year numbers for 2012 were down, but the numbers for January had shown an increase. He explained that the severity of calls also seems to be on the rise, with more domestics, disorderly conduct calls, mental health issues and substance abuse incidents being reported. He also informed the committee of upcoming events, i.e. drug talk at the high school and a drug take-back event being planned.

FIRE DEPARTMENT MONTHLY REPORT: Pollpeter advised there were 30 fire alarms, and 94 EMS calls for the month. He also referred to the letter of appreciation from the Medical Director of Columbia-St. Mary's Ozaukee which referred to a recent call handled by their department. The letter expressed appreciation for the care and professionalism shown by the Germantown emergency responders.

OVERTIME REPORT FOR POLICE AND FIRE DEPARTMENTS: Werderman indicated that the report tracked overtime through the middle of February and it appears to be in line. Hoell advised there had been a CCW Class and the funding from that class was also noted on the report.

POLICY UPDATES: Hoell advised the department is currently putting their existing policies into an electronic format and there would be some minor updates done in the near future.

NEXT MEETING: Werderman advised next month's meeting would be held on Wednesday, April 3, 2013 at 5:30 p.m. in the Village Hall Board Room.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:23 p.m.

Recorded by,

Julie L. Barth
Secretary