

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 7, 2014
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 6:02 p.m. by Chairman Werderman.

ROLL CALL: Chairman Werderman, Trustees Daniels, Ewert and Hughes were present. Also present were Chief Hoell, Deputy Fire Chief Maury, Deputy Fire Chief Stark, FF/EMT Delain, and Clerk Goeckner.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Ewert, seconded by Daniels, to approve the minutes of the March 3, 2014 Public Safety Committee Meeting. Motion carried unanimously.

A motion was made by Hughes, seconded by Daniels, to go to items D, E and F under New Business for the applications submitted by Sheer Lounge.

APPLICATION FOR AMENDMENT OF CLASS B LICENSE FOR OUTSIDE PREMISES EXTENSION, SHEER LOUNGE, N112 W16560 MEQUON ROAD, JULY 26, 2014 FROM 2:00 P.M. TO 10:00 P.M.: a motion was made by Daniels, seconded by Ewert, to forward this application for amendment of the Class B License for Outside Premises Extension on July 26th to Village Board with a recommendation of approval. Hoell advised the police department had no objections, Maury advised the fire department had no objections. Motion to approve carried unanimously.

APPLICATION FOR DANCE LICENSE, K&K ACQUISITIONS, LLC D/B/A SHEER LOUNGE, N112 W16560 MEQUON ROAD, JULY 26, 2014 FROM 2:00 PM - 10:00 P.M.: a motion was made by Ewert, seconded by Daniels, to forward this application for Dance License to Village Board with a recommendation of approval. Hoell advised the police department had no objections, Maury advised the fire department had no objections. Motion to approve carried unanimously.

APPLICATION FOR AMENDMENT OF CLASS B LICENSE FOR OUTSIDE PREMISES EXTENSION, SHEER LOUNGE, N112 W16560 MEQUON ROAD, ANNUAL EXTENSION FROM 3:00 P.M. TO 10:00 P.M.: Hoell advised the proposed fencing for this event appeared to be adequate and there were no other concerns. A motion was made by Ewert, seconded by Daniels, to forward this application for an amendment of the Class B License for Outside Premises Extension, Annual Extension, on to Village Board with a recommendation of approval.

Discussion followed with Kevin Gintner of W163 N10564 Ridgeview Lane, Germantown, present on behalf of Sheer Lounge. He advised they were considering bringing in live

music to perform outside when weather permits, possibly once a month. He asked if this application would cover live music and was advised it would not. Goeckner informed Mr. Gintner that in order for live music to be considered, the Clerk's office would need to mail out letters to everyone within 300' of the establishment. Werderman stated the committee could not vote tonight on the live music issue at this time and Gintner could either resubmit a new application which includes live music or he could submit that request separately. Mr. Gintner stated he would submit an application for live music separately. Motion to approve the application for amendment of the Class B License for Outside Premises Extension carried unanimously.

Goeckner reminded Mr. Gintner that the tables/chairs placement for his Outside Premises Extension needed to go to the Plan Commission for them to review.

DENIAL OF OPERATOR (BARTENDER) LICENSE - REGINA L. WHITE: the applicant, Regina White, was not present. A motion was made by Hughes, seconded by Daniels, to recommend denial of the bartender license application. Motion carried unanimously.

APPLICATION FOR DANCE LICENSE - DEUTSCHSTADT HERITAGE FOUNDATION, MAI FEST, (COMPASS PROPERTIES) MAY 16, 2014 FROM 5:00 P.M. TO 12:00 A.M.; MAY 17, 2014 FROM 11:00 A.M. TO 12:00 A.M. AND MAY 18, 2014 FROM 12:00 P.M. TO 8:00 P.M., W164 N11269 SQUIRE DRIVE: a motion was made by Daniels, seconded by Ewert, to forward this application for Dance License to Village Board with a positive recommendation. Police department and fire department stated they had no objections. Motion to approve carried unanimously.

APPLICATION FOR ANNUAL DANCE LICENSE, FLORIAN PARK CONFERENCE & EVENT CENTER, N112 W18611 MEQUON ROAD: a motion was made by Hughes, seconded by Daniels, to forward this application for Dance License to Village Board with a positive recommendation. Police department and fire department stated they had no objections. Motion was amended by Ewert, seconded by Hughes, that the final occupancy certificate is obtained prior to any scheduled events as directed by Inspector Guttman. Amended motion carried unanimously, original motion carried unanimously.

DISCUSSION OF BURNING REGULATIONS - AN ORDINANCE AMENDING SECTION 5.11 OF THE MUNICIPAL CODE OF GERMANTOWN RELATING TO THE REGULATION OF BURNING WITHIN THE VILLAGE: Maury advised the final draft as presented was prepared by the Village Attorney. A motion was made by Daniels, seconded by Hughes, to forward this ordinance amendment relating to the regulation of burning within the village to Village Board with a recommendation of approval. Motion carried unanimously.

CHAPLAIN POSITION - FIRE DEPARTMENT: Maury advised there was a job description for the position of Chaplain with the Fire Department in the packets as requested by the committee at last month's meeting. He said they currently have a minister that serves as the department chaplain and this job description would make that position part of the

fire department. He added the position is an unpaid one and the chaplain would serve under the direction of the fire chief.

A motion was made by Hughes, seconded by Daniels, to approve the job description for Fire Department Chaplain. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported that there has been a slight increase in adult drug arrests and speeding citations are down. Regarding grants, Hoell advised that the OWI grant is in effect and the department is applying for a ballistic vest grant to help offset the cost of new vests. Hoell stated the K-9 Unit is conducting a fundraiser with requests for donations sent out to local businesses and have raised approximately \$4,000.00 so far.

Hoell also briefed the committee on recent incidents including a death investigation and robbery investigation.

FIRE DEPARTMENT MONTHLY REPORT: Maury stated that there have been 63 fire alarms so far this year which is up 19%, EMS calls are at 208 for the year, up 11%. Maury reported on recent department activities and training which have been generally held indoors due to weather conditions. Werderman asked how the staffing situation is, Maury responded it has been going well and personnel response time is going very well. He added that the additional staffing makes it easier to handle multiple event calls which are occurring more frequently. Maury stated they currently have 6 people in school which will conclude in May.

OVERTIME REPORT FOR POLICE AND FIRE DEPARTMENT: Hoell stated that the SRO Officer's overtime which is paid by the school district is not specified on this report. He added there had been a recent CCW class and those funds would be noted on the next overtime report.

Werderman advised the fire department's overtime report appears to be tracking on course.

POLICY UPDATES:

1. Policy & Procedure - Written Directives System - Police Department, and
2. Directive - Intradepartmental Communication - Police Department

Hoell advised that Captain Snow has been placed in charge of overseeing the use of Phoenix software to maintain department policies, and in doing so will replace the hardcopy policy manual currently in use. He added that Snow is also working on state accreditation, and he will be maintaining an electronic file used to track who has received/read the policies and directives.

Trustee Zabel came forward with a question regarding towing and asked if the police department's towing policy may need to be reviewed. He stated he had received a

couple of complaints from citizens regarding the towing procedures used when they were involved in incidents that required a tow, he added these incidents had occurred approximately one year ago and the other approximately 14 months ago. Hoell requested that when concerns come up regarding any kind of police procedure, that he is contacted so he can immediately look into the situation. He added that the tow policy had been reviewed during the past year which would have been after these incidents occurred.

NEXT MEETING: Werderman advised next month's meeting would be held on Monday, May 5, 2014 at 6:00 p.m. at the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:46 p.m.

Recorded by,

Julie L. Barth
Secretary