VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: **TUESDAY, June 24, 2014**
5:30 p.m.

LOCATION: **Germantown Village Hall Board Room**
N112 W17001 Mequon Road

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:** Chairperson Zabel, Trustees Baum, Kaminski, and Vanderheiden.

III. **APPROVAL OF MINUTES:** May 27, 2014 meeting.

IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

V. **UNFINISHED BUSINESS:**

A. ***UPDATE ON REPLACEMENT OF BOARD ROOM AUDIO / VISUAL AND CABLE EQUIPMENT – Discussion and Action.***

B. ***CAPITAL OUTLAY PLAN (2011 – 2030) – REVIEW AND REVISION – Discussion and Action.*** (Please bring document from the March meeting).

C. ***UPDATE ON THE VILLAGE'S IT NEEDS — Discussion and Action.***

VI. **NEW BUSINESS:**

A. ***FIRE DEPARTMENT VFIS AND HORTON GROUP SERVICE AWARD PROGRAM (SAP); Close out Lincoln Benefit Life Annuity and Switch to Massachusetts Mutual – Discussion and Action.***

VII. **REPORTS:**

A. Monthly, Year to Date Financials
   1. Revenue and Expense Report – All Funds
   2. Health and Dental Plans

B. Impact Fees Financial Reports

C. Accounts Payable

D. Monthly Code Violation Reports
   1. Building Inspection Department
   2. Planning Department

E. C.I.P. Projects

F. Letter of Credit Summaries
   1. Building Inspection Department
   2. Public Works Department
   3. Planning Department

G. Summary of all Village Contracts

VIII. **NEXT MEETING:** Tuesday, July 22, 2014 at 5:00 p.m.

IX. **ADJOURNMENT:**

PLEASE NOTE *that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
May 27, 2014

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel and Trustee Members Baum, Kaminski and Vanderheiden. Also present Finance Director Rath, Clerk Goeckner, Park & Recreation Director Casperson and Deputy Clerk Micka.

APPROVAL OF MINUTES: ***Motion Kaminski, second Baum, to approve the minutes from the April 15, 2014 meeting. Motion carried without negative vote.***

PUBLIC COMMENT: No-one addressed the Committee.

UPDATE ON REPLACEMENT OF BOARD ROOM AUDIO/VISUAL AND CABLE EQUIPMENT: Clerk Goeckner gave an update to the Committee on the board room equipment. AT&T is not broadcasting and have not responded with a bid to correct the problem; there have been audio problems since the April 21st Village Board meeting; AVI looked at the issues for approximately 1.5 to 2 hours and cannot replicate the issue; the audio is set up fundamentally incorrect: AVI would like to set up the equipment correctly to resolve the audio issue; and Clerk Goeckner and Park & Recreation Supervisor Masiarchin have no expertise with this equipment and have spent many hours attempting to resolve the issues.

Clerk Goeckner explained that one part of the equipment is to be shut off after the Village Board meeting is broadcast and this was left on; the power is cycled every Monday; and there is no control over who is in the equipment room in the Board Room, since staff cannot see the room.

AVI submitted a quote to set up the equipment correctly in the amount of $1,223.00 ($320.00 for equipment; the remainder is for labor), they had set up the original equipment in the 90's, and they determined that none of the current audio equipment was installed by them.

Motion Vanderheiden, second Kaminski, to approve payment of the invoice in the amount of $1,223.00 to AVI. Motion carried without negative vote.

UPDATE ON VILLAGE'S IT NEEDS: Steve Stors of Schultz Bernstein & Associates was present to review the Village's needs with the Committee. Mr. Stors reviewed his history with the Village. He has been in IT for a number of years; started with the Police Department about 15 years ago; Schultz Bernstein assists businesses with IT needs; he assisted the Village as needed; and about 1-1/2 to 2 years ago entered into a formal agreement (weekly) with the Village. He explained that he is being reactive, and would like to be proactive with his assistance. He works with the Police Department, Fire Department, Senior Center, DPW, and the Village Hall. His time is spent on projects and putting out fires. The Village IT requirements are simple, reliable, functional, with some issues requiring immediate attention.

Discussion followed:

- ✓ If the current arrangement is enough to handle the Village IT needs;
- ✓ Long term planning;
- ✓ Full time IT support is needed;
- ✓ The current arrangement is not keeping up with the Village demands;
- ✓ Concerns with the size of the village, updating, and security;
- ✓ Large projects;
- ✓ Fire Department and Police Department have significant IT requirements;
- ✓ Proactive relationship;
- ✓ New technology;
- ✓ Use of interns; and
- ✓ Using a consultant for IT requirements.

The Committee consensus was to direct staff to research firms for possible outsourcing of IT needs, determine the costs involved, and the possibility of a contract employee for part time in 2014 and possible full time in 2015.

<u>AUTHORIZATION TO FILL DEPUTY CLERK POSITION – CLERK'S OFFICE:</u> Deputy Clerk Micka is retiring after nearly 18 years with the Village, and Clerk Goeckner is requesting authorization to fill this position as soon as possible with another full time Deputy Clerk. The job description was updated with the most recent Deputy Clerk hiring in February. Clerk Goeckner will be looking for someone with experience, will contact applicants from the last hiring, and only advertise if necessary.

Motion Kaminski, second Vanderheiden, to authorize filling the full time Deputy Clerk position based on the current job description. Motion carried without negative vote.

Motion Kaminski, second Vanderheiden, to move New Business Item E – Authorization to Pay Invoice for 2014 Summer Recreation Guide. Motion carried without negative vote.

<u>AUTHORIZATION TO PAY INVOICE FOR 2014 SUMMER RECREATION GUIDE:</u> Park and Recreation Director Casperson reviewed the invoice with the Committee. Normally the printing costs do not require Committee approval, but is required this time because the Department printed additional guides in an attempt to capture more people in the Richfield, Hubertus & Colgate areas, which are located in the School District boundaries. Typically the printing costs are approximately $3,100.00; this invoice is for 14,500 guides at a cost of $4,672.50.

Motion Kaminski, second Baum, to approve the invoice to American Litho in the amount of $4,672.50 for the printing of 14,500 Park & Recreation 2014 Summer program guides. Motion carried without negative vote.

<u>REVIEW OF COMMITTEES UNDER SECTION 1 OF THE MUNICIPAL CODE TO POSSIBLY ELIMINATE AND/OR MODIFY COMMITTEES:</u> Chairperson Zabel stated that some committees are not meeting regularly, and he requested a review of the Boards and Commissions listed in Chapter 1 of the Municipal Code.

Discussion followed on Section 1.371, Germantown Community Development Authority and Section 1.373, Health Insurance Advisory Committee.

Motion Kaminski, second Baum, to eliminate the Utility Advisory Committee under Section 1.376 in the Municipal Code.

Discussion followed:

- ✓ The Committee has not met the last few years;
- ✓ There have not been a lot of projects the last few years;
- ✓ The struggle to obtain members on the Committee; and
- ✓ Duplication of duties performed by staff.

Motion failed. Ayes 2 (Kaminski, Vanderheiden). Nays: 2 (Baum, Zabel).

<u>REVIEW OF BOARD OF HEALTH UNDER SECTION 11 OF THE MUNICIPAL CODE:</u> The Committee discussed if the Board of Health listed under Section 11 of the Municipal Code was still required.

Motion Vanderheiden, second Baum, to obtain an opinion from the Village Attorney regarding eliminating the Board of Health listed under Section 11.01 and under Section 1.35 of the Municipal Code. Motion carried without negative vote.

<u>ORDINANCE ELIMINATING THE CABLE REVIEW COMMISSION UNDER SECTION 22 OF THE MUNICIPAL CODE:</u> The Committee discussed if the Cable Review Commission listed under Section 22 of the Municipal Code was still required.

Motion Kaminski, second Baum, to remove the Cable Review Commission from Section 22.24 of the Municipal Code.

Motion Kaminski, second Baum, to eliminate the Cable Review Commission if approved by the Village Attorney. Motion to amend carried without negative vote.

Motion as amended carried without negative vote.

<u>AUDITING SERVICES 2014 & 2015; BAKER TILLY VIRCHOW KRAUSE CONTRACT EXTENSION:</u> Finance Director Rath stated that the contract for auditing services will expire with the 2013 audit. The current policy states that the village will request proposals from qualified auditing firms every four to six years. An option was included with the current contract for two one year extensions at the discretion of the Village Board. A proposal was presented from Baker Tilly Virchow Krause for 2014 and 2015 auditing services. This firm has handled the village auditing services since 1989.

Discussion followed, noting that the Finance Department relies on their professionalism and expertise, they are a resource throughout the year for questions, and if there should be a change in auditing firms.

Motion Kaminski, second Baum, to direct the Finance Director to obtain Request for Proposals for the Village's auditing services. Motion carried without negative vote.

2014 BUDGET LINE ITEM TRANSFER; ALLOCATE CONTINGENCY FUNDS: Finance Director Rath stated that the line item transfer was to cover the 2% wage increase approved for this year.

Motion Baum, second Kaminski, to approve the Resolution for the 2014 budget amendment line item transfer to allocate contingency funds to departments to cover wage increases. Motion carried without negative vote.

2014 BUDGET LINE ITEM TRANSFER; DATA PROCESSING WAGES TO CLERK'S DEPARTMENT AND DATA PROCESSING EXPENSE: Finance Director Rath stated that the line item transfer was to cover the salary for the Deputy Clerk position that was filled in February, since the budget had allocated wages of ½ by the Clerk Department and ½ by Data Processing.

Motion Baum, second Kaminski, to approve the Resolution for the 2014 budget amendment line item transfer to transfer funds from Data Processing wages and benefits to Clerk's Department to cover salary for Deputy Clerk position and to fund contracted services in the data processing expense accounts. Motion carried without negative vote.

TIF #4 REIMBURSING WATER UTILITY FOR UNUSED LAND: Finance Director Rath presented an updated report on the land sale between the Water Utility and TIF #4. She reviewed the figures on the report with the Committee.

Motion Baum, second Kaminski, to approve the payment from TIF #4 to the Water Utility in the amount of $173,163.94. Motion carried without negative vote.

REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: Finance Director Rath reviewed the payables for the month of May to date with the Committee. She stated there are no issues with any budgets.

Health and Dental Plans: Finance Director Rath stated both accounts are tracking positively.

Impact Fees Financial Reports: Finance Director Rath reviewed the report with the Committee.

Accounts Payable: No discussion.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: No discussion.

C.I.P. PROJECTS: Finance Director Rath stated that the loan closed in May providing the funds for these projects.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department; The Committee requested verification from the Village Planner on River Lane Holdings which will expire on June 30th, and on McDonald's which will expire on June 7th.

Summary of all Village Contracts: No discussion.

NEXT MEETING: Tuesday, June 24, 2014 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Christine M. Micka, CMC/WCMC
Deputy Clerk

VI - A

BUSINESS OF
THE GENERAL GOVERNMENT & FINANCE COMMITTEE

MEETING DATE: June 24, 2014

ITEM TITLE: Fire Department Length of Service Award Program Closeout of Lincoln Benefit Life Annuity and Information on Massachusetts Mutual Discussion and Action

SUBMITTED BY: Kim Rath, Finance Director

SUMMARY EXPLANATION:

The Horton Group and VFIS handles the Paid on Call Fire Department Personnel Length of Service Award Program. (LOSA) The service award program is a state matching program for volunteer fire fighters, first responders, and emergency medical technicians and is a tax deferred benefit program to assist municipalities in retaining personnel. The state matches up to $312.34 per year of service to the municipality. At retirement a volunteer with over twenty years of service would collect the amount in his or her account. Those with over ten years experience would collect a portion of the amount in their account.

Lincoln Benefit Life, the programs mutual fund, is being sold by their parent company Allstate, which has no formal plan for servicing their existing policies or annuity contracts. The Horton Group's proposed solution is to offer a Group Annuity Contract underwritten by Massachusetts Mutual. VFIS has used this contract in various states for 20+ years. The product offers :

A Full Guarantee of Principal
A minimum interest guarantee of 3%
A benefits distribution at book value with no surrender charges
No need to name an individual as annuitant
Mass Mutual will prepare the 1099 forms
Simplified financial statements
No limit on the amount of deposits
No contract termination charges

ATTACHMENT: ORDINANCE____ RESOLUTION ___ OTHER XX

Letter of explanation from Glatfelter Specialty Benefits (VFIS)
Massachusetts Mutual Fact Sheet
Email from our account manager with directions for dissolution of LBL, and Mass Mutual Contract

RECOMMENDATION:

Close out existing Lincoln Benefit Annuity and transfer funds to Massachusetts Mutual

ACTION BY Committee

Glatfelter Specialty Benefits℠
183 Leader Heights Road • P.O. Box 2726 • York, Pennsylvania 17405
(717) 741-0911 • (800) 233-1957 • Fax (717) 747-7069 • www.vfis.com
VFIS®
A Division of Glatfelter Insurance Group

April 21, 2014

Village of Germantown
PO Box 337
N112 W17001 Mequon Road
Germantown, WI 53022

RE: Village of Germantown Contract #F0178327

As a valued VFIS and The Horton Group, Inc. Service Award Program (SAP) client we want to share some important news with you.

Allstate's decision to sell Lincoln Benefit Life (LBL) to Resolution Life Holdings and immediately stop issuing new annuity policies combined with certain ongoing administrative issues with LBL has led us to the decision to identify an alternate carrier for your fixed annuity.

While Allstate has agreed to continue servicing existing contracts for the next twelve to eighteen months, no formal plan has been announced for longer term servicing of their existing policies and annuity contracts.

Even before the sale, LBL stopped selling new fixed annuities. As discussed below some plans will not be able to contribute new SAP dollars to their existing LBL contract. The following are some of the common issues which will be eliminated if you elect to change carriers, as we recommend:

- LBL limits annual contributions to $50,000.
- LBL does not issue distributions of less than $250.
- There is a question over the longer term regarding how LBL contracts might be serviced in the future.
- LBL contract requires an individual person to be named as the Annuitant. This requirement is cumbersome and will not be required under the Mass Mutual contract.
  - The Annuitant's social security number was required
  - When an annuitant changes (e.g. the town clerk retires) the contract had to be terminated and liquidated in five years.

Our proposed solution is to offer our existing SAP clients a Group Annuity Contract underwritten by Mass Mutual. VFIS has been using this contract in various states for the last 20+ years. The product offers a Full Guarantee of Principal, a minimum interest guarantee of 3%, and benefit distributions at book value. This contract features:

- Benefit distributions at book value with no surrender charges regardless of the amount withdrawn.

- No need to name an individual as annuitant. The Sponsor owns and controls the contract.
- Mass Mutual will prepare the 1099 forms at no additional cost.
- Simplified financial statements.
- No limit on the amount of deposits accepted.
- No contract termination charges. Funds can be liquidated at market value.
- VFIS has a strong long term relationship with the carrier.
- The carrier has assigned a team of representatives familiar with our account to ensure quality service.

You will have the opportunity to elect to transition your assets into the Mass Mutual Group Annuity Contract, as we recommend, or to remain with Lincoln Benefit Life. If you elect to continue your Fixed Annuity Contract with Lincoln Benefit we will continue to service your accounts. However, it is important to recognize that if the individual named annuitant changes, it will be necessary to liquidate and purchase a new Annuity contract. In addition, we will be evaluating the 1099R issuance procedure.

Please feel free to contact your Thomas Ketchum at-~~1-800-472-4779~~ or Specialty Benefits at 1-800-233-1957 if you have any questions.

1-715-581-1461

able to
w/draw w/o penalty

Sincerely,

David f Wyrwas

David Wyrwas, President
Glatfelter Specialty Benefits

Kim Rath

From:	Tom Ketchum [Tom.Ketchum@thehortongroup.com]
Sent:	Wednesday, May 14, 2014 5:29 PM
To:	Kim Rath
Cc:	Michelle Strauss
Subject:	FW: Village of Germantown - Service Award Program
Attachments:	Service Award Distribution Forms.pdf; Mass Mutual Fact Sheet.pdf

Hi Kim:

As we discussed attached are the necessary forms needed to close out the Lincoln Benefit Life annuity. Also included is information regarding Massachusetts Mutual.

As explained in the letter there have been issues with LBL such as; Caps on Contribution and Disbursement Amounts, Contract Termination Charges, W-9 Completion, etc.. Those issues and the LBL sale prompted VFIS/Horton to offer our Service Award Program clients another option. There will be no loss of funds or tenure for any program members. The current interest rate for the LBL program is 3% which is the guaranteed interest rate offered by MassMutual.

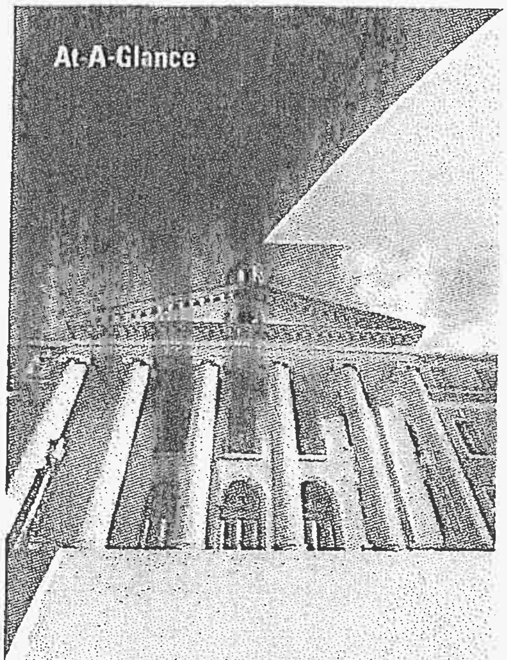
If it is decided to transfer the funds – completely voluntary - to MassMutual the procedure is as follows;

1. Complete the attached forms – I have attached sample forms to guide you in the completion process. **The forms have to be signed by a Municipal official – Board Member, Administrator, Clerk. Those forms must be retuned to the Wausau office.**
2. We will request a check be issued for the entire investment amount and that check will be send to the Municipality. **The check will be payable to the Municipality because that entity is the sponsor.**
3. The check should be deposited and a new **Municipal** check – **for the exact amount payable to MassMutual** – issued and again sent to Wausau.
4. We will forward the check to MassMutual and a new contract will be issued.

If you have any questions or want someone to discuss this issue in person let me know (715-581-1461).

Thanks and take care.

Thomas L. Ketchum, CPCU / Sr. Account Manager
The Horton Group, Inc.
PO Box 1084 / Wausau, WI 54402-1084
Insurance/Risk Management/Employee Benefits
www.thehortongroup.com / tom.ketchum@thehortongroup.com
Phone: Cell: 715-581-1461



The MassMutual Fact Sheet

MassMutual is a leading mutual life insurance company that is run for the benefit of its members and participating policyowners. The company has a long history of financial strength and strong performance, and although dividends are not guaranteed, MassMutual has paid dividends to eligible participating policyowners consistently since the 1860s.

With whole life insurance as its foundation, MassMutual provides products to help meet the financial needs of clients, such as life insurance, disability income insurance, long-term care insurance, retirement/401(k) plan services, and annuities. In addition, the company's strong and growing network of financial professionals helps clients make good financial decisions for the long-term.

MassMutual continued its 160-year tradition of strength, stability and performance in 2011, including:

- Approved an estimated dividend payout of $1.33 billion to more than one million eligible participating policyowners in 2012, an increase of more than $100 million from the previous year
- Paid more than $2.6 billion in insurance and annuity benefits to help families weather difficulty and loss, contribute to a secure retirement, or manage a business transition
- A network of more than 5,200 financial professionals across the country
- Surplus and total adjusted capital grew to historic levels -- $11.4 billion and $13.2 billion, respectively
- Premium and other deposits totaled $23 billion[1]
- Worldwide insurance in force increased to more than $500 billion
- The industry's third most whole life sales and 10th most life insurance sales[2], and a sixth consecutive year of record weighted whole life sales[3], increasing to more than $241 million
- Third consecutive year of record sales in our retirement business, surpassing $6 billion in sales, an increase of 13 percent over 2010
- Donated more than $7 million in charitable giving, focusing on community vitality, education and economic development
- Celebrated the 15th year of our Community Service Awards Program, donating $125,000 annually to nonprofit organizations on behalf of our financial professionals' volunteer efforts
- MassMutual's Lifebridge℠ Free Life Insurance Program[4], which makes life insurance free to eligible parents and guardians because MassMutual pays the premium, has provided over $615 million of life insurance coverage to more than 12,000 individuals
- Named to *FORTUNE*® Magazine's *FORTUNE* 500® (May 21, 2012); recognized by *FORTUNE*® Magazine on its annual "World's Most Admired Companies™" list (March 19, 2012); *Working Mother* magazine named MassMutual as one of its 100 Best Companies (October – November 2012); and named one of DiversityInc's 25 Noteworthy Companies (June 2012).

Financial Strength Ratings

MassMutual's financial strength ratings are among the highest of any company in any industry.

A.M. Best Company	**A++ (Superior)**
Fitch Ratings	**AA+ (Very Strong)**
Moody's Investors Service	**Aa2 (Excellent)**
Standard & Poor's	**AA+ (Very Strong)**

Ratings are for Massachusetts Mutual Life Insurance Company and its subsidiaries: C.M. Life Insurance Company and MML Bay State Life Insurance Company. Ratings are as of 02/01/2013 and are subject to change.

To view the MassMutual Annual Report, visit ***MassMutual.com/WhatMattersMost***

MassMutual
FINANCIAL GROUP®

We'll help you get there®

Our Businesses

	Who We Serve	What we do
U.S. Insurance Group	• Individuals • Businesses and business owners • Key business executives • Employee benefit plan sponsors	Through a nationwide network of trusted financial professionals, we offer a broad range of solutions that help protect you, your family and your business against life's greatest risks and help secure your financial future. Our offerings include permanent and term life insurance, disability income insurance, long-term care insurance, annuities, executive benefits, corporate-owned and bank-owned life insurance, and broker-dealer and trust services.[5]
Retirement Services	• Businesses • Unions • Nonprofit and governmental organizations • Professional employer organizations	Partnering with retirement plan advisers and sponsors, we help workers feel more confident in their future. Our consultative approach focuses on plan health and participant readiness. Our offerings include a full range of products and services for institutional investors and corporate, union, nonprofit and governmental employees' defined benefit, defined contribution and nonqualified deferred compensation plans.
Asset Management	• Corporations and institutions • Retirement and pension plans • Endowments and foundations • Insurance companies • Individuals • Capital markets participants	Our investment management subsidiaries include OppenheimerFunds, Inc., Babson Capital Management LLC and its subsidiary, Cornerstone Real Estate Advisers LLC, and Baring Asset Management Limited. Each offer a suite of products to help meet the needs of a wide range of customers, and their diversified stream of earnings can add to our growth and dividend-paying ability. Their offerings include mutual funds, separately managed accounts, investment management for institutions and sub-advisory services, fixed income and absolute return strategies. And, their investment proficiencies are often leveraged across the MassMutual Financial Group.
International Insurance	• Individuals • Key business executives • Corporations, businesses, institutions • Advisers and intermediaries	Operating businesses in Hong Kong, Japan and Luxemburg and participating in joint ventures in the People's Republic of China and Chile, our international insurance businesses bring added geographic and market diversification and value to the MassMutual Financial Group. Each business offers insurance and savings and retirement products to meet the needs of local consumers.

Babson Capital BARINGS CORNERSTONE OppenheimerFunds The Right Way to Invest

To locate a financial professional near you, visit ***MassMutual.com/LocateAnOffice***

[1] Premium and other deposits include the premiums of our worldwide insurance operations and deposits made into certain external investment funds managed by our subsidiaries.
[2] LIMRA 2011 U.S. Individual Life Insurance Sales Report.
[3] Weighted sales are based on weighted annualized new premium, with single premium payments weighted at 10 percent.
[4] For complete details go to www.massmutual.com/lifebridge or call (413) 744-3653.
[5] Trust services provided by MassMutual Trust Company, FSB, a wholly owned stock subsidiary of MassMutual.

Securities, financial planning and investment advisory services offered through qualified registered representatives of MML Investors Services, LLC, Member SIPC, 1295 State Street, Springfield, MA 01111-0001. Investment management services offered by Babson Capital Management LLC, Boston/Springfield, MA, Baring Asset Management Limited, London, U.K., Cornerstone Real Estate Advisers LLC, Hartford, CT, and OppenheimerFunds, Inc., New York, NY.

Domestic insurance products issued by MassMutual, Springfield, MA 01111-0001 and its subsidiaries: C.M. Life Insurance Company and MML Bay State Life Insurance Company, Enfield, CT 06082.

MassMutual FINANCIAL GROUP

FIXED GROUP ANNUITY CONTRACT

The Length of Service Awards Program assets are invested in MassMutual Financial Group's General Account through a Fixed Group Annuity Contract. This account guarantees both principal and accrued interest. The staff responsible for the Contract consists of research analysts, portfolio managers, economists, and securities traders. They employ a fundamental, disciplined approach to the selection and management of securities. This gives MassMutual access to some of the best values among the universe of public bonds, private placements and mortgages. This, in turn, gives our clients the advantage of above-average return for each dollar invested. The objective of the General Account is to maximize the long-term rate of return consistent with a goal of ensuring the safety of principal of invested assets.

I. HOW DOES THE GROUP ANNUITY CONTRACT MEET THE RESPONSIBILITY OF PRUDENT PLAN ASSET INVESTMENT?

The primary objective of the plan's investment account is to accumulate funds in a manner that will ensure the ability to pay promised benefits to plan Participants. Many plan Sponsors prefer a low-risk investment earning an attractive rate of return. GSB believes the Group Annuity Contract is a perfect fit to meet these objectives by offering the following:

A. Significant investment flexibility;

B. Meaningful guarantees, such as guarantee of principal and guaranteed minimum interest rate;

C. Consistently attractive investment results.

II. WHAT ARE SOME OF THE ADVANTAGES OF THE VFIS GROUP ANNUITY* CONTRACT?

A. Excellent long term record;

B. Access to best values in the market;

C. Book value accounting;

D. Constant market presence;

E. Increased yield through joint participation with other investors– assets are pooled in an effort to generate greater returns on investment and provide protection from volatility in the markets;

F. Guarantee of principal.

III. WHAT ARE SOME OF THE FEATURES OF THE VFIS GROUP ANNUITY* CONTRACT?

A. Guarantee of principal and credited interest;

B. Interest credited daily from date of deposit to date of withdrawal;

C. Minimum lifetime interest guarantee of 3%;

D. All clients in the same contract will have the same rate of interest;

E. Participant tax reporting provided annually at no additional fee;

F. Periodic reports of results;

G. Benefits paid at book value;

H. No additional fees for transactions (deposit, withdrawal, etc.);

I. Check issuance provided at no additional fee.

IV. WHAT IS THE HISTORIC RETURN OF THE VFIS GROUP ANNUITY CONTRACT?

VFIS Group Annuity*	
10/12/99-09/30/00	5.05%
10/01/00-09/30/01	5.50%
10/01/01-12/01/03	5.55%
12/01/03-07/01/05	5.20%
07/01/05-06/01/08	4.85%
06/01/08-04/01/10	4.60%
04/01/10-03/01/11	4.25%
03/01/11-02/01/12	4.00%
02/01/12–03/01/13	3.75%
Effective 03/01/13	3.50%

*Offered through MassMutual Financial Group

VII-A-2

Germantown Health Plan Actual 2014

2013 Ending balance **$514,811.23**

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Health Plan Premium Contribution*	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75								630,448.75
Employee Contributions	14,823.80	14,917.82	15,112.94	15,236.98	15,038.88								75,130.42
Interest													0.00
SubTotal Revenue	140,913.55	141,007.57	141,202.69	141,326.73	141,128.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	705,579.17
Administrative Expense + Stop Loss**	34,377.16	33,087.21	34,608.95	33,220.23	33,980.47								169,274.02
HSA Contributions	12,187.50		625.01	12,812.50	208.34								25,833.35
Health Payment Sys AFI Fee	338.31	1,506.88	836.33	1,552.74	1,377.75								5,612.01
Health Claims & RX Paid ***	11,962.84	44,177.99	46,838.94	101,434.70	62,062.78								266,477.25
Sub Total Health Plan Expense	58,865.81	78,772.08	82,909.23	149,020.17	97,629.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	467,196.63
Revenues less Expense (Current Month)	82,047.74	62,235.49	58,293.46	(7,693.44)	43,499.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	238,382.54
Running Total (2013 + Current Year)	**596,858.97**	**659,094.46**	**717,387.92**	**709,694.48**	**753,193.77**	**753,193.77**	**753,193.77**	**753,193.77**	**753,193.77**	**753,193.77**	**753,193.77**	**753,193.77**	753,193.77
Pending Stop Loss Reimbursement													753,193.77
													0.00
2013 Claims Paid 2014 (Run-in)	*16,698.55*												*0.00*

*Health plan premiums include department contributions plus Cobra and retiree payments
**Administrative expense includes Stop Loss Premium
***Reimbursements from Stop Loss Carrier included in Health Claims

Germantown Dental Plan Actual 2014

2013 Ending balance **$57,561.13**

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Dental Plan Premium Contribution*	5,700.54	5,715.77	5,623.71	5,779.16	5,700.54								28,519.72
Interest													0.00
SubTotal Revenue	5,700.54	5,715.77	5,623.71	5,779.16	5,700.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,519.72
Administrative Expense	235.00	232.50	237.50	227.50	230.00								1,162.50
Claims Paid	1,332.50	6,291.50	6,497.60	9,528.62	7,640.40								31,290.62
Sub Total Health Plan Expense	1,567.50	6,524.00	6,735.10	9,756.12	7,870.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,453.12
Revenues less Expense (current month)	4,133.04	(808.23)	(1,111.39)	(3,976.96)	(2,169.86)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,933.40)
Running Total (2013 + current year)	**61,694.17**	**60,885.94**	**59,774.55**	**55,797.59**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**	**53,627.73**

2013 Claims Paid 2014 (Run in) *8,243.40*

VII - B

VILLAGE OF GERMANTOWN IMPACT FEES 2014	Police 21 Impact	Fire 22 Impact	Library 23 Impact	Park & Rec 24 Impact	Water 50 Impact	Total
2014 Beginning Balance	**28,264.16**	**19,839.95**	**18,743.69**	**59,612.22**	**166,902.39**	**293,362.41**
Actual						
Revenues						
Through May	6,285.50	11,926.35	3,934.00	10,304.00	37,672.96	70,122.81
Year to date Interest						0.00
TOTAL 2014 COLLECTIONS	**6,285.50**	**11,926.35**	**3,934.00**	**10,304.00**	**37,672.96**	**70,122.81**
CURRENT YEAR TO DATE BALANCE	**34,549.66**	**31,766.30**	**22,677.69**	**69,916.22**	**204,575.35**	**363,485.22**
Less Transfers		**(11,000.00)**	**(11,000.00)**		**(52,132.81)**	**(74,132.81)**
Current Balance after Transfers	**34,549.66**	**20,766.30**	**11,677.69**	**69,916.22**	**152,442.54**	**289,352.41**

Year to Date Collections Sewer Connection Fee:	**95,277.01**

	POLICE	FIRE	LIBRARY	RECREATION	WATER	SEWER CONNECTION
2014 Impact Fee Amounts	**$148.00**	**$171.00**	**$281.00**	**$736.00**	**$832.00**	**$3,572.00**
	$0.2809/$1000	$0.63549/$1000				
	Blding Cost	Blding Cost				
Halen Homes Blackstone #6	148.00	171.00	281.00	736.00	832.00	
O'Brien Blackstone #7	148.00	171.00	281.00	736.00	832.00	
Halen Lot 13 Blackstone	148.00	171.00	281.00	736.00	832.00	
Tim O;Brien 139/140 Blackstone	296.00	342.00	562.00	1,472.00	1,664.00	
Miracle Homes #34 Blackstone	148.00	171.00	281.00	736.00	832.00	
Halen Homes Blackstone #3	148.00	171.00	281.00	736.00	832.00	
SCS Valley Cabinets					832.00	3,572.00
Tim O'Brien #012-984	148.00	171.00	281.00	736.00		
Tim O'Brien L. 38 Blackstone	148.00	171.00	281.00	736.00	832.00	
Tim O'Brien L. 56 Blackstone	148.00	171.00	281.00	736.00	832.00	
Freistadt All Temp					7,371.52	904.77
Airgas Safety	4,213.50	9,532.35			14,584.96	62,617.16
Brookside Meadows	148.00	171.00	281.00	736.00		3,572.00
Henderson 143-984	148.00	171.00	281.00	736.00		
Obrien Blackstone Lot 9	148.00	171.00	281.00	736.00	832.00	
Halen Blackstone Lot 70	148.00	171.00	281.00	736.00	832.00	
Jimmie John's					1,913.60	8,215.60
Wireless Logc					832.00	3,572.00
ATI Physical					832.00	3,572.00
Starbucks					2,154.88	9,251.48
TOTAL COLLECTED 2014	**6,285.50**	**11,926.35**	**3,934.00**	**10,304.00**	**37,672.96**	**95,277.01**
Exependiture Date	**August 2015**	**current**	**current**	**July 2017**	**current *****	**No spend-down limit**

***** Use for Well #11 Costs & Debt Service**

Sewer Connection Fee change - increase 3.25 % yearly -
Water Impact Fee change effective 1/2/08

Village of Germantown

Inspection Services

Code Violations & Complaints

As of June 17, 2014

Code Violation Notice Number	Date of Complaint	Date Violation Notice Mailed	Property Owner(s)	Type of Violation	Compliance Date Given	Violation Remedied by Property Owner Yes/No	If No, Date Violation Remedied by Staff	Action(s) Taken by Village Staff

Village of Germantown

Department Community Development

Planning Services Division

Code Violations & Complaints

As of June 17, 2014

Status (Open or Closed)	Code Violation Notice#	Date Issued	Comply Date	Property Address	Property Owner(s)	Type of Violation	Remedied Property Owner	Comment(s)	Action(s) Taken by Village Staff
CLOSED	1361	9-27-12	10-15-12	N128 W12950 HIGHLAND RD	JACK KRUEGER	PROPERTY MAINT	PROPERTY STILL NOT CLEANED UP	OPTIONS INCLUDE: ISSUE ADD'L CITATIONS OR SEEK COURT ORDER FOR VILLAGE TO CLEAN UP AND CHARGE BACK COSTS	PLEAD GUILTY TO 1 CITATION-PAID FINE; 2 CITATIONS DROPPED BY VILLAGE ATTY
OPEN	1374	4-10-13	4-30-13	W172 N13098 DIVISION RD	PATRICK JOSTEN	TENANTS W/O ZONING PERMIT	IN PROCESS		RE-INSPECT BY NEW FIRE CHIEF DEPT SPRING '14
OPEN	1389	5-28-14	6-18-14	W124 N13025 WASAUKEE RD	PAUL MARKIEWI CZ	BUILDING W/O PERMIT; JUNKED VEHICLES	IN PROCESS		
OPEN	1391	6-13-14	6-30-14	W124 N13585 WASAUKEE RD	JACQULINE ALOMEPE	JUNKED VEHICLES	IN PROCESS		
OPEN	1392	6-10-14	6-25-14	W166 N11561 ABBEY CT	ZAKI KAHN	POULTRY AT LARGE; RESIDENTIAL LOT < 2 ACRES	IN PROCESS		
OPEN	1393	6-13-14	6-19-14	W134 N8675 COUNTY LINE RD	SEAR'S	TEMP SIGN W/O PERMIT	IN PROCESS		
OPEN	1394	6-13-14	6-19-14	N96 W17655 COUNTY LINE RD	BURGER KING	TEMP SIGN W/O PERMIT	IN PROCESS		
OPEN	1395	6-13-14	6-19-14	W188 N10707 MAPLE RD	RON'S GUN SHOP	TEMP SIGN W/O PERMIT	IN PROCESS		

OPEN	1396	6-13-14	7-15-14	W141 N10538 WOODED HILLS DR	ANTHONY OKOSUN	BUILDING/OCCUPANCY; FAILURE TO COMPLETE FINAL GRADING AND LANDSCAPING ON RESIDENTIAL LOT WITHIN 1-YEAR	IN PROCESS		BUILDING INSP & VILLAGE ENGR HAVE MET WITH OWNER TO NO AVAIL
OPEN	1397	6-17-14	7-15-14	W162 N11819 FDL AVE	JEFFREY MILLER	AUTO REPAIR IN B-3 W/O CUP & ZONING PERMITS	IN PROCESS		

NOTE:

VII - E

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2014				June 10, 2014
Item Description	Allocated to Project	YTD Expendiuture	Balance Remaining	Project Complete	Amt to Reserve	Budget Acct #
LAW ENFORCEMENT						
Replace UPS System - use reserve funds	30,000		30,000			40-521-570-8210
Mercom Audio Logger	45,000		45,000			40-521-570-8430
Server Array Cluster - Virtual - Backup	30,000		30,000			40-521-570-8430
Replace Rifles	18,000		18,000			40-521-570-8456
Replace Squad Rifle Mounts	13,000	917	12,083			40-521-570-8456
Squad Cameras - Carry Over 2014	10,350	1,524	8,826			40-521-570-8210
FIRE PROTECTION						
Philips Monitor Upgrades - Carry over 2014 $63375 + $41,625 new debt	105,000		105,000			40-522-570-8530
Heavy Rescue/Fire Truck	788,000		788,000			40-522-570-8520
Computers & Software (2 CF-31 computers & Netmotion Licence)	23,000		23,000			40-522-570-8420
Turn Out Gear & Boots	50,000		50,000			40-522-570-8530
Communications Equipment - 6 Portables + 1 Mbl	20,000	4,168	15,832			40-522-570-8460
DPW ADM & ENGINEERING						
Pilgrim Road WI DOT Design (Mequon to FDL) - carry over 2014 $18,003 + 35,00	53,003	9,133	43,870			40-541-570-8911
Migrate from MapGuide to Arc GIS (full cost $65,000) Split w/ Wtr & Swr	21,600	9,750	11,850			40-541-570-8450
Misc Future Drainage	60,000		60,000			40-541-570-8897
Division Road to Magnolia - Donges Bay Eng	44,500		44,500			40-541-570-8894
PARKS DEPARTMENT						
Repave Alt Bauer -(MMSD Grant $23,801 offset)	64,002	164	63,838			40-553-570-8310
HIGHWAY DEPARTMENT						
Crack Fill Machine	45,000		45,000			40-542-570-8450
Fork Lift	20,000		20,000			
Patrol Truck (replace #424 - w/$8,000 trade-in)	175,000		175,000			40-542-570-8520
Iron Worker tool - cut/bend/fabricate Steel	30,000		30,000			40-542-570-8530
Asphalt Road Projects (carryover $11550 + $1,377,700 new) (+LRIP & Kleinmann	1,470,354	8,529	1,461,825			40-542-570-8810
Library						
Automation Equipment - County (carry over)	17,270	0	17,270			40-551-570-8435
Recreation						
Friedenfeld Park Donation (carry over)	3,121	0	3,121			40-552-570-8310
Retainages Payable -	43,616		43,616			40-200-210-1100
Total Projects	3,179,816	34,185	3,145,631			

Cash On Hand		
Cash Balance - Pool	3,062,178	
Cash Balance - TD Ameritrade	453,741	
Offset Funding MMSD, Trade-in, etc, Fire Eng Sale		43,351
$$$ Available	3,515,919	
Committed Funds -		
Senior Center Committed to future expense	2,656	+ Funds from sale of van $4,650.
Wilderness Park	10,000	
Blackstone Spec Assmt	307,082	Use for Debt Service Offset
Refund DOT Freistadt Bridge Project	19,211	
	338,949	
$$$ Available for projects	**3,176,970**	
Project Balance	**-3,145,631**	
Non commited funds	$ 31,339	
WI Online Auction Sales	*11,550*	Fire Dept

VII - F

INSPECTION SERVICES
LETTERS OF CREDIT/OCCUPANCY BONDS

Jun-14

Project	Expiration Date	Dollar Amount	Note	Issuing Bank	Renewability	Letter of Credit #
Construction Supply/Walters N112 W19515 Mequon Road	Cash	$ 7,500.00		N/A	N/A	Cash Bond
McDonald's/McKee Associates N112 W15936 Mequon Road	6/7/2014	$ 20,000.00		First Business Bank Madison, WI 53719	No Auto Extension	842
Old Town Inn N116 W15841 Main Street	None/Cash	$ 2,500.00	1	N/A	N/A	Cash Bond
Irgens/Trans Coil Inc. W132 N10611 Grant Drive	10/3/2014	$ 20,000.00		Bank Mututal Brookfield, WI 53005	No Auto Extension	7356006448
Dental Professionals N112 W16760 Mequon Road	None/Cash	$ 20,000.00	2	N/A	N/A	Cash Bond
J.B.J./Ellen's Home South Phase II W150 N11127 Fond du Lac Ave	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond
The Gables/Matterhaus N109 W17000 Ava Circle	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond
River Lane Holdings N114 W17881-83 Blackstone Cir.	6/30/2014	$ 18,500.00		Park Bank Brookfield, WI 53005	No Auto Extension	11202013
River Lane Holdings W179 N11435-37 Blackstone Cir	6/30/2014	$ 18,500.00		Park Bank Brookfield, WI 53005	No Auto Extension	01092014a
River Lane Holdings W179 N11554 Blackstone Circle	6/30/2014	$ 9,300.00		Park Bank Brookfield, WI 53005	No Auto Extension	01092014b
River Lane Holdings N116 W17877-79 Blackstone Cir	6/30/2014	$ 16,100.00		Park Bank Brookfield, WI 53005	No Auto Extension	2242014
Florian Park N111 W18611 Mequon Road	2/25/2015	$ 20,000.00		Royal Credit Union Eau Claire, WI 54702	No Auto Extension	4562655433
River Lane Holdings W179 N11609 Blackstone Circle	7/30/2014	$ 8,150.00		Park Bank Brookfield, WI 53005	No Auto Extension	4072014
River Lane Holdings N115 W17885-87 Sawgrass Court	7/30/2014	$ 16,800.00		Park Bank Brookfield, WI 53005	No Auto Extension	4282014
AT & T Mobility LLC W124 N13185 Wasaukee Road	None	$ 20,000.00		Fidelity & Deposit Maryland Schaumburg, IL 60196	N/A	9145948
Buffalo Wild Wings N96 W17990 County Line Road	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond

INSPECTION SERVICES

LETTERS OF CREDIT/OCCUPANCY BONDS

Project	Expiration Date	Dollar Amount	Note	Issuing Bank	Renewability	Letter of Credit #
River Lane Holdings N114 W17861-63 Blackstone Cir.	7/30/2014	$ 15,600.00		Park Bank Brookfield, WI 53005	No Auto Extension	5222014
Ultra Tool W194 N11811 McCormick Drive	5/20/2015	$ 20,000.00		BMO Harris Bank	No Auto Extension	HACH437234OS
Gtown Retail/Continental 246 N96 W17950-80 County Line Roa	5/29/2015	$ 20,000.00		BMO Harris Bank	No Auto Extension	HACH438744OS

Notes:

1. $17,500 returned 2/13/14. Holding $2,500 for completion of deck & landscaping.
2. Cash bond returned 6/04/14.

Village of Germantown
Letters of Credit

Department of Public Works and Finance Department

6/4/2014

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Asset Development	2/13/2015	266,754.14	Wells Fargo	No Auto Extension	NZS614643
Continental 246	5/15/2015	320,000.00	Bank Mutual	Auto Extension	7356006863
Collateralization of funds held at US Bank US Bank	12/1/2014	4,000,000	Federal Home Loan Bank of Cincinnati	-	LOC No. 515297

Project(s) to WATCH: -

Village of Germantown

Germantown Planning & Zoning Department
LETTERS OF CREDIT (LOC)
Beneficiary: Village of Germantown

Note	Developer/Owner/Project	Project	Amount ($)	Expire Date	Bank/Lender	Contact Name	Address	Renewal Terms	Bank Ref ID/#	Status
1	Enviro-Safe Consulting	Provision of CUP #3-11 for removal or clean-up if necessary	$50,000	08/01/14	Spring Bank	Glenn A. Michaelsen, SVP	Spring Bank, 16655 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005	Automatic renewal after 1 year	LOC #5201203	Open
2	Todd Roskopf	Wetland Delineation	$300		Cash	Todd Roskopf	2375 N. 68th Street, Wauwatosa, WI 53213			Open

NOTES:

1 Enviro-Safe for clean-up; Annually Renewing in Perpetuity

2 Todd Roskopf - Wetland Delineation

VII - G

SUMMARY OF VILLAGE CONTRACTS

6-12-14

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
Summer 2014	Harley Davidson	motorcycle	lease	1,570.50	Police
08-31-2014	TE Brennan Company	Property & liability insurance consulting	contract	3,963.40	Finance
10-31-2014	NuVantage Employee Resource	employee assistance program	contract	790+ hr. fee	Administration
10-31-2014	Tapco	intersection signal maintenance	contract	1,710+ $85/hr.	Highway
12-31-2014	J. Mauel & Associates	tax col./pet lic., sp. assm't soft. maintenance	license	625.00	Finance
12-31-2014	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	28,706.00	Police
12-31-2014	Harris	MSI Maintenance	license	13,294.17	Finance
12-31-2014	General Communications	maintenance contract on AUX I/O's only	contract	2,880.00	Police
12-31-2014	Washington County Humane Society	animal control	contract	2,982.00	Police
12-31-2014	Vermot Systems	Rec Trac Maintenance	license	4,038.00	Park & Rec
12-31-2014	Seiler	GPS Total Station software maintenance	license	4,824.00	Engineering
12-31-2014	Baycom	911 service agreement	contract	14,350.00	Police
12-31-2014	General Communication	radio maintenance	contract	1,215.00	Buildings & Grounds
02-28-2015	Morphotrak	Fast ID maintenance	contract	442.23	Police
02-29-2015	Johnson Controls	HVAC-Library	contract	2,648.00	Buildings & Grounds
03-06-2015	MLG	Business Park brokerage services	contract	10%	Administration
03-21-2015	General Code	laserfiche maintenance	contract	2,666.00	Police
Spring 2015	Marine Biochemists	Algea treatment (pond by Wago)	contract	1,764.00	Highway
04-29-2015	Carlson AutoCAD	Auto CAD Software Maintenance	contract	1,238.00	Engineering
04-30-2015	Eaton Corporation	UPS maintenance main	contract	2,832.00	Police
05-01-2015	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	210,000 est.	Highway
06-06-2015	AT&T	T-1 line PD to Menomonee Falls	contract		Police
06-24-2015	Inacom/Core BTS	Cisco router maintenance	contract	659.55	Police
09-__-2015	Industrial Towel and Uniform	towels, floor mats, mop heads	contract	see pricing list	Buildings & Grounds
10-01-2015	Waste Management	solid waste & recycling pickup	contract	900,000.00	DPW
12-31-2015	Ruekert & Mielke	GIS (3 year contract-payment 100% upfront)	contract	15,000.00	Sewer & Water
12-31-2015	JB Janitorial Services LLC	janitorial service	contract	83,040.00	Buildings & Grounds
12-31-2015	Braun Thyssen Krupp Elevator	PD elevator maintenance agreement	contract		Police
12-31-2015	Accurate Appraisal	assessing services	contract	54,500.00	Administration

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
02-10-2016	AT&T	telephone service-Integration Info. Network	contract	see pricing list	Administration
02-06-2016	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance
06-09-2016	Winscribe Digital	police dictation equipment	contract	2,727.00	Police
10-05-2016	Gordon Flesch	copier maintenance	lease	4,515.00	Police
12-31-2016	Cintas	fire alarm inspections	contract	7,652 est.	Buildings & Grounds
05-31-2017	Emergency Services Marketing	I Am Responding	contract	650.00	Fire
09-13-2017	GFC Leasing	copiers	lease	5,700.00	Library
07-18-2016	AT&T	long distance	contract	varies	Finance
open	Ruekert & Mielke	SCADA	contract	T & M	Sewer & Water
Open	Arborscape	weed violation cutting services	contract	time & material	Community Development

12-31-2013	Schultz-Berstein & Associates	Trend Micro Antivirus Maintenance	license	1,167.00	Police
12-31-2013	Washington Co. Sheriff's Office	radio console maintenance	contract	4,050.00	Police
03-01-2014	ISDN	Pri Centrex	contract	see pricing list	Finance
03-29-2014	Schultz-Bernstein & Associates	Trend Micro Antivirus Maintenance	license	756.00	Finance