**VILLAGE OF GERMANTOWN**
**PARK & RECREATION COMMISSION MINUTES**
**GERMANTOWN VILLAGE HALL**
**Wednesday, March 19, 2014**

**CALL TO ORDER:** The meeting was called to order at 6:03p.m. by Chair Laszewski.

**ROLL CALL:** Chair Laszewski, Commissioners Coulthurst, Knop and School Board Rep. Medved. Absent and excused were Commissioner Depies, Lieffrig and Trustee Rep. Kaminski. Visitors were Troy Schmidt from Germantown Diamond Club and Mike Whitehouse from West Bend La Crosse Inc. Also present were Director Casperson, Secretary Lemke, Program Supervisors Patti Heinen and Joe Masiarchin and Village of Germantown Civil Engineer Brandon Flunker.

**APPROVAL OF MINUTES:** ***Motion by Laszewski, seconded by Medved to approve the minutes as presented. Motion unanimously carried.***

***Motion by Laszewski, seconded by Medved to move to item VII E. Motion carried.***

**PUBLIC INPUT:** Nothing

**VILLAGE BOARD:** Excused

**SCHELRODERMA WALK –** *Discussion & Action:* Director Casperson gave a brief overview of the event description.

***Motion by Laszewski, seconded by Coulthurst to waive the rental fee for the use of Kinderberg Park Shelter for the Scleroderma Foundation Walk on August 17, 2014. Motion carried.***

**DIAMOND CLUB AGREEMENT –** *Discussion & Action:* Director Casperson stated that this agreement is the same typical agreement that the Village has with the Germantown Soccer Club and Germantown Hawks Football Club. These agreements are 2 year agreements . The Diamond Club currently has a total of 160 players and the village receives $15 per participant playing. The money collected is deposited into a non-reverting/non-lapsing fund for maintenance of these fields. The Diamond Club uses Freistadt Field, Kinderberg Park and Haupt Strasse Park. Troy Schmidt stated that there is a definite need for baseball diamonds with lights in the community.

***Motion by Coutlhust, seconded by Laszewski to forward onto the Village Board with positive recommendation the Diamond Club Facility Usage Agreement with the stated correction in paragraph 1; change "Firemen's Park" to "Freistadt Field". Motion carried.***

**LA CROSSE AGREEMENT –** *Discussion & Action:* Director Casperson stated that La Crosse is new to the Germantown area. Mike Whitehouse from West Bend Youth La Crosse, Inc. stated that they are currently 41 participants. The Village would receive $10 per participant to be placed into a non-reverting/non-lapsing fund for maintenance of the field.

***Motion by Laszewski, seconded by Medved to accept the facility usage agreement with the West Bend Youth La Crosse, Inc. making the term date of the agreement December 31, 2014 and receive evidence of corporate status of the West Bend Youth La Crosse, Inc. entity and forward onto the Village Board with positive recommendation. Motion carried.***

**ALT BAUER PARK PARKING LOT** – *Discussion & Action:* Director Casperson stated that the Village Board approved money for the replacement of Alt Bauer Park parking lot. There is also a MMSD grant available if you reduce water runoff. The village is eligible for $46,000. The village is going to try a new "Green" product that would allow the rain water to infiltrate into the ground rather than flooding into the storm sewers. Brandon Flunker, Village of Germantown Civil Engineer, stated that part of the parking lot will still be asphalt and the remaining will be pervious pavement with underlying gravel that would capture 0.5 inches of rain water.

Further discussion continued.

***Motion by Laszewski, seconded by Knop to forward onto the Village Board with positive recommendation the Alt Bauer Park parking lot replacement project, subject to review of the Conservation Easement by the Village Attorney to avoid encumbering the whole park with an owner risk Conservation Easement. Motion carried.***

**SUMMER 2014 RECREATION PROGRAM FEES AND CHARGES** – *Discussion & Action:* Supervisors Heinen and Masiarchin gave an overview of the new program offerings for Summer 2014.

***Motion by Laszewski, seconded by Coulthurst to approve the Summer 2014 Recreation Program Fees and Charges as presented. Motion carried.***

***Motion by Laszewski, seconded by Medved to move to Item IV. (Public Input) Motion carried.***

**SCHOOL BOARD REPORT:** Brian stated that the district has over 200 applications for Open Enrollment at this time. The board is working on the alternate compensation model for teachers. Germantown has created an Ad-hoc committee to develop its own standards of curriculum. The facility study is continuing and we will be looking for community input in the near future. Jeff Thielke and John Parrish, Tech Ed teachers at Kennedy Middle School, are being recognized by The International Technology and Engineering Educators Association with a program award of excellence that is awarded to middle schools. New this year, the 7th graders will be required to take a personal finance course in order to graduate from high school. Dr. Sandra Stotsky (Premier Standards Creator in English/Language Arts in the Country) will be coming to Germantown to help us with the development of our own standards for English/Language Arts. Our website will showcase our standards of curriculum starting in April. A thank you goes out to Director Casperson for his help at the Building Committee meeting with supplying a list of all the inter-agency cooperation programs that are offered.

**DIRECTOR'S REPORT:**

A. **Kiwanis Outdoor Performing Arts Pavilion** – There is no update since our last meeting.

B. **Senior Coordinator** – On March 17, 2014 Katie Rodger was hired as the new Senior Coordinator. The current Senior Coordinator, Jean Brill will be retiring March 31.

C. **EAB** – General Government and Finance Committee (GGF) approved the hiring of a forestry summer intern at their March 18 meeting and moving $25,000 from capital improvements to the general fund.

D. **Senior Center Computer Lab** – The lab computer replacements was approval by GGF at their March 18th meeting. The new lab should be complete by May 1st.

E. **Community Garden –** There are 24 plots available in the garden. 20 plots have been reserved for the 2014 season. 6 people on a waitlist. 11 plots are needed for the 2014 season.

F. **Computer Lab** – In September ITT Technical College closed their Germantown campus and consolidated operations to their Greenfield campus. Because of the closing they donated 110 chairs, 49 tables and 14 computers to the Park and Recreation Department. The Department use to operate computer classes out of ITT, but since they closed we have been scrambling to find a new location. We are happy to announce we will open a new computer lab in the Survive Alive house.

Recreation Report

1. **Programs:** We have 19 programs starting in March and include: Intro to Excel, Basic First Aid for Kids, Tae Kwon Do, Oodles of Art, Advanced digital Photo, Group Rock climbing, Supersized Scrapbooking Crop, Archery, Babysitters Training, Parent child basketball, Advanced Excel, Get Your Book Published, Poms Performance, Firefighters are your Friends, Zumba, Beginning Guitar, Clutter Classes, Taming the High Cost of College, Track Parent Meeting.

2. **Dance Recital:** Tuesday, March 25th at Kennedy Middle School starting at 6:30 p.m.

3. **Egg Hunt:** Saturday, April 12th at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the Sr. Center at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m. by 11:30 a.m. we should be cleaned up.

4. **Soccer/Gridders:** The registration deadline is Friday, March 21st. Pee Wee & U6 Soccer and Little Gridders Football will be starting on April 26th, coaches meetings are set for April 8th & 9th to help coaches prepare for their upcoming season.

5. **Summer Recreation Guide:** The Summer Recreation Guide is scheduled to be mailed April 7.

6. **Kids Klub:** As of January 1st we implemented the new Unregistered Fee Policy. With the new policy, parents who do not register for the program are now assessed an additional $2.00 unregistered fee. Our goal was to decrease the number of students dropping off at Kids Klub without pre-registering. Prior to the implementation of the new policy we had been averaging over 300 unregistered students per month. With the new policy in place we have dropped that number to just over 100 per month. The policy has dramatically helped the Kids Klub staff plan for activities and has allowed us to more accurately schedule the Kids Klub staff.

7. **Summer Kids Klub & Tyke Site:** On February 10th we started accepting registrations for Summer Kids Klub, Awesome August and Tyke Site. This year we implemented a new marketing plan including increased email blasts, advertising posters, and expanded registration flyers distributed at the elementary schools. The registrations for Summer Kids Klub and Awesome August are nearly a month ahead of where they were at this same point last year. Our registrations for Summer Tyke Site have already exceeded our final registration count at the end of last Summer. For the first time ever we are adding a waitlist option for Tyke Site.

8. **Summer Movies In the Park:** We are excited to announce that First Bank Financial Center will again be our premier sponsor for the 2014 Family Movie Series. Their $2000.00 donation makes it possible for us to offer the 3 outdoor movies during Summer as well as 2 indoor movies held in winter at the Schools. We are also excited to announce our Summer 2014 movie lineup; June 13 – Frozen (The sing-along version), July 25 – Cloudy with a Chance of Meatballs 2, August 22 – The Lego Movie.

**ANNOUNCEMENTS OF PUBLIC INTEREST:**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:20p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary