

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

June 25, 2014

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:02 p.m. on Wednesday, June 25, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Ronald Seiser, Brenda O'Brien (arrived 6:15 p.m.). **Members absent:** N/A **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Brady): Approve the agenda as published. Motion carried (6-0). MOTION (Vosen, Daniels): Approve the minutes of the May 28, 2014, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of June 25, 2014: Hampel Memorial Account - \$2,079.50; Dhein Memorial Account - \$3,040.72; GCL/Rao Account - \$6,976.57; Board Savings Account - \$5,980.44; Board Checking Account - \$858.11; DML Building Fund - \$99,472.16. MOTION (Brady, Seiser): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: The bill for library shelving was received and a 50% deposit paid. A \$500.00 donation was received and a plaque will be ordered. Memorial patio bricks have been ordered. There is a \$12.00 credit remaining with the company from the original deposit. All accounts for the 50th Anniversary celebration are now closed.

ACCOUNTS PAYABLE. MOTION (Vosen, Daniels): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, n/p.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Brady noted that the budget printout reflects expenses but does not include revenue. Olson stated that could be included if the Board requests it. No action taken.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. A new TIF district has been approved.

COUNTY. Vosen: No report

SYSTEM. No report.

PRESIDENT'S REPORT. Nelson requested that all appraisals be returned for review during a closed session to be scheduled at a later date.

DIRECTOR'S REPORT. Olson: There are currently 956 students signed up for the Summer Reading Program; 820 children attended the first special program. Edvest and the Green Bay Packers sponsored a special evening children's reading event June 9. Germantown was the only library chosen for this event this year. The event was covered by 3 TV news stations. Fiber for the Internet has been installed and is scheduled to go live July 18. Staff member Maxine Drinan retired after 14.5 years at GCL. Interviews for her replacement are being conducted.

UNFINISHED BUSINESS

SHARE: July 21 is the scheduled end date for viewing the SHARE catalog. Beginning July 22, patrons will no longer be able to place direct holds on LAKESHORE materials. The materials will be available through the Interlibrary Loan process (WISCAT). November 20 is the projected 'go live' date for TRIO. Libraries may close during the migration period as regular business activities will be very limited. Washington County libraries will try to coordinate their closure dates to minimize inconvenience to patrons. Staff will not be expected to work overtime once the system is running.

Continued Discussion of Goals: Shelving and Blinds

Shelving has been ordered and is scheduled for August delivery. An estimate for the blinds was presented and discussed. EddieZ's was recommended by DPW and the estimate came back below estimated cost.

MOTION (Musbach, Vosen) Approve estimate for order and payment from the GCL Building Fund.

Motion carried (7-0). Olson will investigate whether or not a down payment is required.

NEW BUSINESS

FY2015 Budget-Preliminary information/discussion:

The Village has not yet requested information for the budget. There also is no definite information on the County budget. The System may require libraries to pay a larger portion of the cost of services, meaning the automation costs may go up. Beaver Dam Library is considering withdrawing from the System-sponsored automation, which would leave their portion of the maintenance costs to be divided among the remaining libraries. Olson reminded the GCL Board that those costs may need to be factored into the FY2015 budget. GCL will set a budget committee and meeting after the Village information becomes available.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, July 23, 2014, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:50 p.m.

Janine L. Moffitt
Administrative Assistant