

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
FEBRUARY 17, 2014**

CALL TO ORDER: The meeting was called to order at 7:03 p.m. by President Wolter

ROLL CALL: President Wolter, Trustees Baum, Daniels, Ewert, Hughes, Kaminski, Vanderheiden, Werderman and Zabel. Also present: Administrator Schornack, Attorney Sajdak, DPW Director Ludwig, Capt. Snow, Deputy Fire Chief Stark, Capt. Karpinski and Clerk Goeckner.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT – President Wolter reported public access was still not being televised on Time Warner or AT&T and asked residents to complain to their providers to restore the connection.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST & COMMITTEE REPORTS: Upcoming meetings were announced. Trustee Vanderheiden requested organizations seeking funding from Tourism submit applications for an upcoming meeting.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing: None.

CONSENT AGENDA:

- A. Accounts payable/payroll
 - 1. January 2014 Accounts payable \$ 32,500.25
 - 2. February 10, 2014 Accounts Payable \$1,220,194.44
 - 3. February 11, 2014 Payroll (hourly) \$ 224,547.21
 - 4. February 14, 2014 Payroll (salary) \$ 78,244.97
- B. Operator Licenses: February 18, 2014 – June 30, 2014
Samantha E. Cloyd-James, Christopher B. Cummings, Melissa L. Cummings,
Michelle A. Stavish, and Ronald J. Trudell.

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

- C. Contract with General Communications for the maintenance of the Village's radio system 3 times per year at a cost of \$1,215 to be allocated from Account #10-519-530-4400 [Recommended Approval]

The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

- D. Contract with Graef for a Traffic Study at the Intersection of Freistadt and Maple Roads to be conducted by a professional traffic engineer for an expert opinion on concerns with the intersection. [Recommended Approval]
- E. Police Department Purchase of 20 rifles from Phoenix Distributors for a total cost of \$16,800.00. [Recommended Approval]
- F. Fire Department Purchase of 5 Philips MRX Heart Monitors from Philips Healthcare contingent upon the final borrowing numbers being passed. [Recommended Approval]

CONSENT AGENDA: - continued:

MOTION (Vanderheiden/Ewert) to approve Consent Agenda Items A-F except Item D, by roll call vote, carried unanimously.

Trustees Kaminski and Zabel requested to pull Item D, Contract with Graef for a Traffic Study at the Intersection of Freistadt and Maple Roads to be conducted by a professional traffic engineer for an expert opinion on concerns with the intersection.

Trustee Werderman reported the Public Safety Committee reviewed accident information from the area provided by Police Chief Hoell at their meeting. Public Safety voted unanimously to do the traffic study. Discussion of proposed study and possible options.

MOTION (Daniels/Kaminski) to approve Item 'D' Contract with Graef for a Traffic Study at the Intersection of Freistadt and Maple Roads, by roll call vote, 6 in favor, 3 opposed (Vanderheiden, Werderman & Zabel, carried.

UNFINISHED BUSINESS: None

PUBLIC HEARINGS – 7:00 P.M. OR LATER –*The purpose of said hearing(s) is to hear any and all parties, their attorneys or agents, for or against the application(s) filed by the petitioner(s).*

- A. Application by Kipley & Magdelene Wagner for Historic Designation pursuant to Section 26.06 of the Germantown Municipal Code, for the property located at W156 N11685 Pilgrim Road (Tax Key No. GTNV#221-081)

Planner Retzlaff presented the information for the application for Historic Designation of property owned by Kipley & Magdelene Wagner located on Pilgrim Road. Homestead established in 1841. Property illustrates an important aspect of Germantown's history and is architecturally significant. Application was approved at Plan Commission.

President Wolter opened the Public Hearing at 7:25 p.m.

No one came forward to speak.

President Wolter closed the Public Hearing at 7:26 p.m.

NEW BUSINESS:

- A. Application by Kipley & Magdelene Wagner for Historic Designation and An Ordinance to Amend the Official Zoning Map of the Village of Germantown Zoning Code and Adopt the "Historic Site" and "Historic Structure" Designations for the 3.9-Acre Property Located at W156 N11685 Pilgrim Road

MOTION (Baum/Kaminski) to approve as presented, carried unanimously.

- B. Bielinski Holdings LLC; Prairie Glen North PDD Amendments and Amending Resolution No. 39-02 Containing Conditions and Restrictions for the Prairie Glen North Planned Development District (PDD) (Bielinski Holdings LLC, Property Owner)

Planner Retzlaff presented the information for the request for an amendment and re-creation of the Prairie Glen PDD. Existing zoning is Rs-4 with a PDD overlay. Original resolution was never re-approved as part of project in 2008. Plan Commission determined what is proposed is not a major change and did not

NEW BUSINESS continued:

require a public hearing and their recommendation is to approve. **MOTION (Baum/Werderman) to approve as presented.** Discussion of original request, second request and process as well as lot size and sidewalks. **MOTION (Zabel/Baum) to amend under #11 to extend sidewalk beyond the developer's project and let the developer work out the details. Amendment carried unanimously.** Discussion of pavement and width, planting of trees and right of way area. **Motion as amended, carried unanimously.**

C. DARE/Crime Prevention Vehicle Purchase

Capt. Snow presented information on the vehicle and its components and costs. **MOTION (Werderman/Hughes) to approve DARE/Crime prevention vehicle, by roll call vote, 8 in favor, 1 opposed (Baum), carried.**

D. Agreement with Ruekert & Mielke to Convert the Village's Geographic Information System ("GIS") to the ArcGIS Platform

DPW Director Ludwig gave an overview of the request and its importance. Discussion. **MOTION (Kaminski/Baum) to approve and take funds from water, sewer and general funds.** Discussion of division of costs. **MOTION (Zabel/Baum) to amend the motion and divide the cost in attachment D.** Further discussion of division of costs. **Motion to amend, 7 opposed and 2 in favor (Zabel, Werderman). Original motion, roll call vote, carried unanimously.**

E. List of Proposed Streets for Sealcoating 2014

Highway Superintendent Jay Olszewski presented the list of proposed streets for sealcoating for 2014. List of roads initially presented exceeded the budget amount. **MOTION (Vanderheiden/Kaminski) to approve as proposed.** Discussion of sealcoating used and past issues with material. **8 in favor, 1 opposed (Zabel), motion carried.**

F. Request for Authorization to Purchase Patrol Truck for the Dept. of Public Works

MOTION (Kaminski/Ewert) to approve the purchase. Discussion of bids and budget. **Roll call vote, carried unanimously.**

G. Resolution Amending 2014 Village Budget to Transfer Funds from Account 10-541-530-4300 to 10-541-530-7200 to Fund Data Plan for Engineering Dept. Smart Phones

MOTION (Ewert/Kaminski) to approve as presented. Discussion of phones vs. tablets, needs and carriers. **Roll call vote, 8 in favor, 1 opposed (Zabel), motion carried.**

H. PUBLIC Grant Program request from Kiwanis Club of Germantown for 2014

MOTION (Vanderheiden/Baum) to approve as requested, carried unanimously.

NEW BUSINESS continued:

- I. **MOTION (Zabel/Hughes) to go into closed session and include the Village Attorney, the Administrator and excuse the Clerk, at 8:45 p.m. to discuss the Evaluation of the Performance of the Village's Public Works Director, per Wis. Stat. §19.85(1)(c) for the purposes of considering the compensation and/or performance evaluation data of any individual non-union public employee over which the governmental body has jurisdiction or exercises responsibility. MOTION (Vanderheiden/Kaminski) to amend to include the Public Works Director Dan Ludwig in the closed session, amendment carried unanimously. By roll call vote, 7 yes, 2 no (Vanderheiden/Baum), motion carried as amended. Village Clerk verified Village Attorney will take any required minutes.**

There being no further business, the meeting was adjourned at 9:23 p.m.

Barbara K. D. Goeckner MMC/WCPC
Village Clerk