

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

May 6, 2014
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Zabel, Vanderheiden, and Warren (absent & excused). Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

PREVIOUS MINUTES:

MOTION made by Zabel, seconded by Vanderheiden to approve the Minutes of April 1, 2014.

Motion carried unanimously.

PUBLIC COMMENT:

Holly Bastings, N104 W16005 Donges Bay Road, wanted to know what was happening with the Donges Bay Road Project. She believed it was determined at the January Public Works meeting that a decision was to be made in early May.

Engr. Bischke reported the WDOT and SEWRPC officials stated other communities who had initially been awarded STP funds were considering rebating them back to the program or were unable to fund their portion of the projects. There are other communities vying for this money but Germantown is one of two on the waiting list. It was unknown the amount of money available or what the cost share would be. There will be a closed meeting in May with all interested parties. Once an agreement is determined, the information will be discussed at the June 2nd Village Board meeting.

CONSIDERATION OF A UTILITY CREDIT – W170 N10347 LARKSPUR LANE:

Dir. Ludwig explained the resident's first quarter high usage was due to a faulty water softener. Normal usage was approximately 28,500 gallons. Over average usage was approximately 79,500 gallons. The cost for the over average water use was \$171.72 and the cost for the over average sewer use was \$499.66.

Jim Haldeman, W170 N10347 Larkspur Lane, gave a detailed description of the excess water usage and looked to the Committee for some type of credit.

Committee discussion justified reducing the overage of the sewer portion of Mr. Haldeman's utility bill to an operations and maintenance charge which would be half of the normal charges of \$6.28 per thousand gallons.

MOTION made by Zabel, seconded by Vanderheiden authorizing a utility credit of \$249.82 on the sanitary sewer portion of the first quarter utility billing at W170 N10347 Larkspur Lane.

Motion carried unanimously.

CONSIDERATION OF INVOICES – D.F. TOMASINI INVOICES #1905-49 -

BLACKSTONE CIRCLE: Supt. Driver explained this invoice was the result of the emergency temporary repairs of water line failures on Blackstone Circle.

MOTION made by Vanderheiden, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the D.F. Tomasini invoice in the amount of \$6,049.00 for the emergency repair of a water line failure on Blackstone Circle. Funds allocated from Acct. #50-742-530-6730.

Motion carried unanimously.

AUTHORIZATION TO PURCHASE – 135 METRON-FARNIER ¾" METERS: Supt. Driver is updating the meter reading system and complying with the new No Lead Rule that is in effect this year. The ¾" meters are primarily for residential use. The meter change outs will take approximately four years.

MOTION made by Vanderheiden, seconded by Kaminski to forward to the Village Board with a positive recommendation to purchase 135 – ¾" single jet meters from Metron-Farnier at \$178.50 each for a total of \$24,097.00. Funds to be allocated from Acct. #50-180-183-3460.

Motion carried 2-1 (Zabel)

HYDRANT PAINTING CONSIDERATION: The Water Utility requested authorization to contract the services of a firm to sandblast and epoxy coat fire hydrants in the Village. Two bids were received ranging from \$20,000 to \$21,068.00.

MOTION made by Kaminski, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to contract Ferguson Water to sandblast and epoxy coat 235 Village fire hydrants at a cost of \$20,000.00. Funds allocated from Acct. #50-742-530-6770.

Motion carried 2-1 (Zabel)

WDOT SALT BID – 2014-2015: Supt. Olszewski reported entering into the WDOT Bid Process for 2014-2015 Salt. Staff committed to the purchase of 2,100 ton of salt for the upcoming season. The per ton cost was not available at this time and the WDOT required the Village submit its quantities prior to tonight's meeting. Discussion followed.

MOTION made by Zabel, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to approve entering in the WDOT Salt Bid process for years 2014/2015 and committing to purchase 2,100 tons of salt for the upcoming season.

Motion carried unanimously.

AWARD OF CHANGE ORDER – MEQUON RD./EISENHOWER DRIVE TRAFFIC SIGNAL ENGINEERING CONTRACT: Engr. Bischke reported the Village entered into a Memorandum of Understanding with the WDOT to complete a Traffic Impact Analysis of the Mequon/Eisenhower intersection. The analysis required signalization at the intersection and

R.A. Smith was hired to prepare the plans. When plans and special provisions were received, staff submitted the permit to the WDOT to do the work in the right of way. As the WDOT was reviewing the permit, new requirements had developed from the time of the contract initiation to the time the permit was submitted. Engr. Bischke met with the WDOT and found some of the requirements were necessary and fee requirements amounted to approximately \$8,000. R.A. Smith stated they should have known about some of the requirements and agreed to cover \$4,000 in engineering fees.

MOTION made by Zabel, seconded by Vanderheiden authorizing a Change Order not to exceed \$4,000.00 to R.A. Smith National for the additional non-standard tasks required by the Wisconsin DOT for the Mequon Road/Eisenhower Drive Traffic Signal Engineering Contract.

Motion carried unanimously.

AWARD OF CONTRACT – MUNICIPAL GEOTECHNICAL ENGINEER INSPECTION OF TID #4 RETAINING WALL: Engr. Bischke reported part of the Developers Agreement terms would allow Air Gas to construct a retaining wall and the Village take ownership of the wall. Construction inspection would be above staff's expertise, therefore it was recommended to outsource the inspection to a specialist. Two firms were contacted with quotes ranging from \$8,000 to \$13,000.

Dir. Ludwig informed the Committee that inspection costs would be reimbursed by Airgas.

MOTION made by Vanderheiden, seconded by Kaminski to forward to the Village Board with a positive recommendation to award a contract to R.A. Smith National for the municipal inspection services of the TID #4 retaining wall for an amount not to exceed \$8,000.00.

Motion carried unanimously.

ANNOUNCEMENTS: The regular Public Works Committee Meeting will be held Tuesday, June 2, 2014 at 5:00 p.m.

Chm. Kaminski stated she would be absent for the June 3, 2014 Public Works Committee meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:37p.m.

A handwritten signature in cursive script, reading "Janice Wick". The signature is written in dark ink and is positioned above the printed name of the Recording Secretary.

Janice Wick, Recording Secretary