

VILLAGE OF GERMANTOWN
SENIOR CENTER ADVISORY COMMITTEE MINUTES
MARCH 24, 2011

CALL: Director Altergott called the meeting to order at 5:22p.m. in the Senior Center Multi-Purpose room.

ROLL CALL: Chairman Ewert (arrived 5:30), Trustee Zabel, Senior Club Rep. Flesch, Citizen Rep. Janzen, Director Altergott & Office Assistant Brill. Absent Trustee Wing

Citizen Rep. Janzen elected chairman pro-temp.

APPROVAL OF MINUTES FROM OCTOBER 4, 2010:

Motion by Zabel, Second by Flesch, to approve the October 4, 2010 minutes. Motion carried unanimously

PUBLIC INPUT: Rita Falkenstein requested that we consider raised toilets in the handicap stalls of the restrooms of the addition.

DIRECTORS REPORT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Review – Contracts with Washington County.

Discussion:

- two contracts; one for programs \$6,000 and one for the meal program \$600.
- can we use a portion of the \$6,000 to offset program fees or speakers?
- send a quarterly report to the county of how funds are used
 - program rosters
- lower the cost of classes for residents, what about non-residents
 - serve Germantown first
- 3 tiered fee structure: resident, county resident & non-resident

Motion Janzen, second Ewert, to earmark, up to not to exceed, \$3,000 from county grant for the reduction of computer class fees. Motion carried unanimously

2. Discussion – 2011 Car Show.

Discussion:

- the car show is scheduled to be held on Sunday, September 18
- the car club will pay the standard rental rate of \$125 for five hours and \$10 each additional hour.
- opportunity for a volunteer organization to sell beer as a fundraiser.

3. Discussion – 2011 Rentals.

Discussion:

- to date rentals have generated \$1,380 in gross receipts.
- provided CPR & First Aid training for attendants

4. Discussion & Possible Action – Replacement of Toilets.

Discussion:

- All five toilets in the addition restrooms are the standard 15 inch height. Two ADA stalls should have 17 inch toilet to be in compliance with law.
- price to replace toilets is \$150 - \$200 per unit.
- the village has an account for senior center repairs

Motion Zabel, second Janzen, to replace toilets and the handicap stalls and one other stall in the womens restroom. Motion carried unanimously.

5. Discussion– Senior Center Staffing Level & Employee Compensation

Discussion:

- staffing level needs to be reviewed at some point by the village board or committee of the whole.
- review the job responsibilities of the office assistant position and consider position change to reflect duties and assign compensation appropriate with job duties.
- current position is union and subject to union contract. Go through union representatives to propose title and salary changes.
- evaluate the organization structure and what positions are we going to fund.
- what are the job duties of the current staff?
- what needs to be done?
- consider having MSOE do a study

Announcements of Public Interest: None

Meeting adjourned by Chairman Ewert at 7:00 p.m.

Respectfully submitted,
Brett Altergott
Park & Recreation Director