

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

AMENDED 05/30/14

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **TUESDAY, June 3, 2014 ***5:00 P.M.*****

LOCATION: **Germantown Village Hall Board Room**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Zabel, Vanderheiden and Warren
- III. **APPROVAL OF MINUTES:** May 6, 2014
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
 - A. Resolution to Adopt the 2013 Compliance Maintenance Annual Report (CMAR)
 - B. Award of Contract - 2014 Sealcoat Projects
 - C. Consideration of Invoices – D.F. Tomasini
 - D. Approval of Water Meter Purchase
 - E. Budget Amendment – Mequon Road/Eisenhower Drive Traffic Signals
 - F. Award of Contract – Mequon Road/Eisenhower Drive Traffic Signals
 - G. Prospective Improvement of Freistadt-Maple Intersection
 - H. Release Retainer – Wirth Services for Lake Park Homes Water Main Relay
 - I. Pilgrim Road Overhead Extension Alignment Alternatives – WE Energies
 - J. Northern Management Water Main Extension
- VI. **ANNOUNCEMENTS:**

The Next Public Works Committee Meeting will be held **Tuesday, July 1, 2014 @ 5:00 p.m.**
- VII. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

May 6, 2014
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Zabel, Vanderheiden, and Warren (absent & excused). Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

PREVIOUS MINUTES:

MOTION made by Zabel, seconded by Vanderheiden to approve the Minutes of April 1, 2014.

Motion carried unanimously.

PUBLIC COMMENT:

Holly Bastings, N104 W16005 Donges Bay Road, wanted to know what was happening with the Donges Bay Road Project. She believed it was determined at the January Public Works meeting that a decision was to be made in early May.

Engr. Bischke reported the WDOT and SEWRPC officials stated other communities who had initially been awarded STP funds were considering rebating them back to the program or were unable to fund their portion of the projects. There are other communities vying for this money but Germantown is one of two on the waiting list. It was unknown the amount of money available or what the cost share would be. There will be a closed meeting in May with all interested parties. Once an agreement is determined, the information will be discussed at the June 2nd Village Board meeting.

CONSIDERATION OF A UTILITY CREDIT – W170 N10347 LARKSPUR LANE:

Dir. Ludwig explained the resident's first quarter high usage was due to a faulty water softener. Normal usage was approximately 28,500 gallons. Over average usage was approximately 79,500 gallons. The cost for the over average water use was \$171.72 and the cost for the over average sewer use was \$499.66.

Jim Haldeman, W170 N10347 Larkspur Lane, gave a detailed description of the excess water usage and looked to the Committee for some type of credit.

Committee discussion justified reducing the overage of the sewer portion of Mr. Haldeman's utility bill to an operations and maintenance charge which would be half of the normal charges of \$6.28 per thousand gallons.

MOTION made by Zabel, seconded by Vanderheiden authorizing a utility credit of \$249.82 on the sanitary sewer portion of the first quarter utility billing at W170 N10347 Larkspur Lane.

Motion carried unanimously.

CONSIDERATION OF INVOICES – D.F. TOMASINI INVOICES #1905-49 - BLACKSTONE CIRCLE: Supt. Driver explained this invoice was the result of the emergency temporary repairs of water line failures on Blackstone Circle.

MOTION made by Vanderheiden, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the D.F. Tomasini invoice in the amount of \$6,049.00 for the emergency repair of a water line failure on Blackstone Circle. Funds allocated from Acct. #50-742-530-6730.

Motion carried unanimously.

AUTHORIZATION TO PURCHASE – 135 METRON-FARNIER ¾” METERS: Supt. Driver is updating the meter reading system and complying with the new No Lead Rule that is in effect this year. The ¾” meters are primarily for residential use. The meter change outs will take approximately four years.

MOTION made by Vanderheiden, seconded by Kaminski to forward to the Village Board with a positive recommendation to purchase 135 – ¾” single jet meters from Metron-Farnier at \$178.50 each for a total of \$24,097.00. Funds to be allocated from Acct. #50-180-183-3460.

Motion carried 2-1 (Zabel)

HYDRANT PAINTING CONSIDERATION: The Water Utility requested authorization to contract the services of a firm to sandblast and epoxy coat fire hydrants in the Village. Two bids were received ranging from \$20,000 to \$21,068.00.

MOTION made by Kaminski, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to contract Ferguson Water to sandblast and epoxy coat 235 Village fire hydrants at a cost of \$20,000.00. Funds allocated from Acct. #50-742-530-6770.

Motion carried 2-1 (Zabel)

WDOT SALT BID – 2014-2015: Supt. Olszewski reported entering into the WDOT Bid Process for 2014-2015 Salt. Staff committed to the purchase of 2,100 ton of salt for the upcoming season. The per ton cost was not available at this time and the WDOT required the Village submit its quantities prior to tonight’s meeting. Discussion followed.

MOTION made by Zabel, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to approve entering in the WDOT Salt Bid process for years 2014/2015 and committing to purchase 2,100 tons of salt for the upcoming season.

Motion carried unanimously.

AWARD OF CHANGE ORDER – MEQUON RD./EISENHOWER DRIVE TRAFFIC SIGNAL ENGINEERING CONTRACT: Engr. Bischke reported the Village entered into a Memorandum of Understanding with the WDOT to complete a Traffic Impact Analysis of the Mequon/Eisenhower intersection. The analysis required signalization at the intersection and

R.A. Smith was hired to prepare the plans. When plans and special provisions were received, staff submitted the permit to the WDOT to do the work in the right of way. As the WDOT was reviewing the permit, new requirements had developed from the time of the contract initiation to the time the permit was submitted. Engr. Bischke met with the WDOT and found some of the requirements were necessary and fee requirements amounted to approximately \$8,000. R.A. Smith stated they should have known about some of the requirements and agreed to cover \$4,000 in engineering fees.

MOTION made by Zabel, seconded by Vanderheiden authorizing a Change Order not to exceed \$4,000.00 to R.A. Smith National for the additional non-standard tasks required by the Wisconsin DOT for the Mequon Road/Eisenhower Drive Traffic Signal Engineering Contract.

Motion carried unanimously.

AWARD OF CONTRACT – MUNICIPAL GEOTECHNICAL ENGINEER INSPECTION OF TID #4 RETAINING WALL: Engr. Bischke reported part of the Developers Agreement terms would allow Air Gas to construct a retaining wall and the Village take ownership of the wall. Construction inspection would be above staff's expertise, therefore it was recommended to outsource the inspection to a specialist. Two firms were contacted with quotes ranging from \$8,000 to \$13,000.

Dir. Ludwig informed the Committee that inspection costs would be reimbursed by Airgas.

MOTION made by Vanderheiden, seconded by Kaminski to forward to the Village Board with a positive recommendation to award a contract to R.A. Smith National for the municipal inspection services of the TID #4 retaining wall for an amount not to exceed \$8,000.00.

Motion carried unanimously.

ANNOUNCEMENTS: The regular Public Works Committee Meeting will be held Tuesday, June 2, 2014 at 5:00 p.m.

Chm. Kaminski stated she would be absent for the June 3, 2014 Public Works Committee meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:37p.m.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: 3 June 2014

AGENDA ITEM: New Business

ITEM TITLE: Compliance Maintenance Annual Report

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am presenting for your review the 2013 CMAR (Compliance Maintenance Annual Report). This requirement went into effect on January 1, 2006 as part of the renewal of our WPDES (Wisconsin Pollutant Discharge Elimination System) General Permit under the authority of Chapter 283, Wisconsin Statutes and the requirements of ch. NR 208 Wisconsin Administrative Code. The report must be accepted by resolution by the governing body (Village Board) before submission to the Department of Natural Resources.

ATTACHMENT: ORDINANCE_____ RESOLUTION X OTHER X

RECOMMENDATION:

It is my recommendation to send forward to the Village Board the 2013 CMAR and adopt its results by resolution of the full Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/13/2014

Reporting Year: 2013

Financial Management

	Questions	Points
1.	Person Providing This Financial Information	
	Name: Timothy K. Zimmerman Telephone: (262) 253-7765 E-Mail Address(optional): gtsewer@bizwi.rr.com	
2.	Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ?	0
	☒ Yes (0 points) ☐ No (40 points) If No, please explain:	
3.	When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2012	0
	☒ 0-2 years ago (0 points) ☐ 3 or more years ago (20 points) ☐ Not Applicable (Private Facility)	
4.	Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?	0
	☒ Yes ☐ No (40 points)	
	REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)	
5.	Equipment Replacement Funds	
	5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2013	0
	☒ 1-2 years ago (0 points) ☐ 3 or more years ago (20 points) ☐ Not Applicable Explain:	
	5.2 What amount is in your Replacement Fund?	
	Equipment Replacement Fund Activity	
	5.2.1 Ending Balance Reported on Last Year's CMAR:	\$562254.38

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/13/2014

Reporting Year: 2013

Financial Management (Continued)

	5.2.2 Adjustments + \$0.00 if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)										
	5.2.3 Adjusted January 1st Beginning Balance \$562,254.38										
	5.2.4 Additions to Fund (e.g., portion of User Fee, earned interest, etc.) + \$30,820.42										
	5.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*) - \$0.00										
	5.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$593,074.80										
	(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.) *5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above 										
	5.3 What amount <u>should</u> be in your replacement fund? \$125,000.00 (If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)										
	5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)? ☒ Yes ☐ No Explain: 										
6.	Future Planning										
	6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system? ☒ Yes (If yes, please provide major project information, if not already listed below) ☐ No										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td>Private property I/I remediatio</td> <td style="text-align: center;">\$400000</td> <td style="text-align: center;">2017</td> </tr> <tr> <td>48" Interceptor Rhabilitation 3600 lin. ft. 2015 cost 1.5 million</td> <td style="text-align: center;">\$4600000</td> <td style="text-align: center;">2015</td> </tr> </tbody> </table>		Project Description	Estimated Cost	Approximate Construction Year	Private property I/I remediatio	\$400000	2017	48" Interceptor Rhabilitation 3600 lin. ft. 2015 cost 1.5 million	\$4600000	2015
Project Description	Estimated Cost	Approximate Construction Year									
Private property I/I remediatio	\$400000	2017									
48" Interceptor Rhabilitation 3600 lin. ft. 2015 cost 1.5 million	\$4600000	2015									
7.	Financial Management General Comments:										

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/13/2014

Reporting Year: 2013

Financial Management (Continued)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/13/2014

Reporting Year: 2013

Financial Management (Continued)

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems

Questions	Points
1.	Do you have a Capacity, Management, Operation & Maintenance(CMOM) requirement in your WPDES permit? ☒ Yes ☐ No
2.	Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year? ☒ Yes (go to question 3) ☐ No (30 points) (go to question 4)
3.	Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.: ☒ Goals: Describe the specific goals you have for your collection system: Maintain and improve current I/I levels and maintain current levels of service. Continue to be proactive on collection system maintenance ☒ Organization: Do you have the following written organizational elements (check only those that you have): ☒ Ownership and governing body description ☒ Organizational chart ☒ Personnel and position descriptions ☒ Internal communication procedures ☒ Public information and education program ☒ Legal Authority: Do you have the legal authority for the following (check only those that apply): ☒ Sewer use ordinance Last Revised MM/DD/YYYY 01/01/2003 ☒ Pretreatment/Industrial control Programs ☒ Fat, Oil and Grease control ☒ Illicit discharges (commercial, industrial) ☒ Private property clear water (sump pumps, roof or foundation drains, etc) ☒ Private lateral inspections/repairs ☒ Service and management agreements ☒ Maintenance Activities: details in Question 4 ☒ Design and Performance Provisions: How do you ensure that your sewer system is designed and constructed properly? ☒ State plumbing code ☒ DNR NR 110 standards ☒ Local municipal code requirements ☒ Construction, inspection and testing ☒ Others: Accepted best practices local construction standards

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

	☒ Overflow Emergency Response Plan: Does your emergency response capability include (check only those that you have): ☒ Alarm system and routine testing ☒ Emergency equipment ☒ Emergency procedures ☒ Communications/Notifications (DNR, Internal, Public, Media etc) ☒ Capacity Assurance: How well do you know your sewer system? Do you have the following? ☒ Current and up-to-date sewer map ☒ Sewer system plans and specifications ☒ Manhole location map ☒ Lift station pump and wet well capacity information ☒ Lift station O&M manuals Within your sewer system have you identified the following? ☒ Areas with flat sewers ☒ Areas with surcharging ☒ Areas with bottlenecks or constrictions ☐ Areas with chronic basement backups or SSO's ☒ Areas with excess debris, solids or grease accumulation ☐ Areas with heavy root growth ☒ Areas with excessive infiltration/inflow (I/I) ☐ Sewers with severe defects that affect flow capacity ☒ Adequacy of capacity for new connections ☐ Lift station capacity and/or pumping problems ☒ Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed. ☒ Special Studies Last Year (check only if applicable): ☒ Infiltration/Inflow (I/I) Analysis ☐ Sewer System Evaluation Survey (SSES) ☐ Sewer Evaluation and Capacity Management Plan (SECAP) ☐ Lift Station Evaluation Report ☐ Others:																			
4.	Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:																			
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Cleaning</td> <td style="width: 10%; text-align: center; border: 1px solid black;">40</td> <td style="width: 60%;">% of system/year</td> </tr> <tr> <td>Root Removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Flow Monitoring</td> <td style="text-align: center; border: 1px solid black;">100</td> <td>% of system/year</td> </tr> <tr> <td>Smoke Testing</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Sewer Line Televising</td> <td style="text-align: center; border: 1px solid black;">2</td> <td>% of system/year</td> </tr> <tr> <td>Manhole Inspections</td> <td style="text-align: center; border: 1px solid black;">15</td> <td>% of system/year</td> </tr> </table>	Cleaning	40	% of system/year	Root Removal	0	% of system/year	Flow Monitoring	100	% of system/year	Smoke Testing	0	% of system/year	Sewer Line Televising	2	% of system/year	Manhole Inspections	15	% of system/year	
Cleaning	40	% of system/year																		
Root Removal	0	% of system/year																		
Flow Monitoring	100	% of system/year																		
Smoke Testing	0	% of system/year																		
Sewer Line Televising	2	% of system/year																		
Manhole Inspections	15	% of system/year																		

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

Lift Station O&M	270	# per L.S./year	
Manhole Rehabilitation	3	% of manholes rehabed	
Mainline Rehabilitation	.05	% of sewer lines rehabed	
Private Sewer Inspections	0	% of system/year	
Private Sewer I/I Removal	0	% of private services	
Please include additional comments about your sanitary sewer collection system below:			

5. Provide the following collection system and flow information for the past year:

34.58	Total Actual Amount of Precipitation Last Year
28.76	Annual Average Precipitation (for your location)
97.95	Miles of Sanitary Sewer
8	Number of Lift Stations
0	Number of Lift Station Failure
0	Number of Sewer Pipe Failures
5	Number of Basement Backup Occurrences
2	Number of Complaints
3.268	Average Daily Flow in MGD
5.355	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

LIST OF SANITARY SEWER OVERFLOWS (SSO) REPORTED				
	Date	Location	Cause	Estimated Volume (MG)
NONE REPORTED				
** If there were any SSO's that are not listed above, please contact the DNR and stop work on this section until corrected. What actions were taken, or are underway, to reduce or eliminate SSO occurrences in the future?				
PERFORMANCE INDICATORS				
0.00	Lift Station Failures(failures/ps/year)			
0.00	Sewer Pipe Failures(pipe failures/sewer mile/yr)			
0.00	Sanitary Sewer Overflows (number/sewer mile/yr)			
0.05	Basement Backups(number/sewer mile)			
0.02	Complaints (number/sewer mile)			
1.6	Peaking Factor Ratio (Peak Monthly:Annual Daily Average)			
0.0	Peaking Factor Ratio(Peak Hourly:Annual daily Average)			
6.	Was infiltration/inflow(I/I) significant in your community last year?			
	☐ Yes ☒ No If Yes, please describe:			
7.	Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?			
	☐ Yes ☒ No If Yes, please describe:			
8.	Explain any infiltration/inflow(I/I) changes this year from previous years?			
	None			
9.	What is being done to address infiltration/inflow in your collection system?			
	Flow monitoring			

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:

Reporting Year: 2013

WPDES No.0047341

GRADING SUMMARY				
SECTION	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS			4	16
GRADE POINT AVERAGE(GPA)=4.00		4.00		

Notes:

A = Voluntary Range

B = Voluntary Range

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Germantown Village

Last Updated:

Reporting Year: 2013

Resolution or Owner's Statement

NAME OF GOVERNING BODY OR OWNER	DATE OF RESOLUTION OR ACTION TAKEN
Village of Germantown	
RESOLUTION NUMBER	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSO's were reported):	
Financial Management: Grade=A	
Collection Systems: Grade=A	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00	

RESOLUTION NO. R __ - 14

**ADOPTING THE 2013 COMPLIANCE MAINTENANCE
ANNUAL REPORT (CMAR)**

WHEREAS, the Village of Germantown is required to renew its Wisconsin Pollution Discharge Elimination System General Permit (WPDES), and

WHEREAS, the requirement for completion and submittal of a Compliance Maintenance Annual Report (CMAR) as a pre-request for permit award went into effect on January 1, 2006, and

WHEREAS, the Public Works Committee reviewed the CMAR report and forwarded on to Village Board with a recommendation for adoption by resolution, and

WHEREAS, the Village Board concurs with the recommendation of the Public Works Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Germantown does hereby adopt the attached Compliance Maintenance Annual Report through this resolution.

Introduced by:

Adopted:

Vote: Ayes:

Nays:

Ayes: Nays:

Dean Wolter, Village President

ATTEST:

Barbara K.D. Goeckner – Village Clerk

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Tuesday June 3rd, 2014

AGENDA ITEM: New Business

ITEM TITLE: Award of Contract- 2014 Seal Coating and Patching

SUBMITTED BY: Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:

Staff is presenting for Committee review the bid results for the 2014 seal coating project.
The amount bid is an estimated quantity. IF Committee is to approve this item please consider approving the unit amount, and not the lump sum. If Committee desires a not to exceed amount please build in at least 15% contingency of the total amount \$130,000 to cover any difference that may exist between the actual quantity and estimated amount.

There is approximately \$180,000 remaining in this line item to cover this project and major asphalt patching of Squire, Division, and Spring Hill lane.

The list of streets to be seal coated are as follows: Windsong Cir east and west, Raintree, Raintree Ct., Windsong Rd., Heritage, Kings Hill, Providence Ct., Rainberry Ct., Sunberry Ct., Division (Mequon to Main), and Squire (Mequon to Main).

The results of the bid requests are as follows:

CHIP SEAL approximately 70,800 sq. yards:

Fharner Asphalt Sealers \$1.848/sq yd \$130,838.40

Scott Construction \$1.594/sq yd \$112,855.20

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER x _____

RECOMMENDATION:

Staff recommends contracting with Scott Construction for the chip sealing project. Funds shall be allocated from Highway account 10-542-530-3505.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Consideration to pay invoice – Services to repair water main break at Emerald Ln & Elmwood Dr

SUBMITTED BY: Jim Driver, Water Utility Superintendent

SUMMARY EXPLANATION:

The Water Utility is requesting authorization to pay the invoices from D F Tomasini Inc. for the repair of the water break at Emerald Ln & Elmwood Dr. This work was authorized under emergency situation on 3/9/14, due to a 11' section of a 12" PVC pipe had split the length of the pipe, and caused a major failure to the system. The invoice is for labor and materials.

D F Tomasini Inc.	Sussex, WI	\$10,493.00
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ORDINANCE _____ RESOLUTION _____ OTHER _____ ATTACHMENT:

RECOMMENDATION:

Staff recommends paying the invoice from D F Tomasini for emergency water distribution repair.

Staff recommends allocating \$10,493.00 from the 2014 operating budget (50-742-530-6730)

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Consideration to pay invoice – Services to repair water main failure at Black Stone Circle

SUBMITTED BY: Jim Driver, Water Utility Superintendent

SUMMARY EXPLANATION:

The Water Utility is requesting authorization to pay the invoices from D F Tomasini Inc. for the repair of the water line failure on Black Stone Circle. This work was authorized under emergency situation because a stainless steel tapping band had failed. The invoice is for labor and materials. This is last three of seven digs that were done to repair the five faulty connections that were made

D F Tomasini Inc.	Sussex, WI	\$17,286.50
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ORDINANCE _____ RESOLUTION _____ OTHER _____ ATTACHMENT:

RECOMMENDATION:

Staff recommends paying the invoice from D F Tomasini for emergency water distribution repair.

Staff recommends allocating \$17,286.50 from the 2014 operating budget (50-742-530-6730)

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



N70 W25176 INDIAN GRASS LANE, SUSSEX, WI 53089
FAX 262/820-8400
dft@dftomasini.com

May 12, 2014

Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Attn: Jim Driver

Re: Repair Water Main
Elmwood & Emerald
DFT # 1905-57

The following is our billing to repair the water main, per your direction, at the above referenced location.

LABOR & EQUIPMENT:

24.5 Hrs	Labor (3/10/14)	\$79.00	\$1,935.50
27.5 Hrs	Labor (3/11/14)	79.00	2,172.50
1.0 Hrs	Premium	27.00	27.00
17.0 Hrs	Tractor Backhoe W/Breaker	115.00	1,955.00
4.0 Hrs	Dump Truck	60.00	240.00
17.0 Hrs	OSHA Repair Shield(2)	50.00	850.00
17.0 Hrs	2" Electric Pump & Generator	15.00	255.00
17.0 Hrs	Pick Up W/Misc. Tools	30.00	510.00
2 EA	Equipment Moves	350.00	700.00
	Total Labor & Equipment		\$8,645.00

MATERIALS

1 LS	Stone	\$120.00	\$120.00
1 LS	Slurry	1,120.00	1,120.00
1 LS	Fuel	300.00	300.00
	Subtotal		\$1,540.00
	Markup		308.00
	Total		\$1,848.00

TOTAL AMOUNT DUE

\$10,493.00

Let me know if you have any questions regarding the information provided above.

Sincerely,
D.F. TOMASINI CONTRACTORS INC.

Larry Schluter
Larry Schluter,
Project Engineer

50-742-530-6730P

GENERAL PUBLIC WORKS CONTRACTORS



N70 W25176 INDIAN GRASS LANE, SUSSEX, WI 53089
FAX 262/820-8400
dft@dftomasini.com

May 12, 2014

Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Attn: Jim Driver

Re: Repair Water Main
Blackstone
DFT # 1905-62

The following is our billing to repair the water main, per your direction, at the above referenced location.

LABOR & EQUIPMENT:

32.0 Hrs	Labor (4/1/14)	\$79.00	\$2,528.00
8.0 Hrs	Premium Time	27.00	216.00
10.5 Hrs	Tractor Backhoe	85.00	892.50
10.5 Hrs	OSHA Repair Shield	25.00	262.50
10.5 Hrs	2" Electric Pump & Generator	15.00	157.50
10.5 Hrs	Pick Up W/Misc. Tools	30.00	315.00
2 EA	Equipment Moves	350.00	700.00
	Total Labor & Equipment		<u>\$5,071.50</u>

MATERIALS

1 LS	Fuel	\$100.00	\$100.00
	Subtotal		<u>\$100.00</u>
	Markup		20.00
	Total		<u>\$120.00</u>

TOTAL AMOUNT DUE

\$5,191.50

Let me know if you have any questions regarding the information provided above.

Sincerely,
D.F. TOMASINI CONTRACTORS INC.

Larry Schluter
Larry Schluter,
Project Engineer

LS/bw



N70 W25176 INDIAN GRASS LANE, SUSSEX, WI 53089
FAX 262/820-8400
dft@dfomasini.com

May 12, 2014

Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Attn: Jim Driver

Re: Repair Water Main
Blackstone
DFT # 1905-59

The following is our billing to repair the water main, per your direction, at the above referenced location.

LABOR & EQUIPMENT:

35.5 Hrs	Labor (3/12/14)	\$79.00	\$2,804.50
11.5 Hrs	Premium Time	27.00	310.50
11.5 Hrs	Tractor Backhoe W/Breaker	115.00	1,322.50
11.5 Hrs	Dump Truck	60.00	690.00
11.5 Hrs	OSHA Repair Shield	25.00	287.50
11.5 Hrs	Pick Up W/Misc. Tools	30.00	345.00
2 EA	Equipment Moves	350.00	700.00
	Total Labor & Equipment		<u>\$6,460.00</u>

MATERIALS

1 LS	Fuel	\$150.00	\$150.00
	Subtotal		<u>\$150.00</u>
	Markup		<u>30.00</u>
	Total		<u>\$180.00</u>

TOTAL AMOUNT DUE

\$6,640.00

Let me know if you have any questions regarding the information provided above.

Sincerely,
D.F. TOMASINI CONTRACTORS INC.

Larry Schluter
Larry Schluter,
Project Engineer

LS/bw



N70 W25176 INDIAN GRASS LANE, SUSSEX, WI 53089
FAX 262/820-8400
dft@dftomasini.com

May 12, 2014

Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Attn: Jim Driver

Re: Repair Water Main
N116 W17834 Blackstone Cir.
DFT # 1905-54

The following is our billing to repair the water main, per your direction, at the above referenced location.

LABOR & EQUIPMENT:

27.0 Hrs	Labor (3/5/14)	\$79.00	\$2,133.00
3.0 Hrs	Premium	27.00	81.00
9.0 Hrs	Tractor Backhoe W/Breaker	115.00	1,035.00
9.0 Hrs	Dump Truck	60.00	540.00
9.0 Hrs	OSHA Repair Shield	25.00	225.00
9.0 Hrs	2" Electric Pump & Generator	15.00	135.00
9.0 Hrs	Pick Up W/Misc. Tools	30.00	270.00
2 EA	Equipment Moves	350.00	700.00
	Total Labor & Equipment		\$5,119.00

MATERIALS

1 LS	Stone	\$130.00	\$130.00
1 LS	Fuel	150.00	150.00
	Subtotal		\$280.00
	Markup		56.00
	Total		\$336.00

TOTAL AMOUNT DUE

\$5,455.00

Let me know if you have any questions regarding the information provided above.

Sincerely,
D.F. TOMASINI CONTRACTORS INC.

Larry Schluter
Larry Schluter,
Project Engineer

50-742-530-6730 J

LS/bw

GENERAL PUBLIC WORKS CONTRACTORS

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Approval of water meter purchase

SUBMITTED BY: Jim Driver, Water Utility Superintendent

SUMMARY EXPLANATION:

The Water Utility is requesting authorization to purchase water meters up to the budgeted amount for 2014, to be covered by a single Purchase Order. This would be done on a need and time availability to install said meters

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends purchasing meters on a time and needs basis.

Staff recommends allocating \$100,000 from the 2014 Capital budget (50-180-183-3460)

COMMITTEE ACTION:

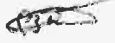
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Budget Amendment – Mequon Road/Eisenhower Drive Traffic Signals

SUBMITTED BY: Brionne R. Bischke, P.E., Village Engineer 

SUMMARY EXPLANATION:

Reason for Project:

Wisconsin DOT Memorandum-of-Understanding required Construction by Year 2014, Sep., 2009

Reason for Budget Amendment:

A	\$156,000	Original budget expectant of using Village equipment and installation standards
B	\$80,000	Additional cost for Wisconsin DOT equipment and installation standards
C	\$189,900	Pieper Electric bid
D	\$269,900	Total (B+C)
E	\$113,900	Additional budget needed (D-A)

ATTACHMENTS:

- Resolution for *Budget Amendment TIF No. 4, Signalization Mequon & Eisenhower*
- Wisconsin DOT *Engineering Services Agreement*

RECOMMENDATION:

Recommend to Village Board to approve the Budget Amendment and execute the Resolution.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

RESOLUTION NO. - 14

**BUDGET AMENDMENT TIF NO.4
SIGNALIZATION MEQUON & EISENHOWER**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2014 which includes TIF No. 4, and,

WHEREAS, the project to install signalization at the intersection of Mequon & Eisenhower was budgeted at \$156,000 in account #44-574-530-4500, and,

WHEREAS, the actual cost is now projected to be \$269,900, an increase of \$113,900, due to additional requirements dictated by the Department of Transportation, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2014 TIF No. 4 Budget be amended to \$269,900 for account #44-574-530-4500, and,

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (a) Wisconsin Statutes.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, President

ATTEST:

Barbara K.D. Goeckner, MMC/WCPC
Village Clerk

ENGINEERING SERVICES REQUEST

DT2195 2005 (Replaces ED419)

Wisconsin Department of Transportation

Project ID 0663-22-54	Date 2/20/14
Highway WIS 167	Connecting Street ☐ Yes ☒ No
Limits WIS 167 & Eisenhower Drive	
City/County Village of Germantown/Washington County	Cost Estimate \$80,000*
Local Municipality / Company Name Village of Germantown	
Billing Address N112W17001 Mequon Rd, Germantown, WI 53022	
Contact Person Dan Ludwig	

Check all types of services required.

We request engineering services from the Wisconsin Department of Transportation as follows:

- | | |
|---|--|
| ☐ Aerial Photography | ☐ Process Documents and Plans |
| ☐ Appraisal and Acquisition Assistance | ☐ Railroad Negotiations |
| ☒ Electrical Field Inspection | ☐ Relocation |
| ☐ Environmental Reports | ☐ Soils Report |
| ☐ Pavement Design | ☐ Survey |
| ☐ Preliminary and Final Plans | ☐ Traffic Projections |
| ☐ Preliminary and Final Structure Plans | ☐ Traffic Signal Design |
| ☐ Prepare P.S. & E. | ☒ Traffic Signal Equipment - State Furnished Materials |

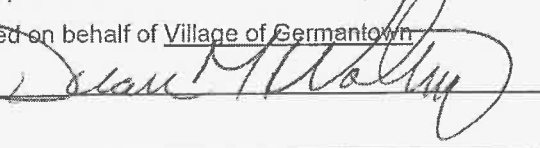
Others - Describe

A new traffic signal will be constructed at WIS 167 & Eisenhower Drive. This agreement covers costs associated with traffic signal equipment (monotubes and cabinet) furnished by WisDOT and field inspection by WisDOT electricians.

* This estimate is subject to change.

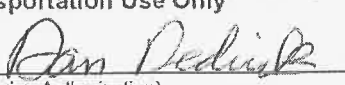
All necessary costs, or, that part of such costs, which are not eligible for Federal or other funding, accumulated for such services, will be paid by the county / city / village upon presentation of an invoice by the Wisconsin Department of Transportation. The cost estimate is specified above.

Signed on behalf of Village of Germantown

X		X
X		X
X		X

For Wisconsin Department of Transportation Use Only

- ☒ Approved
☐ Not Approved

X  3-24-14
(Region Authorization) (Date)

STH 167 & Eisenhower State supplied equipment and inspection

Equipment		Cost
Item		
monotube mastarm (assume average 45 ft)		\$5,600
monotube pole (type 12)		\$5,900
base		\$270
anchor rods (6)		\$918
Controller & Cabinet		\$10,000
Video detection camera		\$5,000

Labor/Fleet		Cost
Item		
1 electrician, 1 hour		\$35
1 bucket truck, 1 hour		\$35
1 bucket truck, 1 mile		\$1.15
1 auger truck (for type 2,3,5 pole install), 1 hour		\$75
1 auger truck (for type 2,3,5 pole install), 1 mile		\$1.25
*each electrician typically has own truck		

New Signal design	\$2,500
Existing Signal revision design	\$1,000
Underground inspection/mapping (1 intersection)	\$2,500

Sign bridge inspection \$1,500

Estimate Subtotal

89% Labor (fringe benefits)
15% contingency

Total Estimate

*Department is currently only supplying monotubes, cabinets/controllers & video

4 \$22,400
4 \$23,600
4 \$1,080
4 \$3,672

1 \$10,000

\$0

For full reconstruct:

* Typical inspection = 3 electricians * 3 days * 8 hours = 72
* Typical inspection = 3 trucks * 3 days * 8 hours = 72
* Typical inspection = 3 trucks * 3 days * round trip miles

72 \$2,520
72 \$2,520
360 \$414
\$0
\$0

\$0
\$0
\$0

\$0

\$66,206

\$2,243
\$10,267

\$78,715

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Award of Contract – Mequon Road/Eisenhower Drive Traffic Signals

SUBMITTED BY: Brionne R. Bischke, P.E., Village Engineer 

SUMMARY EXPLANATION:

Reason for Project:

Wisconsin DOT Memorandum-of-Understanding required Construction by Year 2014, Sep., 2009

Bid Results:

\$189,900	Pieper Electric
\$272,900	Outdoor Lighting

The Village's Consultant R.A. Smith National opined that the bids are valid.

ATTACHMENTS: None

RECOMMENDATION:

Recommend to Village Board to award a contract not-to-exceed \$189,900 to Pieper Electric to be funded from TID #4 Account #44-574-530-4500.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Prospective Improvement of Freistadt-Maple Intersection

SUBMITTED BY: Brionne R. Bischke, P.E., Village Engineer 

SUMMARY EXPLANATION:

Project Characteristics:

- Traffic Study authorized by Public Works & Highway Committee, Jan. 7, 2014
- Traffic Study referred to Public Safety Committee by Village Board, Jan. 20, 2014
- Traffic Study authorized by Public Safety Committee, Feb. 3, 2014
- Traffic Study authorized by Village Board, Feb. 17, 2014
- Consultant (Graef) recommends traffic signal or roundabout alternatives. Two-way and All-way stop control NOT recommended.

Action Needed:

Consultant needs direction from the Committee in order to efficiently finish its report of analyses and recommendations. Actions are needed from both the Public Safety Committee (June 2, 2014) and the Public Works & Highway Committee (June 3, 2014).

ATTACHMENTS:

Shana Brummond (Graef) e-mail, May 15, 2014

RECOMMENDATION:

Direct Graef to proceed with the traffic signal alternative

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Brionne Bischke

From: Brummond, Shana [Shana.Brummond@graef-usa.com]
Sent: Thursday, May 15, 2014 11:33 AM
To: Brionne Bischke
Cc: Warren, Robert L.
Subject: Freistadt & Maple Intersection Study update

Hi Brionne,

Just wanted to provide an update on the intersection study. The existing traffic analysis shows the north & south approaches currently experience unacceptable operations (Level of Service F) during the morning peak hour with two-way stop control. We recently received the survey & are in the process of evaluating the intersection sight distance. However, I was anticipating you would only consider improvements that provide acceptable traffic operations (LOS D or better) with design year traffic (20 years after construction).

The Year 2035 traffic forecasts were developed based on a 2% annual growth rate & include the proposed manufacturing development in the NE quadrant.

We are looking for your input on the following improvement options that provide acceptable operations with the design year (Year 2035) traffic:

- **Traffic Signal Alt** – Due to the low traffic volumes on Freistadt Road (major street), the existing traffic meets one warrant with 2 lanes on the major street (i.e. 1 lane in each direction). This option would include restriping the 4-lane undivided section to provide 1 through lane in each direction with exclusive left-turn lanes at the intersection. Consider a 3-lane TWLTL section outside of intersection. *It is expected to be approximately 10 years before a signal would be warranted with the existing 4-lane section.*
- **Roundabout Alt** – A dual-lane roundabout would maintain the existing 4 travel lanes on Freistadt Road. We could also evaluate a single lane or hybrid roundabout. For a single lane roundabout, one of the northbound lanes on Maple Road would need to be dropped prior to the intersection.

As part of the alternatives analysis, we have evaluated the following stop control improvement options & do not recommend based on traffic operations/safety.

- **Two-Way Stop Control with Raised Median on Freistadt Road** – Two-way stop control with Freistadt Road approaches to include an exclusive left-turn lane & 1 through lane. The raised median (minimum 18' width) improves capacity by providing 2-stage crossing, but this option results in LOS F operations with Year 2025 traffic. Also, may have to adjust the profile to improve sight distance from the Maple Road approaches (tbd).
- **All-Way Stop Control** – All-way stop control is not recommended due to the 40 mph posted speed limits on the roadways.

Please let us know which options we should proceed with to prepare conceptual layouts & cost estimates. I am in the office all day if you would like to discuss further.

Thanks!
Shana

Shana Brummond, P.E., PTOE
Associate



125 S. 84th Street, Suite 401
Milwaukee, WI 53214-1470

414 / 259 1500 office
414 / 266 9141 direct
414 / 259 0037 fax

Shana.Brummond@graef-usa.com

www.graef-usa.com

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**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Release Retainer – Wirth Services for Lake Park Homes Water Main Relay

SUBMITTED BY: Brionne R. Bischke, P.E., Village Engineer 

SUMMARY EXPLANATION:

During its Nov. 6, 2012 meeting, the Committee authorized staff to award a contract for follow-up turf restoration that hadn't succeeded beyond the typical one-year warranty period. The contract was awarded to Lake Park Homes' contracted landscaping firm Wirth Services.

ATTACHMENTS:

- Wirth Services Invoice
- Committee's Nov. 6, 2012 meeting minutes excerpt

RECOMMENDATION:

Release \$382.80 retainer to Wirth Services.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



Wirth Services, Inc.
N116 W12535 Elm Lane
Germantown, WI 53022
(262) 242-9500

INVOICE

INVOICE NO

2446

Village of Germantown
C/O Lake Park Homes
PO Box 255
Germantown, WI 53022

TERMS: PAYABLE ON RECEIPT OF THIS INVOICE

CODE	DATE	DESCRIPTION	AMOUNT	BALANCE
TLA	6/4/2013	As per contract dated/signed - 11.19.2013 State/Stadium/County Sales Tax	3,828.00 5.60%	3,828.00 0.00
			Withholding 10%	- \$382.80
				\$3,445.20

VENDOR # 23582
ACCT. # 50-180-183-3430
DISC. #
APPROVAL [Signature] 7/22/13

Total

\$3,828.00

WIRTH SERVICES, INC.

Thank You

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

November 6, 2012

Village Hall Board Room

CALL: Chm. Ewert called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Ewert, Trustee Members Zabel, Vanderheiden, and Kaminski. Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

PREVIOUS MINUTES:

MOTION made by Vanderheiden, seconded by Kaminski to approve the minutes of October 2, 2012.

Motion carried unanimously.

RECONSIDER AWARD OF CONTRACT-LAKE PARK HOMES WATERMAIN PROJECT – TURF RESTORATION:

MOTION made by Vanderheiden, seconded by Kaminski to reconsider the award of contract for the Lake Park Homes Watermain Project turf restoration.

Motion carried unanimously.

Trustee Vanderheiden requested reconsideration on the award of contract with regards to the turf restoration from the 2009 Lake Park Homes watermain project. Lake Park Homes Board members Ron Wright and Pete Sorce stated the turf restoration remained defective.

Engr. Bischke acknowledged Lake Park Homes Board President Ron Wright had communicated with staff on the poor condition of the turf restoration from the completion of the project. Staff viewed the alignment of the watermain and it was evident that the turf restoration did not fully take even though the contractor's landscaper had fulfilled their contract and one year warranty. Soil conditions may have been a contributing factor. President Ron Wright provided staff with a quote from the Lake Park Homes landscaper in the amount of \$3,828.00 which staff felt was a reasonable cost for the necessary repairs. Discussion followed.

MOTION made by Vanderheiden, seconded by Kaminski authorizing staff to contract Wirth Landscaping at a cost of \$3,828.00 for the turf restoration at Lake Park Homes in connection with the 2009 Lake Park Homes watermain project.

Motion carried 3-1 (Zabel)

CONSIDERATION OF WATER UTILITY CREDIT – RIVERSBEND CIRCLE WEST – RON BATES:

Dir. Ludwig reported Ron Bates of Batemor Productions Inc., requested consideration for an adjustment to the sanitary sewer portion of his utility bill. As the new commercial business owner of the Riversbend Circle Office complex, Mr. Bates wanted to keep bushes and trees green during the drought and was unaware that the

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Pilgrim Road Overhead Extension Alignment Alternatives – WE Energies

SUBMITTED BY: Brionne R. Bischke, P.E., Village Engineer 

SUMMARY EXPLANATION:

WE Energies is proposing an electric overhead extension along the abandoned Fond du Lac Ave. right-of-way between Mequon Road and the Wisconsin & Southern Railroad rights-of-way.

An issue regarding ownership of the right-of-way remains unresolved because no instrument (e.g., Quit Claim Deed) documenting a jurisdictional transfer from Wisconsin DOT to the Village has been found. The Village Engineer, with concurrence from the Village Attorney, has advised WE Energies to either produce an existing jurisdictional transfer document or to have Wisconsin DOT generate one.

In the meantime, WE Energies would like the Committee's advisement regarding the proposed route alternatives.

ATTACHMENTS:

- Douglas Hartmann e-mail (May 27, 2014)
- WE Energies drawings Sheets 3 thru 7

RECOMMENDATION:

The Engineering Dept. has yet to evaluate the two alternatives in the field, but will do so before the Committee meeting in preparation for a recommendation.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Brionne Bischke

From: Hartmann.Douglas [douglas.hartmann@we-energies.com]
Sent: Tuesday, May 27, 2014 12:37 PM
To: Brionne Bischke; Bob Beilfuss
Subject: FW: PILGRIM PROJECT OH extension sketch
Attachments: 3576045-DOUG.pdf

We Energies proposes to install a new overhead electrical power line along the old Fond du Lac Ave. road right of way. Attached is a rough sketch illustrating a couple of proposed routes. (Sheet 5 of 8 and Sheet 6 of 8)
Our designer was wondering if one was better than the other in the eyes of the village.
Proposed Route is a little easier on the trees than Proposed Route 1.
Both routes would require tree trimming and removals and are staked in the field.
Should we just submit a permit for this then?
Thanks in advance for your time.

Douglas Hartmann
Right of Way Agent
262-268-3660 office
414-507-1030 cell
262-268-3628 fax
douglas.hartmann@we-energies.com

From: Larsen.Jennifer
Sent: Tuesday, May 27, 2014 11:17 AM
To: Hartmann.Douglas
Subject: RE: PILGRIM PROJECT OH extension sketch

This is a rough sketch. I don't have all the information on it yet, but it does give you an idea of what I am proposing. If you need more information please let me know how I can help. I will continue working on other WRs until I hear back about this.

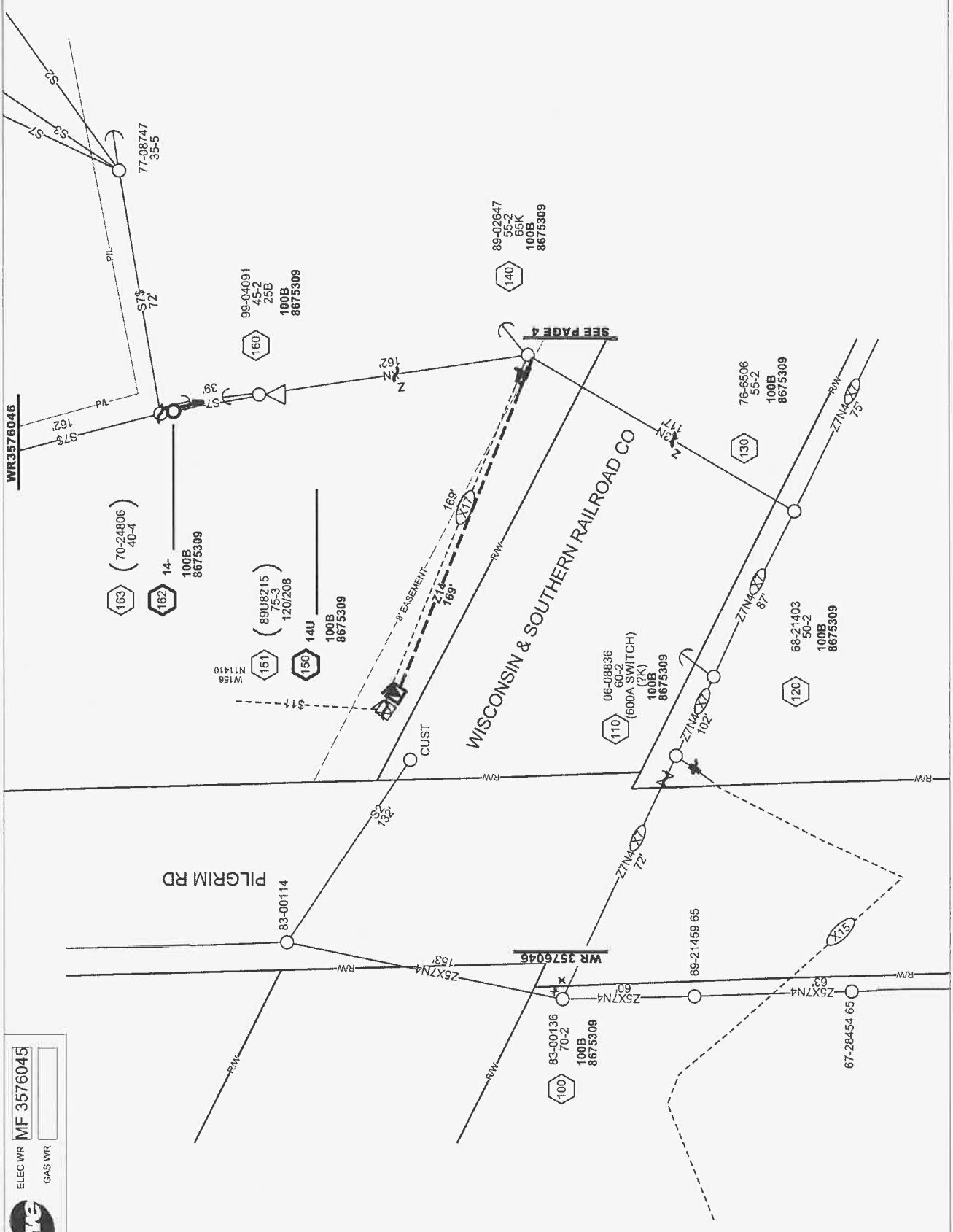
Thanks!

Jennifer Larsen
Design Engineer-III
Utility Design Services
WE Energies Contract Engineering
618-407-8185
Jennifer.larsen@we-energies.com

From: Hartmann.Douglas
Sent: Tuesday, May 27, 2014 9:05 AM
To: Larsen.Jennifer
Subject: PILGRIM PROJECT OH extension sketch

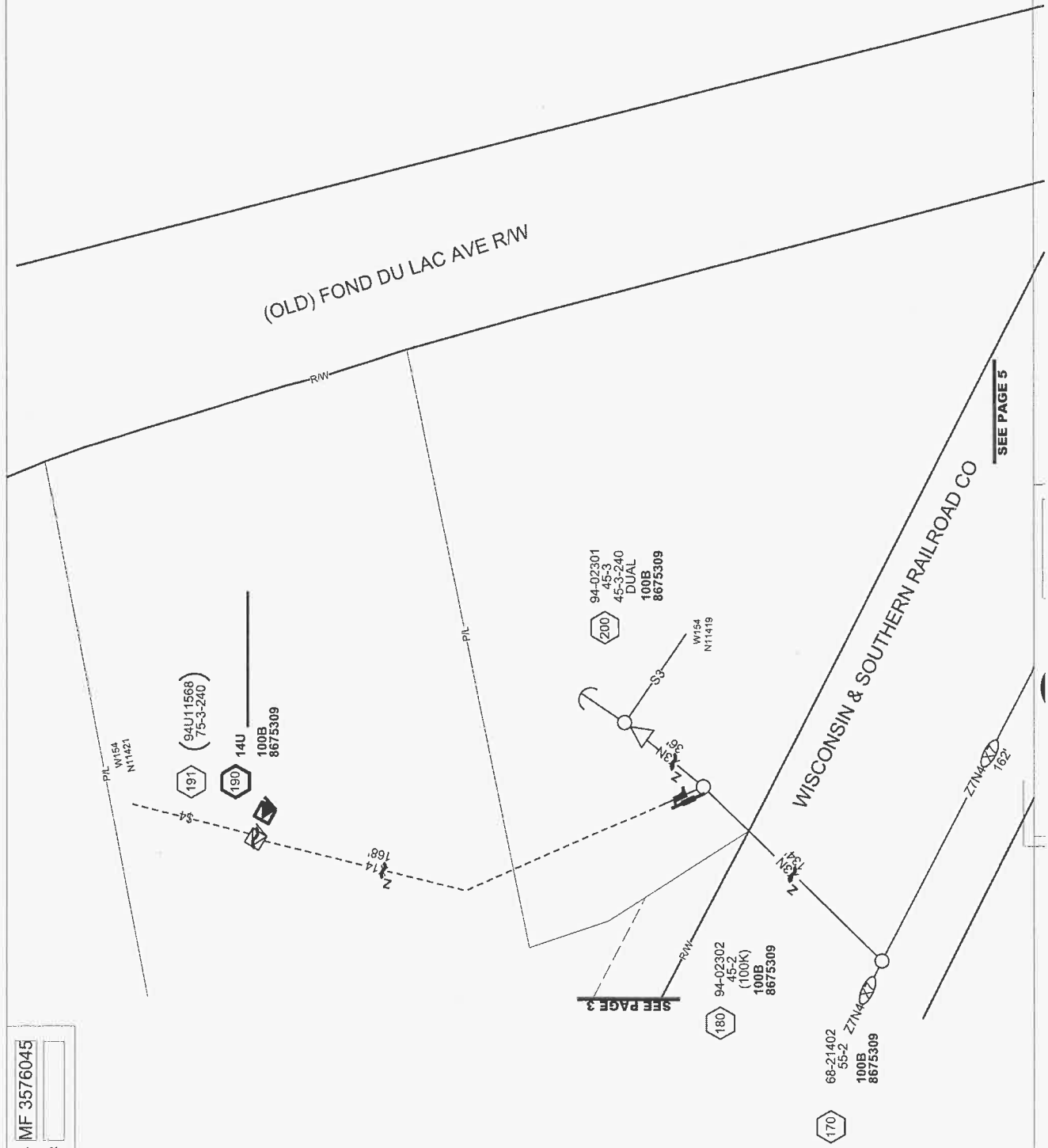
Jennifer,

I did not see a sketch of the plans in my e-mails.
Can you please forward this to me?





ELEC WR MF 3576045





ELEC WR MF 3576045
GAS WR

SEE PAGE 4



NORTH

210
68-21404
55-2
LB 491
100B
8675309

220
68-21405
60-2
3-ARRESTERS
100K
100B
8675309

WR 3576052
REFUSE
TO BE
REMOVED ON
WR 3576052

WR 3576044

WISCONSIN & SOUTHERN RAILROAD CO

WR 3576052

BLDG

PROPOSED ROUTE
PROPOSED ROUTE 1
(OLD) FOND DU LAC AVE RW

STILES STILES STILES

SHEET NO.
5 OF 8

SEE PAGE 6

we energies

MF 3576045

ELEC WR GAS WR

101 (72U2630) 50C

100 14U 100B 8675309

W155 N11326

101 (72U2631)

100 14U 100B 8675309

SEE PAGE 5

PROPOSED ROUTE 1

WR 3576052

(OLD) FOND DU LAC AVE RW

EASEMENT 10'

WR 3576052

07-05946 30

00U5077 E

8

MONTGOMERY DR

72-7610 35

SEE PAGE 7



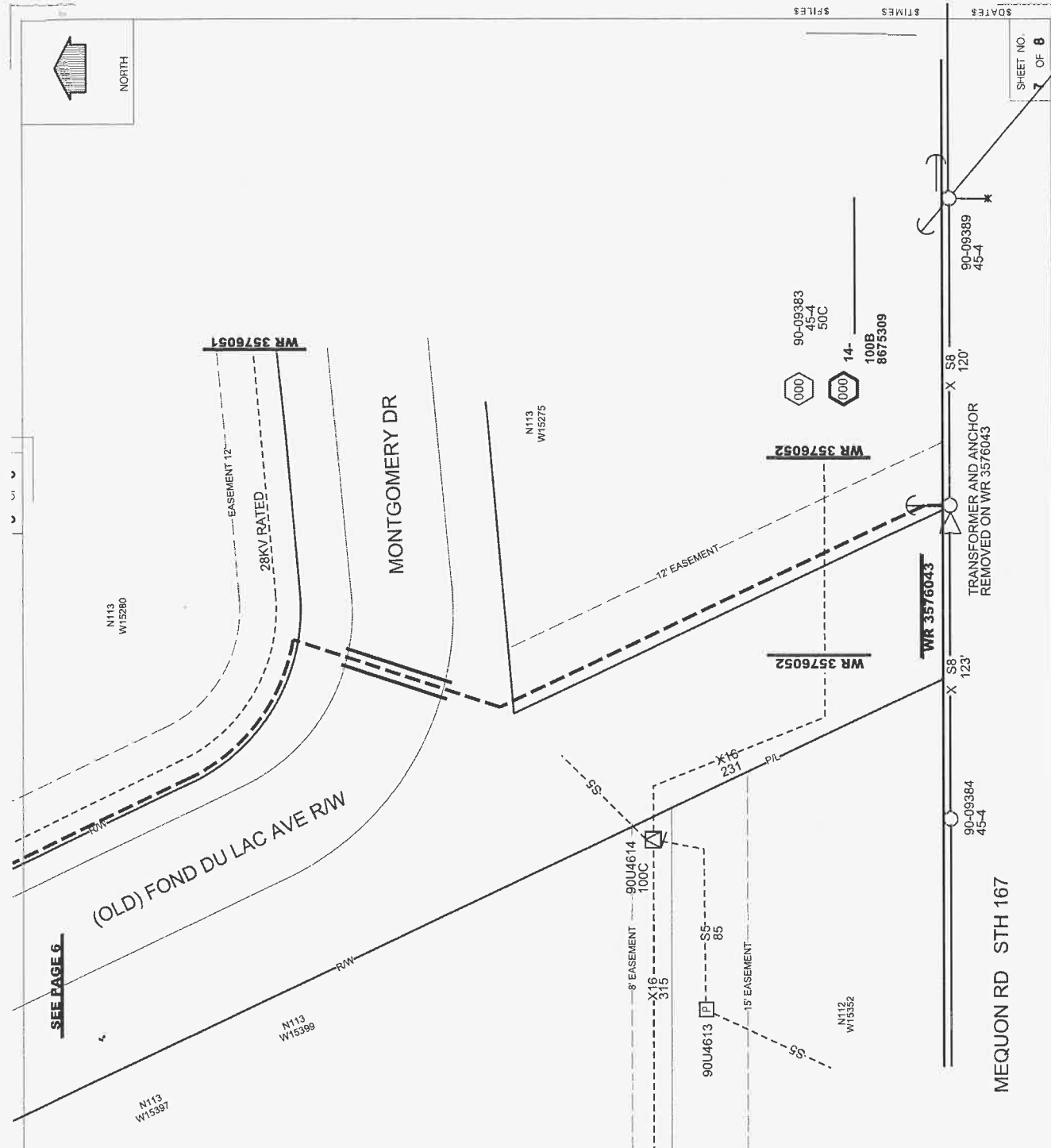
N11326
W153

92U7697
50B

INLET7
SEWER
INLET7

EASEMENT 12'

SEE PAGE 6



MEQUON RD STH 167

TRANSFORMER AND ANCHOR
REMOVED ON WR 3576043

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: June 3, 2014

AGENDA ITEM: New Business

ITEM TITLE: Northern Management Watermain Extension

SUBMITTED BY: Dan Ludwig P.E., Public Works Director

SUMMARY EXPLANATION:

Wisconsin Apartments also known as Germantown Apartments located at W162 N11811 Park Avenue are currently operated by Northern Management and experiencing clean water problems with their well water. A solution to their problem is to connect to Village water at Williams Drive and extend a main to Park Avenue where a lateral would service their parcel. Representatives from Northern Management and CJ Engineering will be on hand to answer any questions.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

Plan of watermain extension designed by CJ Engineering.

RECOMMENDATION:

Staff is requesting the Public Works Committee for direction on approval of the proposed alignment.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

